

Town of Bar Harbor



1911



2011

Dedication of the Bar Harbor Fire Station



2011 Annual Report

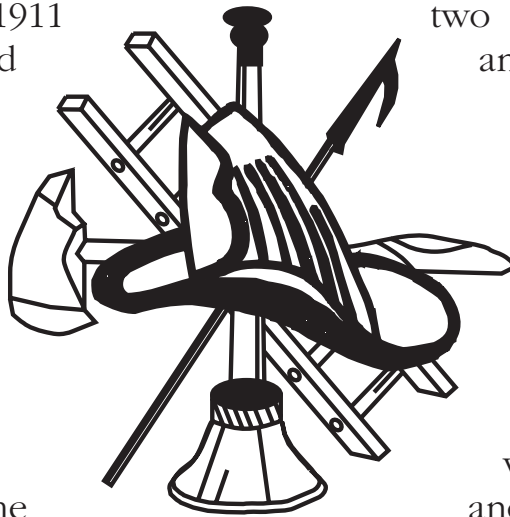
Dedication of the Bar Harbor Fire Station

This year Bar Harbor Fire Department celebrated the 100th year anniversary of the current fire station. The station is just one of many buildings in Bar Harbor and on the Island that local architect, Fred L. Savage, created. The Four bay station held fire carts that were pulled by horses. The 1911 annual town report indicated there were four firemen listed as engineer, driver hose cart, driver hook and ladder, in addition to the fire chief who also served at the engine house. In 1911, the station was built with a tower. The tower's first floor was used to hang the fire hoses to dry, and the second floor was living quarters for then Fire Chief Roy Hamor and his wife. The tower was removed due to deterioration in the early 1950's.

Today, the building's structure remains sound with much of the original building and finishes still existing and

well maintained. There are pieces of original operating equipment that remain in working order and are used or displayed on special occasions, such as one of the fire pull carts. The original plumbing in the bathroom was replaced this year. The station currently houses two ambulances, two pumpers, and a ladder truck. The 100 year old station was built to last and has accommodated changes and growth.

The Bar Harbor Fire Department now provides ambulance service, in addition to fire protection, with ten full time members and fourteen call members and a sub-station manned by volunteers in Town Hill. All personnel are trained firefighters with five specialized as EMT's and four as paramedics. The ambulance service responded to 1235 runs and the department responded to 454 fire calls for 2011. Bar Harbor's year round population is 5,020.



Town of Bar Harbor

2011

Annual Report

Annual Town Meeting

On

June 5, 2012

Open Town Meeting 7:00 p.m.

~ Held in Emerson School Gymnasium ~

~ Voter Check-in Required ~

“Open Town Meeting”, June 5, all Voters check-in at the table in the lobby outside the gym doors to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the meeting is scheduled to begin.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

June 12, 2012

Election of Officers

Separate School Validation Referendum Ballot

Polls Open 8:00 a.m. – 8:00 p.m.

Front Cover

Designed by Ben Pollard, Pre-Press Manager of Snowman Printing

1911 Photo from Online

2011 Photographer John Lennon

Two photographs at the bottom,

Pictures hanging in the station, photographer(s) unknown

2011 Celebration of the Fire Station's 100th Year

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BAR HARBOR TOWN COUNCIL

Vision Statement

The Bar Harbor Town Council is resolute in its commitment to preserving a viable year-round community through fiscal responsibility and citizen involvement, thus ensuring ample access to quality goods, services, housing and education and affording our socio-economically diverse residents an outstanding quality of life.

Policy Statement

Policy #1: **To guarantee our community a sound road map for its future**, Bar Harbor has a Comprehensive Plan, including an Implementation Plan, that has been updated through a process that involved the community. Bar Harbor also has an updated land use ordinance, which is navigable, reflects community goals, and is used to guide economic growth and improve the multiple village environments. In addition, Bar Harbor has made substantial progress on implementation of the Acadia Byway, Downtown and Waterfront Master Plans, appropriate elements of the Destination Management Plan, and any other studies done for or by the Town.

Policy #2: **To enhance its primary commercial district**, Bar Harbor's town government has fully supported the provision of such improvements as a uniform streetscape and pedestrian friendly areas to encourage an interesting array of retail shops and restaurants. These improvements appeal to and serve visitors and residents alike. Bar Harbor has contributed to and is implementing a transportation plan which addresses the waterfront, a park and shuttle system, and a pedestrian-friendly downtown. The funding for these will be a mix of public and private resources, in a mix to be determined as sources are identified. If there is community weight behind the

formation of an Economic Development District, the town government will support its creation.

Policy #3: **To provide the services the people will require**, Bar Harbor has adopted and begun implementation of a plan for managing and acquiring land for future uses. These uses may include recreation, waterfront access, and town services.

Policy #4: **To demonstrate efficient use of public funds**, Bar Harbor has considered the various methods of funding its services, including but not limited to property taxes, and has justified that the value of any service is appropriate to the financial burden it places on its citizens.

Policy #5: **To promote good governance**, the citizens have reviewed the governing structure of our Town and have reached consensus on the questions of governance structure, of methods of recruiting and training qualified people to serve on governance boards, and of approaches to improving leadership.

Policy #6: **To ensure effective management**, Bar Harbor has developed the necessary capacities to (1) identify and plan for the funding of infrastructure needs; (2) complete budgeted projects in a timely and cost-effective manner; (3) reduce its legal exposure, manage, and provide for its staff by maintaining well-founded human resource management practices; (4) utilize information technology to enhance both internal and external communications and improve operational efficiencies; and, (5) implement and support the Vision Statement's direction and its subsequent goals.

Bar Harbor Town Council

2012 Goals

~ FY12 through FY17 ~

A. Taxes and Other Revenues

1. The Town Manager will submit a General Fund Budget to Council which does not reduce services, along with a report that shows how we might achieve a budget with no net tax rate increase. *~ Manager ~ FY13 and annually thereafter*
2. Council will present to Town Meeting a Municipal Budget which will not increase property taxes greater than any Social Security cost of living adjustment. *~ Council ~ FY13 and annually thereafter*
3. Explore opportunities for additional revenue sources for the Town. *~ Council ~ FY13 and annually thereafter*

B. Planning for Our Future

1. Examine alternative land use ordinances to evaluate a new approach to achieving Bar Harbor's land use goals using simple, concise, plain English. *~ Planning Director ~ FY13*
2. Continue to implement the 2007 Comprehensive Plan and revise as needed. *~ Planning Director ~ FY14*
3. Develop and enact a new Rooming House Ordinance for dwellings housing five or more unrelated people, to address overcrowding, safety and noise concerns. *~ Code Enforcement ~ FY12*
4. Adopt a property maintenance code to prevent distressed, unsafe and unhealthy properties. *~ Code Enforcement ~ FY13*

5. Adopt a Town Hill mini-plan amendment to the Comprehensive Plan upon the recommendation of the Planning Board. ~ *Council ~ FY12*

C. Economic Development

1. The Economic Development Task Force will develop a plan to: increase our tax base and revenues; increase jobs; increase economic activity; expand business opportunities, particularly in the creative economy; and diversify and increase off-season visitation. ~ *Planning Director ~ FY12*
2. Become a Maine Development Foundation “Main Street Maine Community”. ~ *Planning Director ~ FY14*
3. Amend the Design Review Ordinance based on the outcome of the joint meetings between the Chamber of Commerce Business Roundtable and the Design Review Board. ~ *Planning Director ~ FY12*
4. Work with the Business Roundtable on economic development issues. ~ *Planning Director ~ FY17*

D. Infrastructure

1. Complete a strategic energy plan, which addresses the use of alternative and renewable energy sources. ~ *Public Works Director ~ FY12*
2. Implement the 2005 Water System Master Plan and drinking water recommendations for ultraviolet/sodium hypochlorite primary disinfection and chloramines for secondary disinfection. ~ *Public Works Director ~ FY14*
3. Identify, prioritize and begin storm drain infrastructure upgrades. ~ *Public Works Director ~ FY13*
4. Complete renovations of the main floor of the Municipal Building. ~ *Finance Director ~ FY15*

5. Upgrade the street lighting in the downtown commercial area to old fashioned, dark sky compliant fixtures, when possible in conjunction with other infrastructure improvements. ~ *Public Works Director ~ FY15*
6. Support, monitor and actively engage MDOT and our State and Federal delegations to ensure Route 3 reconstruction is funded in the next State funding cycle. ~ *Route Three Task Force ~ FY12 and ongoing*
7. Improve the functionality, cleanliness and appearance of the Transfer Station by painting buildings, repairing fencing, installing fence screening, improving signage and taking measures to improve traffic issues. ~ *DPW Director ~ FY13*
8. Clarify the legal boundaries of Cedar Avenue and related utilities. ~ *Public Works Director ~ FY12*
9. Construct a new Port Security Office. ~ *Police Chief ~ FY13*
10. Lease or sell the old Water Company office. ~ *Finance Director ~ FY12*
11. Replace the Town Pier Railings. ~ *Public Works Director ~ FY13*
12. Design and request Town Meeting approval of a consolidated Public Works facility at the Hulls Cove site, which includes a new Town Garage. ~ *Public Works Director ~ FY13*
13. Design, fund and build Harborview Park, including visitor information, an expanded deck and boardwalk, dinghy space, a float, and kayak lockers. ~ *Planning Director ~ FY14*
14. Renovate and expand the Public Safety Building. ~ *Police Chief ~ FY16*
15. Reconfigure the Town Hill intersection of Route 102 at Knox and Crooked Roads including cross walks, if approved, funded in part through the MDOT Municipal Partnership Initiative. ~ *Public Works Director ~ FY12*
16. Support, monitor, and actively engage Federal, State and Canadian officials, as well as other interested parties, to ensure that the ferry terminal remains a

maritime facility to ensure that any potential future ferry service has a publicly owned place to land in Bar Harbor. ~ *Council ~ FY12*

17. Investigate options for construction of a parking garage, including the use of a public/private partnership. ~ *Planning Director ~ FY12*

E. Services

1. Continue to actively participate in League of Towns municipal collaboration efforts. ~ *Manager & Council ~ FY12*
2. Develop a plan for implementation of the recommendations from the human resource audit. ~ *Manager ~ FY13*

F. Governance

1. Examine options and costs for legal services and make a decision. ~ *Council ~ FY12*
2. Develop and execute ways to communicate better with the public. ~ *Council ~ FY12 and annually thereafter*
3. Explore a policy that details what is appropriate in terms of councilor-staff interactions, such as that described in the “Procedures for City Councilors” for the City of Saco, Maine. ~ *Council ~ FY12*
4. Amend the Land Use Ordinance only at annual Town Meetings, unless initiated by an affected property owner or by initiative petition. ~ *Council ~ FY12 and annually thereafter*

G. Environment

1. Reduce the operating cost and the light pollution of all new and replacement lighting fixtures through purchase/replacement or negotiation, as necessary. ~ *Manager ~ FY12 and annually thereafter*

2. Ensure that the cruise ship industry has not reduced the water quality of Frenchman Bay. ~ *Manager* ~ *FY12*
3. Construct sewage pumpout facilities at the Town Pier to service visiting pleasure boats and cruise ships ~ *Public Works Director* ~ *FY13*

TOWN COUNCIL and TOWN MANAGER



Left to right, back to front row: Christopher Walsh; Enoch Albert; Jane Disney, Peter St. Germain; Paul Paradis; Dana Reed, Town Manager; Ruth Eveland, Chair; and Robert Garland, Vice-Chair.

Office of TOWN MANAGER and TOWN CLERK



Left to right: Gary Mohr, Deputy Clerk; Patricia Gray, Town Clerk; Dana Reed, Town Manager

TOWN MANAGER

Even if last year was nothing else, it was challenging. Activity was as fast-paced as ever, with long Council agendas and heavy work schedules for many town departments.

Certainly, Planning was our department most in the news, taking a total of ten Land Use Ordinance amendments to Town Meeting over the course of the year. The department also had to defend a lawsuit challenging four LUO amendments passed by the voters in June and November 2010. Despite two day-long negotiating sessions facilitated by a mediator, we still had not reached a settlement by the end of 2011. The Town Manager's office certainly had to deal with this issue more than I would prefer, but when the people of the Town vote-in a new regulation, it is up to this administration to defend the will of the people. Similarly disappointing was the termination of work on the Town Hill Mini Plan, an amendment to our Comprehensive Plan, after extended negotiations with the neighborhood and other stakeholders failed to reach agreement on a suitable compromise.

Following the resignation of Planning and Development Director Anne Krieg in July, I appointed code enforcement officer Angela Chamberlain as the interim Planning Director, allowing the Town Council and me time to review options for her replacement or the reorganization of the department. By the end of the year, I announced my decision to reorganize for increased efficiency while saving the taxpayers an estimated \$150,000 per year, a cost reduction included in next year's budget. As a result, Assessor Steven Weed moved into the Planning Office, so that he and his Deputy Assessor could assist with computerized GIS mapping, making up-to-date and accurate information available on our website and automating many of our clerical functions, all of which will improve customer service while saving the taxpayers a ton of money. While I expect we will want to fill the director's position at some time in the future, the department is running quite well under Ms. Chamberlain's very capable supervision.

The Planning Department was not the only department with job openings this year. Firefighter/EMT Eric St. Peter, Highway Foreman Albert Merchant, Account Clerk Sue Blaisdell, Highway Driver Stacy Gray and Highway Mechanic Ken Howie all retired this year, with Albert holding the record for the longest serving of them all: 39 years. We even had to fill a position vacancy on the Town Council this year when Matt Horton resigned. After an appropriate search, Enoch Albert was appointed by council to serve until the annual Town Meeting in June 2012. A final human resource responsibility was the negotiation of three union contracts, which expired in July. By year end two were settled, leaving only the Supervisor Unit to finish in the new year.

I was pleased to be a small part of two big Town Council projects this year: returning the Ferry Terminal to state/municipal ownership and the reconstruction of State Route Three, from Ireson Hill to Mount Desert Street. Although neither project was complete at year end, plenty of meetings were held, phone calls made and emails sent to keep both of these projects on the State's front burner. In a collaborative project with the Maine Port Authority and the Bar Harbor Chamber of Commerce, a Ferry Terminal feasibility study was completed in December, which suggested possible ways to acquire, finance and manage the property and recommended a detailed business plan as the next step. For the Route Three Project, the State has committed to the design and right-of-way acquisition phases of the project and construction appears very likely in 2015.

We've also made significant progress on another of Council's adopted goals, reconstruction of the Town Hill intersection where Route 102 comes together with the Crooked Road and Knox Road. Tired of waiting for MaineDOT to do something about this dangerous location, the Town Council directed staff to proceed with the project, which now has an approved conceptual design, a \$40,000 grant to cover half the cost of construction and a 2012 target date for completion.

The year 2011 was a very successful year and we accomplished or made excellent progress on most of the very ambitious goals set by the Town Council. Thank you for whatever part you may have had in this success, and thank you for allowing me to serve you as your town manager.

Respectfully submitted,
Dana J. Reed, Town Manager

TOWN CLERK

This year the State of Maine has made changes in the municipal clerk's daily responsibilities. The Department of Health and Human Services for vital records migrated the death records to electronic filing and later in 2012 all birth records will follow. The municipalities now share a portion to all revenues with the State for vital records. Manual recording and indexing of death records as of January 1, 2012 has nearly ceased with the clerks' office. The funeral directors now file online death certificates and request certified copies, most often, directly through the State resulting in loss revenue to the municipalities.

Elections remain a large portion of the Clerk's duties. The latest change sets a deadline three business days prior to Election Day to request absentee ballots and vote in the presence of the clerk. Write-in candidates for State seats must declare they are running as a write-in forty-five days prior to the Election Day. Municipal Clerks are mandated to provide absentee voting in the presence of the clerk at various housing complexes and health facilities, and they had the discretion of other large complexes. Today, the clerks can only provide this service to the defined, designated facilities as described in State regulations.

The Town Clerk's department continues to offer electronic licensing through the State Departments for fishing and hunting and for dog licenses.

We also offer downloads of applications and links to State of Maine agencies on the Town's website for licenses and permits handled in the Clerk's office, such as: marriage licenses, liquor licenses, special amusement permits, and taxi/bus permits.

I would like to thank the Town Council and the residents of Bar Harbor for the opportunity to continue to serve them; and a special thank you to the department heads and their staff.

Patricia A. Gray, Town Clerk

Town Clerk - Statistical Report - Calendar Year

Dog Licenses Issued	2010	2011
Kennel	0	1
Male/Female	58	59
Neutered/Spayed	654	571
Totals	712	631

Clam Licenses	2010	2011
Resident Commercial	4	4
Resident Recreational	47	43
Over 65 Free/Under 16	1	8
Non-Resident Commercial	0	0
Non-Resident Recreational	45	76
Totals	97	131

Hunt & Fish Licenses	2010	2011
Resident	426	370
Totals	426	370

Record of Births	2010	2011
Bar Harbor Residents	41	39
Non-Residents	59	52
Totals	100	91

Record of Marriages	2010	2011
Bar Harbor Residents	41	25
Non-Residents	99	74
Totals	140	99

Record of Deaths	2010	2011
Bar Harbor Residents	58	50
Non-Residents	42	40
Totals	100	90

FINANCE DEPARTMENT

(Including Assessing & Technology)

The Finance Department is responsible for collecting, investing, reconciling and distributing all Town funds as well as managing the Town's debt and borrowing. Our accounting personnel provides an internal audit control function, processes accounts payable and payroll, bills for taxes, water, sewer, and ambulance service; performs accurate financial reporting, fixed asset tracking and registers all vehicles and boats.

Personnel

In 2011, the Finance Office expanded its services available to the public with more on line and over the counter payment options. **Sarah Gilbert**, as *Tax Collector* and *Payroll Supervisor* has been with us for over 6 years and continues to be the lead the effort to increase office efficiencies by more effective utilization of our government software and web site capabilities. **Sarah**, along with **Jenn Berry**, our *Head Cashier*, runs the successful accounting effort to count the money and trace all deposits into the bank on a very timely basis. **Joanne Higgins**, as part time *Bookkeeper*, maintains her experienced eye on payroll processing functions, tracking summer discounts on sewer, water/sewer collections, wastewater payables, calculation of capital charges and cash reconciliations. **Jen Curtis**, as *Ambulance Agent*, has mastered the electronic billing and collection activity for the ambulance service. She is also responsible for Police & Harbor miscellaneous billings, sewer liens, various account reconciliations, performs critical payroll backup and tracks all revenue received from the cruise ship fees. **Jenn Berry** is the *State Motor Vehicle Agent*, *State Inland Fishery* reporting agent, files and discharges the tax and sewer liens, tracks investment income, reconciles utility subsidiary ledgers, provides the detail analysis function of quarterly water and sewer billing volume and tracks all incoming wire receipts for the school, the Town and "on line" payments received. **Natasha Watson** was newly hired in July and handles all the invoice payables

with their related purchase orders for both the *General* and *Water* Funds. **Tasha** also assists the Finance Director in the detail reconciling of Town assets for insurance and audit purposes and paper tracking of the Town's \$53 million in fixed assets.

At the counter **Tasha, Jen** and **Jenn** all collect taxes, process vehicle, boat, atv and snowmobile registrations, accept general permit collections as well as utility bill receipting for water and sewer. We hope that you are pleased with our quality of service, both at the counter and over the telephone.

Assessor **Steven Weed** reports administratively to the Finance Director and brings over 21 years of assessing experience to the position, twelve in Bar Harbor. In 2011, he and *Deputy Assessor*, **Marc Perry**, continued their focus on keeping the tax valuations close to market level by making some market based adjustments and monitoring fairness equity ratings and ratios to maintain the measurements within accepted State assessing guidelines. Steve continues to offer to the public and staff the expanded capabilities of the *Maps on line* and *Peoples Forms* systems and most recently deploying the *Property Tax Look Up* system that added a web component to allow the public to better utilize the extensive GIS database available as well as certain tax billing data; and Marc is still updating and correcting the varied issues toward the long term goal of obtaining further 911 public safety addressing accuracy. This year assessing made a concerted effort to archive for easy access via the website over 33,000 tax and other related documents.

Steve Cornell, the Town's *Technology Systems Administrator*, focuses on management of the Town's computers, backups, security, file sharing, internet, e-mail, system use rules, video security systems for the Police, Harbor and Public Works departments, support of the operating system of Finance's *Munis* software, the WAN network, all technology purchases, maintaining a *list serve* module, working with the Police staff on implementing efficient grant funded communication systems, free wireless access in the downtown parks, enhancing the website, ensure that the television broadcast system and web streaming of Town government meetings continue to have good quality and help maintain the radio frequency system monitoring of our Water and Water

Division's pump systems. His broad responsibilities means that he is on call many times 24/7 to keep the critical networks and equipment running. He is also the Town's representative and Chair of the *Cable Consortium*; the group of municipalities which negotiated the last cable television franchise agreement (*expires March 2014*). They are now working on common issues to bring forth (such as increased coverage) during the upcoming negotiations.

Municipal Building

Part time assistance is required to help oversee certain building maintenance issues and this duty is again ably taken on by **Tim Porter**. Tim stays on top of the many challenges to keep the equipment and building running safely and more efficiently, walkways free of snow and ice, dealing with the many service contractors, vendors, multiple tenants, space rentals and coordination of storage of Town records. An engineering study on the roof and building envelope will soon come to the Town Council for review and consideration for funding future repairs.

Financial Outlook

During the annual review of the June 2011 fiscal year audit before the Council, the Town's auditor verified that the Town remained in stable fiscal health and received an unqualified favorable audit opinion. The Town maintains a balance of 10% of our audited revenues in a "designated" working capital cash reserve in the Town's Fund Balance and the success of this policy is reflected by the fact that the Town has not had to borrow in a short term loan capacity for over 21 years. The Town's *Standard & Poor's* bond rating is **AA** and is listed **Aa2** by *Moody's*, and those ratings were affirmed in August of 2011---good ratings that help keep borrowing costs lower, especially for a small community.

Wastewater and Water Divisions

Both the *Wastewater* and *Water* Funds are “enterprise” funds; meaning that they are 100% self-supported by the users and not by taxpayers funds. The ***Wastewater*** fund remains fiscally strong but due to rising costs, overall rates were increased by 1.3% on July 1st 2011. Annual revenues billed to run the *Wastewater Division*, to pay debt service and purchase capital equipment are approximately \$2.1 million.

Water Division rates increased by 18% on January 1, 2011. Both capital investment and working capital on hand are deemed inadequate in this fund and a recognized goal is to bring the fund onto a stronger fiscal operating capacity. At the end of 2011, \$560,000 was owed to the General Fund with interest being charged for this temporary loan by the taxpayers. Much of the water billing, collections and customer communications are handled at the *Water Division's* office on Park Street by Office Manager **Nancy Warner** but most other financial transactions, accounting, payables, extensive PUC reporting, etc., are taken care of by staff in the Finance Office on Cottage Street. Total annual revenues generated are approximately \$1.5 million with 1/3rd used for debt service. In 2011, the staff completed most of the background data collection for a draft *cost of service* study report expected to be issued by early 2012.

Property Taxes Receivable

78% of the Town's total revenues are raised from property taxation. The 2011 year's taxes uncollected, expressed as a percent, at December 31st are slightly improved over the year before. At June 30th of this past year, the Town's tax collection rate reached over 96.4% on its 2010 taxes, with the remainder of the unpaid properties (164) being placed in a lien status---reflecting the same level of tax lien activity in 2011 as in the prior year.

Tax Year	Property Tax Outstanding Balance	Dec. '11 %	Dec. '10 Balance	Dec. '10 %
2008	\$ 14,535	.1%	\$ 28,823	.3%
2009	\$ 40,209	.3%	\$ 296,752	2.3%
2010	\$ 369,211	2.8%	\$5,378,756	40.5%
2011	\$5,405,619	40.1%		

Vehicle Registrations

After real estate taxes, *vehicle excise taxes* are the next largest revenue generator for the Town (over \$800,000 in the last fiscal year). *Motor Vehicle* unit registrations in 2011 showed a small uptick over last year.

Calendar Year	2011	2010	2009	2008
Motor Vehicle Registrations:	5244	5216	5250	5284

Town's Capital Assets

Listed below are the total original costs of all the Town's capital assets, excluding schools, as compiled by GASB#34 accounting rules @ 6/30/2011:

	Town (in thousands) (000's)	Sewer (000's)	Water (000's)	Total (000's)
Land	\$ 1,757	\$ 24	\$ 140	\$ 1,921
Buildings	\$ 3,374	\$10,650	\$ 150	\$14,174
Vehicles	\$ 3,051	\$ 299	\$ 163	\$ 3,513
Equipment	\$ 2,386	\$ 793	\$ 592	\$ 3,771

	Town	Sewer	Water	Total
(in thousands)	<u>(000's)</u>	<u>(000's)</u>	<u>(000's)</u>	<u>(000's)</u>
Roads	\$10,190			\$10,190
Sidewalks	\$ 1,946			\$ 1,946
Drains/Mains	\$ 2,211	\$ 7,101	\$ 3,673	\$12,985
All Other	<u>\$ 3,597</u>	<u>\$ 83</u>	<u>\$ 1,540</u>	<u>\$ 5,220</u>
Totals	<u>\$28,512</u>	<u>\$18,950</u>	<u>\$ 6,258</u>	<u>\$53,720</u>

BOARD OF ASSESSMENT REVIEW

The *Board of Assessment Review* (BAR) hears abatement appeals that are filed with the Town. If a taxpayer's tax abatement request is denied by the Assessor, the taxpayer has a certain time period to file an appeal with the BAR to review that decision. The BAR will then schedule a public meeting to hear the case. All hearings are recorded and discussions and deliberations are public. The BAR heard two cases in 2010 but in 2011 no appeals were filed.

Members:	Vacancy, Chair	Expires 2012
	Terence O'Connell	Expires 2014
	Linda Martin	Expires 2014
	Brent Walton	Expires 2013
	Vacancy	Expires 2012

Respectfully Submitted,

Stanley W. Harmon,

Finance Director, Treasurer

ASSESSING DIVISION

As of April 1, 2011

Assessed Valuation of Taxable Property:	2010	2011
Real Estate	\$1,399,804,200	\$1,396,182,400
Personal Property	\$10,339,580	\$11,708,360
Real and Personal Property <u>TOTAL</u>:	\$1,410,143,780	\$1,407,890,760
Property Tax Rate (Per thousand dollars of valuation)	\$9.44	\$9.60
Property Tax Levy:	\$13,296,596	\$13,507,297
State Valuation:	\$1,486,550,000	\$1,443,700,000
County Tax:	\$548,796	\$549,257
State Revenue Sharing:	\$185,115	\$192,577

PROPERTY TAX RELIEF PROGRAMS:

Homestead Exemptions

In 1998, the legislature enacted a new homestead exemption for Maine residents. Most homeowners whose principal residence is in Maine are entitled to a \$10,000 reduction in valuation (adjusted by the community's ratio of valuation to actual market sales). To qualify, homeowners must fill out a simple form declaring property as their principal residence by April 1 in the tax year claimed. Once the application is filed, the exemption remains until the owner sells or changes their place of residence.

Veteran's Exemption

Any person who was in active service in the Armed Forces of the United States, and who, if discharged, was discharged, retired or separated under other than dishonorable conditions may be eligible for partial exemption provided that the veteran:

1. is a legal resident of the Town; and
2. has notified in writing the Assessor of his/her claim for exemption and
3. has reached the age of 62 years by April 1st; or
4. is receiving a pension or compensation from the United States Government for disability, either service or non-service connected, as a veteran.

The unremarried widow or widower of a deceased veteran may also qualify if the above criteria are met.

Blind Exemption

Residents who are determined to be legally blind are eligible for partial tax exemption on property owned and located in the town.

Business Personal Property Tax Reimbursement Program

Provides business taxpayers with a reimbursement of the personal property tax paid on eligible business property placed in service within the state after April 1, 1995.

Tree Growth

The Maine Tree Growth Tax Law provides for the valuation of land, which has been classified as commercially harvested forestland on the basis of productivity value, rather than on fair market value. The State determines the 100% valuation per acre for each forest type classified by County. Once classified, any change in use or withdrawal

from classification results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

Farm and Open Space

The Farm and Open Space Tax Law provides for the valuation of land which has been classified as farmland or open space land on its current use as farmland or open space, rather than its potential fair market value for use other than agricultural or open space.

Farmland - Land registered for long-term agricultural use. The Assessor establishes the 100% valuation per acre based on the current use value of farmland utilized for agricultural or horticultural purposes and not potential developmental or market value uses. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

Open Space - Registered land providing a defined public benefit through preservation or restrictions on use. The valuation for open space land is either the market value of open space land adjusted by the certified ratio or an alternative percentage-based method. The percentage-based method provides for reduction from market value relative to the restrictions placed on the property. The greater the restrictions on the property, the greater the reduction. Once classified, any change in use or withdrawal results in a supplemental tax penalty. For more information and an application contact the Assessor's Office.

Respectfully Submitted

Steven Weed, CMA
Assessor

FINANCE DEPARTMENT ~ Office Staff



Left to right, back to front: Jennifer Curtis, Ambulance Agent; Stanley Harmon, Finance Director; Jenn Berry, Motor Vehicle Agent & Head Cashier; Natasha Watson, Accounts Payable Clerk, Joanne Higgins, Bookkeeper; Sarah Gilbert, Tax Collector.



Left to right: Steve Cornell, Technology Systems Administrator; Marc Perry, Deputy Assessor; Steven Weed, Assessor.

PLANNING DEPARTMENT

APPEALS BOARD

The Appeals Board had a record year with no appeals. They met once in 2011 to elect officers in July.

Appeals Board:	2011	2010
Administrative Appeals	0	6
Variance Requests	0	1
Relocation of nonconformity	0	1
Request for Reconsideration	0	0
Other	0	1
Workshops	0	0
Appeals Board Meeting Hours	2	28.5
<i>Total Appeals Board Activity</i>	2	22.5

CONSERVATION COMMISSION

The Commission conducted extensive research on pay as you throw as an option for solid waste management. They are also working on signage improvements at the recycling area at the transfer station. They commenced organization of the Open Space and Recreation Plan.

CRUISE SHIP COMMITTEE

The Committee worked on a feedback form for business owners and residents to send in their observations of cruise ship operations. They recommended capital and operational expenditures to the town Council for the next fiscal year. They also identified tender operational issues, formed a working group which will be working on recommendations for addressing waterside tendering operations. A Tour Bus Operations Working Group was formed to work on reviewing the current Cruise Ship Bus Policy, preparation for the coming season with ANP and downtown businesses, and consider other suggestions including the use of less formal construction & traffic cones of the downtown drop off.

DESIGN REVIEW BOARD

The Design Review Board approved many new sign applications in 2011 and implemented new regulations which will allow certain paint colors to be used on the façade of buildings without review by the Design Review Board. They also amended the Land Use Ordinance to allow for the replacement of certain signage without Design Review Board review as well.

Design Review Board:	2011	2010
Certificates of Appropriateness Approvals	52	66

ECONOMIC DEVELOPMENT TASK FORCE

The Task Force worked on the Economic Development Strategy Plan with the consultant firm Planning Decisions, Inc. of Portland (Principal Economist Chuck Lawton). Bar Harbor was named a Maine Downtown Network community. This designation resulted from the town submitting a proposal as part of a competitive process and this title allows Bar Harbor to become part of a network of other Maine downtowns to assist in improving downtown using guiding principles of the Maine Street Maine Program in organization, promotion, design and economic restructuring. The Economic Development Task Force began focusing on this project.

PLANNING BOARD

The Planning Board began holding public hearings on the rewrite of the Town Hill Mini Plan in the latter part of the year. The Planning Board approved the first conditionally approved use in 2011 by approving the new “Fabricate” business on Mount Desert Street.

Planning Board:	2011	2010
New Completeness Reviews	6	9
Site Visits	4	5
Subdivision Sketch Plan Reviews	3	4

LUO Amendment Requests (from Public)	2	3
Planning Board Approvals	5	7
Subdivision Lots Approved	1	4
Minor Subdivision Amendments	1	2
Workshop Sessions	1	4
Planning Board Meeting Hours	98	68
<i>Total Planning Board Activity</i>	121	106

Other tracking in the Planning Department	2011	2010
Checklist Reviews	22	9
Development Review Team Meetings	5	4
Neighborhood or Abutter Meetings	1	42
Cruise Ship Committee work hours	93	308
Committee Meetings Attended	80	248
<i>Total Administration Activity</i>	201	611

Please consider serving the Town in a Board/Committee/Commission/Task Force capacity as there are always plenty of projects to work on and groups to work with, especially to implement the Comprehensive Plan. The success of this Department's projects depends upon professional research coupled with citizen participation as we seek to implement the 2007 Comprehensive Plan. We appreciate all the hard work and commitment from the people we serve. It is a pleasure and an honor to be a part of this community!

Respectfully submitted,

Angela M Chamberlain, Interim Planning Director

Terri Cormier – Administrative Assistant

With gratitude, we list the residents below that provide active service to the Town:

APPEALS BOARD

Ms. Ellen Dohmen, Chair
Term exp. 2012

Ms. Linda Martin
Term exp. 2013

Ms. Jennifer Booher
Associate member
Term exp. 2013

Mr. Michael Siklosi
Term exp. 2014

Mr. Paul Devore, Secretary
Term exp. 2014

Mr. Roger Samuel, Vice Chair
Term exp. 2012

CONSERVATION COMMISSION

Ms. Jill Weber, Chair
Term exp. 2012

Ms. Carla Haskell, Vice Chair
Term exp. 2014

Mr. Jesse Wheeler
Term exp. 2014

Mr. Enoch Albert
Term exp. 2013

Ms. Mary Ann Handel
Term exp. 2012

Ms. Dessa Dancy
Term exp. 2014

Ms. Cynthia Ocel
Term exp. 2013

CRUISE SHIP COMMITTEE

Mr. Paul Paradis, Chair
Anne Greenlee, Vice Chair
Mr. Fred Cook, Secretary
Mr. Robert Bahr

Mr. Shane Carter
Mr. Jeff Dobbs
Ms. Alice Long
Mr. Charlie Phippen

Mr. Nate Young	Mr. Eben Salvatore
Mr. Greg Gordon	Ms. Clare Bingham
Mr. Chris Fogg	
Ms. Amy Powers	
Mr. John Kelly	
Ms. Angela Chamberlain, Interim Planning Director	

DESIGN REVIEW BOARD

Mr. Todd Hardy, Chair
Term exp. 2012

Ms. Barbara Sassaman, Vice Chairman
Term exp. 2014

Ms. Valerie Davis, Secretary
Term exp. 2013

Mr. Steve Demers
Term exp. 2014

Mr. Pancho Cole
Term exp. 2012

Ms. Doreen Willett
Term exp. 2014

ECONOMIC DEVELOPMENT TASK FORCE

Ms. Pat Samuel, Chair	B & B Association Res Rep.
Mr. Chris Fogg	Chamber of Commerce
Mr. Chris Vincenty	Merchants Association Res Rep
Mr. John Kelly	Acadia National Park Res Rep
Mr. Mark Hanscome	MDI Biological Laboratory appt.10/7/08
Mr. James Houghton	Res Business owner downtown district (downtown res district)
Ms. Deborah Kiley, Sect.	Res Business Owner Rt 102
Ms. Karen Baksa	Res Business Owner Rt 3, o/s downtown
Ms. Erica Brooks	Real Estate professional representative
Ms. Vicki Hall	DT Anchor Res Rep

PLANNING BOARD

Ms. Lynne Williams, Chair
Term exp. 2012

Mr. Perry Moore, Vice Chair
Term exp. 2012

Mr. Peter Hastings, Secretary
Term exp. 2013

Ms. Liz McMullan
Term exp. 2014

PARKING AND TRAFFIC COMMITTEE

Ms. Sherry Rasmussen, Chair
Term exp. 2012

Mr. Sandy McFarland, Vice Chair
Term exp. 2013

Ms. Barbara Entzinger
Term exp. 2012

Mr. David Rand, Secretary
Fire Chief

Mr. Chip Reeves
Public Works Director

Mr. Nate Young
Police Chief

Ms. Angela Chamberlain
Interim Planning Director

CODE ENFORCEMENT DIVISION

The Code Enforcement Division's primary mission is to provide the public with the best customer service by continually striving to be more effective and efficient and to insure that the public is informed of how Code Enforcement procedures relate to everyday life in regards to safety.

Notable projects permitted this year include the demolition and reconstruction of 60 rooms at the Atlantic Oceanside Hotel, the reconstruction of the Bar Harbor Oceanarium, the construction of the West Street Hotel, and several renovation projects at the Jackson Laboratory.

Building Permits by Category	2011	Value
New Dwellings	31	\$ 3,126,000
Commercial/Industrial Permits	115	\$ 6,751,987
Garages/Additions/Other Improve.	175	\$ 1,940,552
Totals	321	\$11,818,539

Less Value of Improve to Tax Exempt	\$1,469,300
Total Value of Improve to Taxable Prop.	\$10,349,239

Building Permit Activity	2010	2011
Total Value of Bldg. Permits	\$17,095,597	\$11,818,539
Value of Taxable Projects	\$10,367,315	\$10,349,239

Building Permit Activity	2010	2011
Number of Building Permits	322	321
Number of New Dwellings	21	31
Number of Plumbing Permits	89	100

Number of Electrical Permits	99	123
Number of Site Inspection	348	399
Scheduled Conferences in Office	174	198
Messages taken by Office Asst.	620	527
Violation Letters Sent	50	19

Administration

The Code Enforcement Officer attended a variety of training programs in 2011. It is the goal of this department to remain informed of Federal, State, and Local codes as they relate to providing safety and code compliance.

In closing, the Code Enforcement Division would like to thank the citizens of the Town of Bar Harbor for periodically adjusting to the changes in code and helping to make our job easier to enforce the changes and to insure their compliance.

David W. Rand

Fire Chief

Code Enforcement Office Staff

David Rand, Supervisor

Angela Chamberlain, Code Enforcement Officer

Terri Cormier, Administrative Assistant

FIRE DEPARTMENT

Mission Statement:

The Bar Harbor Fire Department's Mission is to provide a range of programs and services, including fire prevention, fire suppression, and emergency medical services. These services are designed to protect the lives and property of the citizens and visitors to the Town of Bar Harbor from adverse effects of fire, medical emergencies and other man made or natural disasters.

The department responded to 454 fire calls for 2011. The calls are broken down as: Structure fire – 6, chimney fires – 5, vehicle fires- 1, fires other than structure – 13, assist EMS – 5, motor vehicle accidents – 36, hazardous materials incidents – 20, carbon monoxide – 15, electrical related incidents – 24, sprinkler system/water related incidents – 8, smoke/odor investigation including ventilation of buildings – 20, stand by for Lifeflight of Maine – 42, elevator rescues – 4, public safety hazards – 22 public service assistance – 2, assist police department – 3, unattended outside fires – 8, mutual aid – 3, special details – 2 false alarms – 215.

This past year we saw several changes in regards to fulltime personnel. Firefighter/EMT Eric St. Peter retired from the department this past November after 25 years of service to the Town of Bar Harbor. With the position vacant, I hired Firefighter/EMT Tom Chisholm of Southwest Harbor. Tom has been a Firefighter for the Town of Southwest Harbor for 6 years

During the year 2011 the department firefighters collectively attended over 500 hours of training. Many of the trainings are mandatory training that is mandated by Maine Bureau of Labor Standards. Mandated trainings include – bloodborne pathogens, hazardous material awareness, traffic control, fire extinguisher training, self-contained breathing apparatus refresher, minimum of two driver operator trainings, two confined space trainings. Other trainings held – ladders, simulated structure fires, cold water rescue training, industrial accident training, roof rescue training, and down firefighter training.

During October of 2011 we celebrated the station being 100 years old by hosting an open house. We had several display tables set up, gave station tours and also had a cookout for the visitors that attended the open house.

This past year we had the upstairs bathroom renovated. We combined our bathroom and separate shower room into one bathroom. Upgrades included; pipes replaced from the basement up to the bathroom, new fixtures installed, utility closet and mop sink added. This was a significant upgrade and improvement to the station. The plumbing was original and had never been replaced.

In closing, I would like to take this opportunity to express my sincere thanks to the following individuals and agencies, Town Manager, the Honorable Town Council, Department Heads and members of their respective departments, all members of various boards, Fire Department members and their families for their continued dedication to the department and the citizens of Bar Harbor.

David Rand
Fire Chief

Bar Harbor Fire Department Staff

Fulltime staff:

Fire Chief David Rand	
Assistant Fire Chief Lyman Kane	Assistant Fire Chief Matthew Bartlett
Captain John Lennon	Firefighter/EMT-Intermediate Jai Higgins
Firefighter/Paramedic Jon Zumwalt	Firefighter/EMT Henry Brown
Firefighter/Paramedic John Sanders	Firefighter/Paramedic Basil Mahaney
Firefighter/EMT Tom Chisholm	

Call Staff:

Deputy Chief Ted Gray	Captain Dan Daigle
Lieutenant Doug Dubois	Lieutenant Matt Horton
Sean Hall	Todd Hardy
Jon Levesque	Tim Porter
Rob Gaynor	Michael Bailey
Pat Kilbride	Jon Mitchell
Sheldon Goldthwait	Marc Jaffrey

AMBULANCE DIVISION

Mission Statement:

The Town of Bar Harbor Fire Department Ambulance Service's primary mission is to provide a model system of emergency medical services (EMS). To provide the highest quality care in the pre-hospital setting subscribing to a collaborative effort for the effective delivery of EMS through facilities, equipment, and resources under the guidance of Maine EMS.

Accomplishments for 2011:

The Ambulance Service responded to 1235 runs for the year. Types of runs were: local emergencies 863, local routine transports 268, out of town emergency inter-facility transfers 35, out of town routine inter-facility transfers 69.

The ambulance service has linked the Cardiac Monitors to the Maine EMS Electronic Run Reporting System to import information which reduces paper consumption and generation.

Medical and Fire personnel participated in the Mount Desert Island Mass Rescue Operations Full-scale Exercise. The scenario for the exercise was cruise ship tenders colliding in the fog, which resulted in multiple personal injuries. A water rescue was conducted and the injured were brought to the Bar Harbor Town Pier. The integration of the maritime mass rescue operation with a landside mass casualty response was the main focus while testing triage, treatment, and transportation of injured passengers and crew. Activating the Mass Casualty Trailer and requesting the necessary Mutual Aid to support and provide resources were also tested.

The ambulance service participated in regular in-house and outside sponsored medical and rescue training to maintain individual State licensure requirements and to remain proficient with skills and rescue techniques.

Medical personnel were participants in a unique and new collaboration between MDI Hospital and the University of Pennsylvania's Perelman School of Medicine. Personnel were provided educational opportunities in the subjects of advanced airway management and an Emergency Physician from Penn Medicine did a presentation at the fire station in which we invited all surrounding EMS agencies to attend also.

Nine full time personnel provide ambulance staffing: three EMT-Basics, two EMT-Intermediates, four Paramedics, and several part time personnel.

Through continuing education, quality assurance, peer discussions and review, the Ambulance Service is always striving to provide quality, efficient, and professional emergency medical services to the residents and visitors of Bar Harbor.

David Rand
Fire Chief



Left to right, front to back: Jai Higgins, Henry Brown, Jon Zumwalt, Fire Chief Dave Rand, John Sander, Matthew Bartlett, Basil Mahaney; Tom Chisholm, Joey Kane, John Lennon.

POLICE DEPARTMENT

To the Town Manager, the Honorable Town Council and the citizens of the Town of Bar Harbor, I hereby submit the 2011 Annual Report for the Police Department.

The Bar Harbor Police Department's primary mission is, and will continue to be, to protect and serve our community to the greatest extent possible, to protect life and property, and to prevent crime by vigorously delivering the best possible services.

During 2011, the Police and Dispatch Departments answered approximately 8437 calls for service and/or complaints in the town. Below, I have presented a comparison of the statistical data, for the last three years.

Call For Service (CFS) Type				
	Total	2011	2010	2009
Alarm (Bank)		12	19	30
Alarm (Lifeline)		5	24	53
Alarm (Fire)		27	244	232
Alarm (Police)		22	231	237
Alarm (Sewer)		89	102	59
Ambulance Call		10	1007	109
Animal Complaint (Dog)		27	290	256
Animal Complaint (Other)		12	130	88
Assist Fire		11	103	147
Assist Other Law Enforcement Agency		23	204	217
Assist Motorist		20	146	98
Assist Highway/DOT/Bangor Hydro		15	139	141
Civil / Non-Criminal Matter		42	215	253
Public Safety Vehicle Accident		2	3	5
Disturbance / Noise Complaint		22	241	260
Domestic Assault		24	24	25
Found		37	368	327
Intoxicated Person(s)		67	74	45

Call For Service (CFS) Type (continued)				
	Total	2011	2010	2009
Liquor Laws		17	13	24
Lost Items		48	476	316
Mentally Ill Person		4	8	7
Motor Vehicle Accident		40	422	417
Paperwork Served		29	30	23
Parking Complaint		19	159	99
Persons Fighting		50	43	51
Streetlight Outage		21	14	46
Subject Stop		15	144	95
Subpoena		11	63	55
Suspicious Activity		40	335	238
Suspicious Person		41	56	81
Theft		19	215	188
Traffic Control		19	13	11
Traffic Violation Reported		21	250	197
Trespass/Threatening/Harassment		16	215	222
Unsecured Building		18	19	22
Vandalism		63	69	55
Vehicle Pursuit		2	1	0
Vehicle Stop		14	1505	153
Violation of Probation/Conditional Release		6	0	0
Violation of Protection Order		1	2	4
Warrant		14	11	13
Weapon Permit		38	44	21
Well-Being Check		52	360	254
Total CFS		84	8031	753

Arrest & Summons				
	Total	2011	2010	2009
Arson		0	0	0
Assault		15	7	1
Assault (Domestic)		23	13	8
Burglary		2	5	1
Criminal Mischief		10	14	2
Criminal Trespass		8	6	1
Disorderly Conduct		15	19	2
Driving To Endanger		0	8	3
Forgery		3	1	3
Fugitive From Justice		0	1	0
Furnishing Alcohol to Minors		4	9	4
Gross Sexual Assault		0	1	0
Harassment		2	4	3
Negotiating a Worthless Instrument		4	0	6
Obstructing Government Administration		5	2	3
Operating After Suspension		34	33	2
Operating Under The Influence		76	90	5
Operating Without a License		22	18	2
Possession of a Useable Amount of Marijuana		26	21	2
Possession of Alcohol by a Minor		29	66	4
Possession of Suspended License		0	0	0
Receiving Stolen Property		6	5	4
Refusing to Sign Summons		5	2	1
Sale and Use of Drug Paraphernalia		22	21	2
Speeding		41	68	9
Speeding (Criminal)		2	1	2
Theft by Deception (Class C)		4	2	1
Theft by Unauthorized Taking (Class C)		3	4	0
Theft by Unauthorized Taking (Class E)		11	17	1
Violation of Conditional Release		57	51	3
Violation of Probation		2	1	4
Violation of Protection Order		2	2	5
Warrants		44	28	2
All Other Criminal/Motor Vehicle Summonses		77	54	4
Arrest & Summons Total		55	574	5

Accomplishments for 2011:

The School Resource Officer program has been a success and has received tremendous support from the community. This support continues as the program moves forward. “Officer Tim” is currently in his second academic year at Conners Emerson School. He has been working directly with the staff, the students and their parents, creating positive relationships between law enforcement and the youth of our community. Traditionally these types of programs are seen at the high school level. We are willing to reevaluate the school resource officer program to include the high school, while continuing to support the program at Conners Emerson School. With community support to pursue this opportunity at Mount Desert Island High School, we know it would be successful.

The Town of Bar Harbor participated in the US Coast Guard’s Marine Rescue Operation this past spring. Sergeant Shaun Farrar along with other town employees assisted the USCG as part of the planning and execution team of this large scale training exercise. Federal, State, County, and local agencies along with the cruise ship industry, participated in the day long training. Overall, we feel the exercise went very well and it was a great experience to work as a team with the other agencies that would respond during a maritime incident in our port area.

Over the past several years Sergeant David Kerns has managed three Port Security Grant Program (PSGP) grant awards for the Department. One grant award has been completed. We continue to implement the two remaining awards and must file quarterly financial reports, as well as semi-annual progress reports with the federal government. These grant awards have funded areas such as law enforcement personnel, communications, and harbor security equipment.

This year we closed out the 2008 grant award with the federal government. Utilizing funds from this award over the last three years, we developed a harbor patrol

program, created a radio frequency mobile data communication network for the public safety departments, upgraded the fire department's self contained breathing equipment, and created a mass causality response unit.

For the 2009 grant award, we finished submitting all mandatory paperwork to the federal government for review. We received official notice that the award funds required for the construction of a new Harbormaster's facility were released. This planning phase of this project is near completion and construction is scheduled to begin in the spring of 2012. To date we have utilized funds from this award to complete the build-out of the radio frequency mobile data network. This included erecting antenna sites, both Downtown and in Town Hill, to be incorporated into the existing system located on Ireson Hill. The two new sites have greatly increased the mobile data coverage throughout our jurisdiction.

This year marked the second full year of the police department's restructure that added 3 full-time officer positions. These additional officer positions have been entirely funded by the 2009 American Recovery and Reinvestment Act PSGP award. The upcoming fiscal year will be the first time that town funds will be utilized for the additional officers. The ability to exclusively employ full-time officers to handle routine complaints, investigations, and follow up, is not only more efficient for the Department, but provides a better overall service to the citizens of Bar Harbor.

The Department also utilized funds from the PSGP to purchase, program, and install radio equipment for all the Town departments' narrowbanding requirements mandated by the Federal Communication Commission. The two-way radios purchased for Police and Fire units, were APCO P25 (digitally compatible), which is now the standard for public safety interoperability communications.

Using a Justice Assistance Grant award through the Department of Justice, we reinstituted in-car video recording this year. Video recording systems were placed in all three cruisers to record video and audio during patrol activities. We also installed a

compatible system in the police department to record the arrest and booking processes. Our old recording units became outdated and were no longer feasible to be reinstalled into the cruisers; therefore the Department has been several years without mobile video recording capabilities. The new systems record to solid-state memory and automatically transfer recorded video to a server located on the Town's computer network. This process requires minimal time and effort for the patrol officers, which limits the handling and the transferring of data, creating a better chain of custody for video evidence.

We continue to improve the Department's Training Program each year. Officers have attended in-service trainings at the Maine Criminal Justice Academy (MCJA) and throughout the state in order to keep up with their annual elective training requirements. Continuing education improves service to the community, by training officers to be more prepared in responding to calls for service.

In addition to in-service trainings, each year the officers complete mandatory online trainings using the Maine Law Enforcement Online Training Center. These trainings include two new topics each year, Law Updates, Hazmat, and Bloodborne Pathogen Awareness. Online training has become a useful tool for the Department, allowing the officers to get the majority of their mandatory training hours completed during their scheduled shifts, cutting back on overtime associated with attending and instructing these yearly trainings.

I thank each employee of the Department for his/her dedication to his/her profession and the unselfish manner in which he/she serves the community.

I would also like to thank the citizens of Bar Harbor, the Town Council, the Town Manager, the Fire Department, the Public Works Department, the Town Office Staff and all the other support organizations, within this community, for your continued cooperation and support.

Nathan Young
Chief of Police

Bar Harbor Police Department

Officers

Chief Nathan Young

Lieutenant James Pinkham

Sergeant David Kerns

Sergeant Shaun Farrar

Officer Timothy Bland

Officer Eric McLaughlin

Officer Timothy Frost

Officer Soren Sundberg

Officer Thomas Tardiff

Officer Bradley O'Neil

Officer Christopher Wharff

Officer Jacob Day

Officer Dustin Tierney

Dispatchers

Dispatcher Sharon Worcester

Dispatcher Adam Vanwhy

Dispatcher Lori Bartlett

Dispatcher Karen Richter

School Crossing Guards

Susan Murphy

Line Recholtz

Ann Worrick

HARBOR DEPARTMENT

Mission Statement

The Harbor Department will continue to manage Bar Harbor's coastal waters and facilities by providing a safe, efficient, customer oriented environment for all user groups and constantly look for ways to improve service to the public.

The Department will respond to calls for assistance within our capabilities and assist the Bar Harbor Police and Fire Departments. We will also work in cooperation with Federal and State agencies including the U.S. Coast Guard, National Park Service, Department of Homeland Security and the Maine Department of Marine Resources.

Harbormaster Report

The 2011 season developed into another busy summer and fall, although the sluggish economy continued to have an influence on recreational boating activities. Transient vessel and yacht visitation was below normal, as has been the trend during this recession, although there was a slight increase over 2010.

Assistant Harbormaster Ashley Young remained on staff throughout the summer and busy fall cruise ship season and continued to do a great job serving the community and visitors to the harbor. Lori Bartlett filled a part time position as Assistant Harbormaster during the busy autumn cruise ship season. The efforts of both Assistants are greatly appreciated and contributed to making 2011 another successful year for the Harbor Department.

The Harbor was host to the annual Blessing of the Boats and Seafarers Memorial Day events in June. Fortunately, the weather cooperated on July 4th and the fireworks display was enjoyed by the large crowd of spectators gathered along the waterfront.

2011 was another busy cruise ship season with a total of one hundred six ships, of one hundred eighteen scheduled, visiting Bar Harbor from May through October. There were twelve cancellations, mostly small ships due to inclement weather. The 2012 schedule has one hundred eighteen reservations to date, continuing the upward trend in ship visitation. The Harbor Department participated in the U.S. Coast Guard Mass Rescue cruise ship casualty drill in May.

The Harbor Department responded to numerous calls for assistance in 2011 including disabled vessels in need of tow, overdue vessels and injured persons. Bar Island continued to claim hikers who were caught off guard by rapidly rising tides. I would like to thank local volunteers Steve Burns and David Spear who assisted the department during the year.

Harbor Committee Report

The Harbor Committee continued to address important issues including pier and bridge projects as well as a variety of issues related to operations on the Bar Harbor waterfront.

I would like to thank the members of the Harbor Committee for their commitment and effort over the past year. It was a pleasure working with all the members.

Harbor Committee Members

Jon Carter, Chair

Juanita Young, Vice Chair

Ron Landis, Secretary

Liz McMullen

Lawrence Nuesslein III

Marine Resources Committee Report

The Committee had another productive year during which they held nine meetings. The committee monitored shellfish habitat using surveys and conservation measures to ensure the health and sustainability of clam populations throughout the Town. The Committee also spent time investigating possible pollution sources in the

Northeast Creek area. The contributions to the Town's shellfish conservation program by the Committee and volunteers are greatly appreciated.

I would like to thank the Committee for their hard work and dedication over the past year.

Marine Resources Committee Members

Chris Petersen, Chair	Ron Landis, Vice Chair	Scott Swann
Megan Mcosker, Secretary	Natalie Springuel	Mike McKernan

In closing I would like to thank the Honorable Town Council, Town Manager, Department Heads and staffs for all their assistance and support. I look forward to being of service to Bar Harbor in the coming year.

Respectfully submitted,

Charles Phippen
Harbormaster



Gold Morning in Bar Harbor

PUBLIC WORKS DEPARTMENT

As the Department's Director, my primary objective is to ensure that each division functions in accordance with our mission statement which is: *To operate, maintain and improve the Town's infrastructure, including our roads, sidewalks, parks, buildings, storm drain systems, wastewater system, water system, solid waste and recycling facilities as efficiently and professionally as possible, while treating taxpayers, ratepayers, visitors and employees in a helpful, friendly and courteous manner, and abiding by the American Public Works Association Code of Ethics.* In order to achieve our mission; the Department is separated into four divisions. The operational aspects of the Divisions are handled by the respective superintendents. The Water, Wastewater, Highway and Solid Waste Divisions handle the operational aspects of those specific areas. They are supervised by Jeff Van Trump, Bob Kane, Scott Wood and Ron Graves, respectively. The Highway Division not only handles the roads and sidewalks but also handles operations for parks and recreation as well as the comfort stations. Additionally, the mechanics within the Highway Department are performing maintenance work for the Police Department vehicles and perform inspections for the entire fleet of Town owned vehicles.

Highway Division

The winter season paved the way for this busy Division. Beginning in January through April 2011, the area received 92 inches of snow. The Highway crew responded to 17 storms; three of these storms produced 40 inches of snow. The spring began with a road rebuilding project on Shannon Way. The Highway crew performed this work which was not included in the capital improvement program.

The work schedule this year was focused on tree trimming/removal along road intersections to improve driver visibility and ditch lines along the following roads: Bay

View Drive, Hadley Point Road, DeGregoire Park Road, Norway Drive, Stony Brook Road, and Mountain Avenue.

Two vehicles were purchased in 2011: the first is a used 2001 Freightliner water truck which replaced an old 1989 International, and the second vehicle is a 2012 International plow truck that replaces a 1995 Ford plow truck.

The yard and leaf composting at the Hulls Cove location seems to be quite a hit for the Town residents. Two loaders ran 5 days a week, all through the month of April and could not keep up with the demand. Each year the operation has increased to the point it reached 900 cubic yards of compost for 2011.

Two longtime dedicated Highway employees retired this year. In April, Foreman Albert Merchant retired after 39 years, and Driver Stacey Gray retired with 25 years in July. I want to personally thank both these men for their many years of service to the community and to the Public Works Department. The Foreman position was filled in-house by mechanic Rich Jamison. Jordan Pelletier was hired to fill the vacant mechanic job, and Jon Wood, a 12- year veteran of the Maine Department of Transportation, was hired for the driver position.

Projects Completed

Road Reconstruction

Lower Ledge lawn - Full Depth Reconstruction from the intersection of Cromwell Harbor Road to White Spruce Road.

White Spruce Road - Full Depth Reconstruction from the intersection of Lower Ledge lawn to the Transfer Station.

Kebo Street - Full Depth Reconstruction from the intersection of Cromwell Harbor Road to the ANP boundary.

Storm Drain Replacement

Lower Ledgelawn - Replaced entire system.

White Spruce Road - New storm drain system installed.

Sidewalk Reconstruction

Lower Ledgelawn - West Side, Cromwell Harbor Road to the End.

Mount Desert Street - North side, Kennebec Place to Holland Avenue

Mount Desert Street - South side, Shannon Way to Spring Street

Solid Waste/Recycling

The recycling revenues continue to climb. Compared to 2010, we brought in \$25,426 more this year. Net revenue for all recycled goods in 2010 was \$79,241, and in 2011 we netted \$104,667. Prices for our recycled goods continue to rise in 2011. We shipped 831 tons in 2010, and in 2011 we shipped 784 tons. In comparing the average cost per ton we were receiving for our recycled goods, you can see why we had such a dramatic increase in revenue. Considering scrap metal, news print, mixed paper and cardboard, the average price we received in 2010 were \$177, \$90, \$85 and \$125 respectively. The average price per ton received for the same materials in 2011 were \$187, \$137, \$108 and \$160 respectively.

For our Municipal Solid Waste (MSW) we've witnessed a small increase in tonnage compared to 2010. In 2010 we shipped 4857 tons of trash compared to 4880 tons in 2011.

Wastewater Division

Under the Town Council-approved draft 2010 Combined Sewer Overflow (CSO) master plan, Wastewater personnel made a number of repairs to remove inflow and infiltration (I&I) flow and extended an overflow to prevent it from blockage from tide action. Flow monitoring continues as a crucial element to the CSO program.

The year ended with a recorded total rainfall of 52.11 inches, which resulted in 4 overflow events for 2011 versus 25 for 2010.

Sewer reline projects were completed on lower Ledgelawn Avenue (11,000 feet), Billings Avenue (326 feet), and White Spruce Road (529 feet). Eight manholes were replaced on Ledgelawn Avenue and White Spruce Road. In addition, as part of the West Street Hotel project, four manholes were replaced on West and Main Streets.

A telemetry upgrade project was completed in June. This will provide a complete and functional radio communication system at two remote wastewater treatment facilities, nine pump stations, police station and the main wastewater treatment facility, in addition to remote monitoring.

Preliminary easement work has begun on Ocean Avenue in preparation for the removal of the cross-beach line in Hulls Cove.

The Line Maintenance crew is in the process of completing year two of the second rotation of the five-year line maintenance program. The work consists of the crew cleaning the sewer mains and locating services. Footage cleaned in 2011 was 15,919 feet. After this is accomplished, the mains are also inspected using a camera and are located using Global Positioning System (GPS). There were 22,002 feet TVed and 850 feet smoke tested. That information is then added to our Geographic Information Systems (GIS) mapping system. We now have line and sewer manhole information linked to the mapping system as well as the TV records. These maps enable the crew to be more efficient in diagnosing problems in the system and providing information to customers.

Ongoing work includes property inspections, grease trap inspections, dig safe work, sludge dewatering and hauling, septic receiving, mandated laboratory testing, sewer connection permits, plant tours and safety/professional/compliance training. The connection fees assessed for 2011 were \$119,249.76.

Water Division

This year we completed upgrading the water line on Sand Point Road. We replaced the final 700 feet this year which brings the total amount replaced to 3000 feet. We also started upgrading the water line on Bay View Drive and replaced the water main on Great Meadow Drive. On Bay View Drive we replaced 840 feet of old, undersized galvanized and plastic water main. This work is expected to be completed in the spring of 2012. On Great Meadow Drive we replaced 1100 feet of old galvanized water main. Each of these projects was done to increase water volume, pressure and overall provide better water quality to those customers served.

Another water main project completed this year was the relining of the water main on Wayman Lane. This was a unique lining process provided by the Water Infrastructure Division of 3M. This was unique in that the product used to line the main was a polymer based product that fully cures within a matter of minutes. Once sprayed on the inside of the water main the product hardens leaving a smooth, polymer finish. This finish reduces corrosion within the water main providing for better water quality to those customers served.

We are in the fifth year of our meter replacement program. This year we replaced 205 meters bringing the number replaced to 780. We are replacing old meters with remote radio read meters. This year many customers have seen the benefits of the new radio read meters. In 2011 we notified approximately 150 customers that they had small leaks, usually leaking toilets, within their homes and businesses. By notifying those

customers of the small leaks we helped them to identify problems before they became larger and more costly to repair. In addition to that, we contacted 8 customers notifying them that they had major leaks that they were unaware of saving them hundreds, if not, thousands of dollars each in water and sewer bills.

The Lab Tank received painting on the outside and the inside in 2010. Unfortunately, due to improperly formulated paint, the outside paint started to peel shortly after being applied. This spring the contractor sand blasted and repainted the outside of the tank at no cost to the rate payers. The major inconvenience with performing this task was that the tank needed to be drained for the duration of the work. This mostly had an effect on the Lab.

Network communications from the Duck Brook Pump Station to the Town Office was established this year. This allowed us to place existing pump station controls on the network thereby enabling us to view the operating status of the plant. This was the first step in a planned pump station upgrade brought on by regulatory changes, outdated equipment and safety concerns.

Due to our main replacement program and aggressive response once leaks are found, our lost water quantity has continuously been dropping for the past five years. In 2011 the crew repaired 8 water main leaks and 5 service line leaks. This year our lost water quantity reported to the PUC went from 16% in 2010 to 15% in 2011. Our goal is to achieve well under 10% water lost and we are well on our way to achieving that goal.

Main replacements occurred in coordination with the capital improvement projects listed above in the Highway Division section.

I would like to thank the Department of Public Works employees for their commitment to maintaining a high standard of quality and dedication in what can be a thankless and often times less than pleasant job. To my entire crew, a sincere thanks for your efforts! Because of your work, Bar Harbor continues to be a clean, safe place to live.

I would also like to thank the citizens of Bar Harbor, the Town Council, Town Manager Dana Reed, Police Department, Fire Department, the crew at the Town Office and the various committees and organizations that I have had the pleasure to work with.

Chip Reeves,
Public Works Director

STAFF:

Highway Division

Suzanne Banis, Office Manager

Scott Wood, Superintendent
Albert Merchant, Foreman
Donald Bennoch
Kenneth Howie
Bill Soukup
Stacey Gray
Drew Coughlin
Rich Jamison
Scott Hopkins
Travis Smith
Joe St. Pierre

Wastewater Division

Robert Kane, Superintendent
Brion Kane
Ed McFarland
Tony Griffin
Shawn Young
Travis Jones
Dan Ranzoni
Richard Trennam
Michael Ganz

Water Division

Jeff Van Trump, Superintendent
Terry Tinker
Mark Kidder
Reggie Winslow
Brady Anderson
Nancy Warner, Office Manager

Solid Waste Division

Ron Graves, Superintendent
Leroy Brown
Samuel Bannister

PUBLIC WORKS ~ Highway Division



Left to right, front to back: Highway Superintendent Scott Wood; Joe St. Pierre; Foreman Rich Jamison; Suzanne Banis; Don Bennoch; Drew Coughlin; Jon Wood; Bill Soukup; Travis Smith; Jordan Pelletier; Scott Hopkins.

PUBLIC WORKS ~ Solid Waste



Left to right: Samuel Bannister; Leroy Brown; Ron Graves, Superintendent

PUBLIC WORKS ~ Wastewater Division



Left to right: Ed McFarland, Michael Ganz; Travis Jones; Brion Kane; Dan Ranzoni; Shawn Young; Tony Griffin; Robert Kane, Superintendent.

PUBLIC WORKS ~ Water Division



Left to right: Brady Anderson; Nancy Warner, Office Manager; Reggie Winslow; Mark Kidder; Jeff Van Trump, Superintendent; Terry Tinker.

SUPERINTENDING OF SCHOOLS



Left to right, back to front row: Tom Burton, Matt McEachern, Brian Hubbell, Paul Murphy, and Claire Sasner, Chair.

ELEMENTARY SCHOOL PRINCIPAL

The present enrollment for the Conners-Emerson School is as follows: Total: 426

<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
41	38	46	53	50	50	35	54	59

I am pleased to share our student and staff accomplishments for the 2010-2011 school year. Our students and staff continue to excel in many areas. This past year we had several successful academic and co-curricular teams.

The Mount Desert Island Rotary Club named Mr. Rick Barter Golden Apple Educator for 2011. He is known as ‘The Wizard’ at our school because he magically makes computers, laptops, printers and networks function. Rick was instrumental in bringing the Maine Learning Technology Initiative (MLTI) to our school in 2002. We were one of nine sites across the state to pilot the laptops for all of our 7th and 8th grade students.

The Middle School Jazz Band under the direction of Mr. Joe Wainer placed first in their division at the state competition, with several students being recognized for their solo performances. The Show Stoppers led by Mrs. Rebecca Edmondson placed second in the state competition for Middle School Show Choirs, with Thistle Swan being named top vocalist in Division 2.

Our baseball and softball teams were Coastal League Champions. The Co-Ed Soccer, Boys' Basketball, and Girls' Basketball teams were Coastal League Runners-Up and the Girls' Cross Country team placed third in their league. Our Golf Team hosted the Inaugural State of Maine Middle School Golf Championships.

The school’s Solar Cars Team placed at both the state and New England level, with Chloe Vincenty, Gabby Link, Pierce Vincenty, Chris Butler, Thibaud Antonieu, Andrew Gallup, Kevin Elk, Kyle Lamson, Matt Curtis Evan Jeanotte, and William Miller

representing the school.

We are also proud of our outstanding individual student accomplishments. Clifton Jeffery was one of only four Maine middle school students who qualified as a member of the State of Maine MathCounts team. He traveled to Washington, D.C. to participate in the National MathCounts Competition. Our school MathCounts Team placed third at the state level.

Both Carol Zhang and Clifton Jeffery placed in the top 5% in the American Math Competition. Sean Lin was School Champion for Math Olympiads with the school team placing in the top 10% Nationwide. Grace Drennan represented our school at the state National Geographic – Geo Bee competition held in Farmington.

As always we continue to be thankful for the many volunteers who work in our school and classrooms. We are fortunate to have parents, college and high school students working with our students on a weekly basis. The local PTSA supports students and teachers through their fundraising for programs, including classroom projects, after school specials, guest speakers and evening events such as the Family Arts Night and the Science Fair to name a few.

The students and staff at our school strive to give back to the community with food drives for the local food bank, hat and jean days which raise money for local causes and families in need, as well as world disasters such as the tsunami in Japan. Our school continues to celebrate diversity and individual uniqueness. Our Civil Rights Team and Kids for Kindness club continue to educate the student body on the prevention of bullying and harassing behaviors. The Library Aide and Advisory Committee completed a service-learning project assisting another school library with cataloging and processing books. In addition, this group of students assists the librarian by making recommendations for book purchases.

Over one-third of our staff members participated in continuing professional

development during the summer. These instructional grants along with the Maine Community Foundation and Emery Grants allow staff to strengthen curriculum and student programming.

Our school was selected by Dr. Ross Greene, Pediatric Psychologist and noted author of 'Lost at School' and 'The Explosive Child' to work with his organization on a Collaborative Problem Solving Grant. This approach works with behaviorally challenged students teaching them the skills they lack, which allows them to make better choices. We are excited about this approach as we begin to implement it school wide.

Our school participates with Fuel Up to Play, which is funded through the National Football League. The program educates students about healthy living choices, while encouraging 60 minutes of exercise each day. Over 35 students in grades 5 and 6 are active participants.

This past year several of our beloved staff members retired; Lisa Plourde, Linda Reynolds, Trisha Rhodes, Ellen Robinson and Dottie Robins. I want to publicly thank them for their years of service to our students and wish them all the best as they enter retirement.

The staff and students at Connors-Emerson continue to be most appreciative of the community's contributions and support. Community members continue to be an important part of our school by volunteering their time and resources, as well as acting as mentors for our students. Volunteers, as always, are an active and integral part of our school. Over 100 community members participated in our annual "Business of Reading" week long celebration by coming in and reading to our students. Please feel free to visit your school and see the students and staff in "action." We welcome your feedback and value hearing any concerns you may have about the school. Please visit our website <http://ces.barhbr.com/> or email bneilly@mdirss.org.

Respectfully Submitted,

Barbara Neilly, Connors-Emerson Principal

Professional Staff

Teachers	Curricular	Committees	Experience	Degree
Neilly, Barbara	Principal	Cert Com, CPS	32	5
Zboray, Michael	Asst. Princ	INFORM, CPS	15	5
Allen, Karen	Grade 7	Math	11	5
Barter, Karen	Grade 1	Math Comm	31	4
Barter, Rick	Tech Inst	Technology	22	5
Boardman, Brian	Grade 5	Math	7	4
Brechlin, Roxie	K	Affirm. Act.	20	4
Brotzman, Cynthia*	Grade 7/8	SS/ Cert Comm	21	5
Chappe, Marc	Grade 8	Lang. Arts	26	4
Chappell, Carol	Grade 3	Sci /Math	20	4
Colby, Rachel	Health/PE	Health Comm	3	4
Coleman, Donna	Nurse	Crisis Comm	20	4
Dority, Heather	Grade 4	SS/ELA	5	4
Dyer, Amanda*	K	Co-Curric	23	4
Edmondson, R.	Music	Music, GT ident	22	5
Ellis, Bob	Sp Ed Grs 5-8	Child Study	2	4
Fournier, Caroline	K	Common Study	4	5
Frels, Jill	Grade 6	Lang. Arts	23	5
Gabel-Richards, S.	Grade 6	Science/ SS	27	4
Galeaz, Patricia	Grade 2	Science	17	4
Gaston, Mildred	Grade 3	Tech, Serv Lrng	20	4
Gilpatrick, Jeanne	Sp/Lang	Child Study	25	5
Grover, Ellen	Reading	Lang. Arts	31	4
Hersey, Susan*	Grade 4	Lang. Arts	34	5
Hurd, Marlene	Grade 6	Math, PTSA	39	4
Keefe, David	Grade 5	Science	25	5
Kramp, Kim	Art	Visual Arts, GT	29	4

Mace, Melanie	Spec Ed	Child Study	11	4
Macko, Ben	Grade 8	Math	10	4
McKay, Toni	Grade 1	Lang. Arts	47	4
McOsker, Meghan	Gr 7/8	Science	3	5
Millar, Lynda	World Lang.	World Lang.	23	4
Monahan, Jane	Grade 2	Soc Stud Curric	12	5
Mountford, Deb	Reading	Title 1		
Peer-Cort, Valerie	Sp/Lang	Child Study	24	5
Pickers, Amber	Grade 3	Science	7	4
Plaskov, Abbie	Grade 3	Certif Com	7	4
Renault, David	PE	Health/Well.	41	4
Rosborough, Anne	Spec. Ed	Child Study	27	5
Rosinski, Carol	Guidance	SST, Crisis Team	30	5
Ryan, Siobhan	Librarian	Media/Lib	5	5
Smallidge, Kim	Math	Technology	19	5
Sprague, Rochelle	Grade 2	Math	34	4
Sweeney, Meryl	Grade 5	ELA	4	5
Toole, Katie	Grade 7	ELA, GT	6	4
Wainer,, Joe	Music	Music	20	4
Winne, Sarah	GT	GT, OM, DI	23	5
Young, MA	Grade 1	Assessment	28	4

*Denotes Master Teacher

Support Staff

Secretaries

Ms. Sheila Hamblen

Mrs. Ann McCafferty

Cafeteria

Custodians

Ms. Nykki Grindle, Head Cook

Mr. Peter Alley, Head Custodian

Ms. Tina Lunt

Mr. Kurt Lockhart

Mrs. Linda Wilson

Mr. James Stewart

Mr. Steve Strout

Local Ed Techs	Special Ed Techs	Title 1 Ed Techs
Ms. Angie Bouchard	Ms. Cate Bowman	
Mrs. Beth Bradshaw	Mrs. Cheri Brown	
Ms. Storey Cross	Ms. Mary Fallow	
Mrs. Kim Frazier	Ms. Julie Fulton-Kelly	
Ms. Careese Hansen	Mrs. Lynn Hanna	
Mrs. Leslyn Shea	Mrs. Marianne Tripp	
Mrs. Ann Worrick	Ms. Lacey Young	

AOS# 91

Administrative Staff

Mr. Robert Liebow	Superintendent of Schools
Mrs. Joanne Harriman	Assistant Superintendent
Mrs. Kelley Rush-Sanborn	Director of Special Services
Mrs. Melissa Beckwith	Director of Special Education
Mr. Ian Braun	Assessment Coordinator
Mrs. Maria Donahue	Coordinated Health
Mrs. Selena Dunbar	Administrative Assistant
Mrs. Sharon Gilley	Receptionist/ Secretary
Mrs. Nancy Thurlow	Business Manager
Mrs. Carol Walls	Bookkeeper

Bar Harbor School Committee

Mrs. Claire Sasner, Chairperson	
Mr. Tom Burton	Mr. Brian Hubbell
Mr. Matt McEachern	Mr. Paul Murphy

MOUNT DESERT ISLAND REGIONAL SCHOOL SYSTEM

Superintendent, Assistant Superintendent, and Director of Special Services

2010 - 2011

It is with enthusiasm and pride that we write this annual report to showcase our accomplishments and challenges we have faced over the last year in the Mount Desert Island Regional School System.

Our Vision

We continue to hold our vision out in front to guide all of our work. As district leaders we believe one of our chief responsibilities is to help everyone in our school system understand the implications of our vision for students. This document is at the heart of the work we are doing in clarifying our essential standards, assessment and communication tools, response to intervention, as well as our approach to differentiated instruction and service-learning. This vision, which clarifies our core values and the focus areas of the day, has served as a centerpiece for district-wide and school improvement planning since fall, 2006 and it will continue to do so as we move forward.

OUR CORE VALUES

Success for each student through experiences that foster:

- ★Service, Leadership, Citizenship
- ★Technology Readiness
- ★Academic Development
- ★Resiliency, Health, Wellness, and Creativity
- ★Social and Character Development

presented in an environment that stresses equity, rigor, and personalization.

Administrative Leadership Work

We are committed to helping all of our administrators become better leaders--and that includes ourselves. We recognize that we have a great team in place, with strong

individual members and we have been able to accomplish a lot because of our collective strength. That said, we also recognize that we can become stronger through intentional, meaningful work to develop the instructional leadership capacity of everyone on our team. We recognize that, as leaders, we often don't take time to reflect deeply on our own growth needs, nor do we make intentional plans to improve in these areas. Principals are the leaders who must supervise and evaluate instruction at their school. To do this well, they need to possess knowledge and competency with the tools that will help them make improvements in this regard. Taking this into account, we are using a portion of time this year in our regular meetings to work on developing the individual and overall leadership capacity of our entire administrative team. Gordon A. Donaldson, Jr. Ed.D., Professor Emeritus of Education, from the University of Maine is working with us to facilitate this vital work.

Consolidation discussions involving the Tremont Consolidated and Pemetie Schools:

Discussions are continuing between the citizens of Tremont and Southwest Harbor around the feasibility and potential educational and cost-saving benefits of combining the two schools to some degree or another. Plans now call for a non-binding referendum question to be posed to the residents of both towns at the ballot box next spring to gauge the sentiment about whether we should move forward with continuing to gather information and making additional presentations regarding the possible models for change.

Curriculum and Instruction:

We believe that the best way for our students to succeed is through the combined efforts of the school, parents, and child. We also believe that sharing the specific learning goals with parents and then regularly reporting children's progress is an important first step in helping children be successful in school.

With that in mind, over the last year and a half, MDIRSS has developed a list of essential standards from the list of state standards to guide teacher instruction in our

schools. We define essential standards as those that are vital, central, and necessary for our students to learn during their school experience in order to be prepared for successful futures. The essential standards in the core content areas of math, English, science, social studies, and health were finalized (always a working draft, though) in June 2011. Over the summer, teams of teachers worked together to clarify the meaning of the standards and post the clarifications on our curriculum website. The essential standards are now (fall 2011) at the heart of our teachers' units of study.

With that said, we want to stress that this is a learning year for all of us (students, teachers, administrators, school committees, parents, and others) as we work with the essential standards to improve student achievement. We anticipate that we will make adjustments along the way as we encounter new ideas and new solutions, and we encourage folks at all levels to offer their feedback and insights along the way. We have plans for a parent forum later in January to help parents learn more about the teaching and learning process with our essential standards.

Coordinated School Health Program:

MDIRSS successfully applied for and was awarded a renewal of the competitive Healthy Maine Partnership grant to fund our CSHP for another five years. MDIRSS schools continue working to improve the nutrition of school lunch and breakfast programs, and to increase the amount of time for supervised physical activity for students during the day. Many of our schools have been participating in Farm to School efforts to incorporate locally grown foods, including produce from several of our own school gardens, into school lunch. Other highlights include programming and equipment for each school designed to get kids moving, walk/run clubs at four schools, and an increased focus on bullying prevention education efforts.

Staff Development:

As always we strive to tailor the three district professional days in our school calendar to build teachers' and principals' understanding of how curriculum, instruction, and assessment can work together to help us achieve our MDIRSS vision for students. On our opening day in 2010, teachers learned about essential standards and were given an opportunity to reflect and give feedback on which standards from our curriculum they believed should rise to this level. Curriculum teams met through the fall months to consider the feedback and make decisions about the essentials. During the January 2011 professional day, K-8 teachers and principals attended a training to learn how to unpack or decode the implicit and explicit meaning embedded in the standards, and then met in their common study groups to begin that work. In the K-8 schools, the 2010-11 professional development work focused on developing teachers and administrators understanding of the essentials standards.

At the high school level, professional development days focused on preparing for the NEASC self-study this year. This has allowed high school staff to create focused work groups to look specifically at literacy, numeracy and alternate pathways to graduation.

Special Services:

There are several things that we would like to highlight in the Special Services realm this year. Our Special Education and Title I programs have benefited from a two year influx of federal stimulus funding. The greatest impact of the use of these funds has been in the areas of professional development for staff and the acquisition of assistive technology and instructional resources for improving instruction.

The most significant recent change in the Special Services department is the addition of a school social worker and a teacher to serve our English Language Learners (ELL). Edith DuBois, our social worker, continues to be a tremendous resource to school

staff and students in crisis. She has been instrumental in clarifying the role and protocol for school funding of counseling services. Edith is also providing ongoing support to our guidance counselors and facilitating their work during professional days. We are now better able to respond quickly to crisis situations, provide counseling support more flexibly, create group opportunities and follow up with referrals to community-based-services.

If we truly want ALL students to meet the high standards that we have articulated in our district, our efforts must support the students whose unique needs require flexible instruction and/or targeted intervention. To intervene most effectively, our schools must be more systematic in using the pieces that are already in place to produce an expanded and refined process. This requires coordination within each school to respond and intervene in ways that are the heart of the RTI (Response to Intervention) process.

Special Education Reserve:

Last year we continued to discuss and work out the details of a combined special education reserve for our schools. This reserve would provide a short-term financial safety net for schools who could stand to be devastated by a high-cost out of district placement. The next step takes the proposal to the voters next spring. We hope that the benefits of this collaborative approach will be clear to our constituents and allow for this necessary safety net to meet the needs of our most disabled students.

New Administrative Staff:

We welcome Heather Webster and Ian Braun to our administrative team. Heather is the new principal of the Swan's Island School. Ian has stepped into the district role of Assessment Coordinator. We are very fortunate to be able to hire these school leaders. The integrity and energy that they bring to our team helps us to look at our challenges in new ways and bring new strengths to our collective work.

We believe it is a great time to be working in education! Our schools and teachers are engaged with good work transitioning from a factory educational model to a success-for-all model. This is a slow and difficult process, but one that we lead with confidence and pride knowing that it is the right path to ensure students' successful futures.

Robert Liebow
Superintendent

Joanne Harriman
Assistant Superintendent

Kelley Sanborn
Director of Special Services

MOUNT DESERT ISLAND HIGH SCHOOL

Mount Desert Island High School continues to be in an exciting time of growth and transition. The core values, beliefs, and learning expectations that grew out of our self-study in 1999-2000 have continued to grow, evolve, and inform our practice. We have many initiatives going forward because the process of educational change is complex. The key strategies for that unite the efforts below are the move toward being standards-based, values driven, and student centered.

Essential Standards

The Essential Standards work is the key strategy that undergirds the efforts below, creating a viable and guaranteed curriculum. Essential Standards describe the knowledge and skill that we want every student to learn and know. They are standards for knowledge that lasts beyond school, is useful across different settings, and prepares students for the next stages of their life.

Our curriculum is continuously aligned with the Maine Learning Results (MLR) also known as the Parameters of Essential Instruction (PEIs). Maine has recently adopted a new Common Core in Math and Language Arts (adopted by 43 states). Our students are completing common assessments based on these standards, courses are focused on these standards, and our seniors are successfully completing their Senior Exhibitions.

A standards-based system is one in which credit toward graduation is organized more around demonstrating mastery of defined standards. A standards-based system is one that will help us to focus our teaching, learning, assessment, reporting, graduation requirements, and support on what kids actually need to know and do, in order to give us more flexibility in meeting their needs. These standards are based on the belief

(supported by research) that the vast majority of students can achieve to high standards, given the right support.

Starting in August of 2010, our learning areas met to examine “What are the essential standards of my content area/grade level?” While we have a successful program of school wide learning results, common assessments, rubrics, and graduation requirements, we are reviewing these once again K-12 to drill down to the most essential and to align them across our entire system of K-12 schools.

Essential standards are in varying levels of development in the core academic areas. By October of 2013, we plan to have completed Essential Standards across the core academic learning areas and required electives and to have begun revisions of Common Assessments in at least grade 9 to reflect these new expectations.

NEASC Standards Committees

In October 2013, MDIHS will present its 10-year accreditation self-study to a visiting committee from the New England Association of Schools and Colleges (NEASC). Starting at least a year early for our accreditation process, we have begun to collect information on our mission and practices. Using the NEASC framework, we have created ongoing committees that will monitor our practices in the seven core areas of school life. This information continues to be collected on an accessible website <https://sites.google.com/site/mdihsneasc/>. A steering committee guided the initial process for launching 7 Self-Study Committees (NEASC Standard Committees) last spring. These NEASC Standards Committees each have co-chairs and there are two NEASC co-chairs for the entire process (Kate Meyer and Ian Braun). We strongly encourage members of the community to contact the school and join these committees. Drafting of the accreditation report will take place during 2012-13.

Core Values

One central requirement of the NEASC process is the review of the Core Values and Beliefs as a school community. All of our activities as a school should be in service of our Core Values and Essential Standards. At MDIHS, these are stated in our Mission Statement, Guiding Principles, and Standards. The Core Values Standards Committee plays an important role. Their task is to review the Core Values, Beliefs, and Learning Expectations that undergird our work. Over the past twelve months, this committee has gathered feedback on our existing Mission Statement and Guiding Principles as well as input on the values and language that are most important to our community. They have gathered this information through surveys, Student Advisories, postings at the Senior Exhibition Festival, during Parent-Teacher Conferences, at the Faculty Retreat, and in other meetings with parents, faculty, and students. This spring, based on their work, a group will begin drafting our updated Mission Statement and Guiding Principles

Continuous Improvement Priority School under NCLB

Last year, MDIHS was identified for its first year as a Continuous Improvement Priority School (CIPS). We are now in our second year under that status and expect to continue there in spite of our test scores. MDIHS was not identified because of low-test scores. MDIHS consistently scores among the top schools and above the state average on all topics and for all groups. We were identified because the law requires schools to annually increase the percentage of students meeting the standard on SAT Reasoning Test. Schools are also required to make annual progress on 4-year graduation rates. Progress in achieving that goal is described as “adequate yearly progress” (AYP). The state calculates AYP for schools as a whole and for identified groups on participation in the state assessment, reading SAT scores, math SAT scores, and graduation rates. As a result, there are 84 ways to fail to make AYP.

SAT Critical Reading Percent Meeting or Exceeding Standard				
	All Students MDIHS	All Student State	Low SES MDIHS	Low SES State
2007-08	62%	48%	44%	32%
2008-09	59%	49%	56%	34%
2009-10	58%	48%	35%	31%
2010-11	56%	50%	54%	33%
Average	59%	49%	47%	32%

SAT Mathematics Percent Meeting or Exceeding Standard				
	All Students MDIHS	All Student State	Low SES MDIHS	Low SES State
2007-08	53%	41%	42%	31%
2008-09	53%	42%	52%	33%
2009-10	58%	46%	35%	28%
2010-11	53%	49%	50%	30%
Average	54%	43%	45%	30%

NCLB Report Card 4-Year Graduation Rate		
	MDIHS	State
2007-08	91%	84%
2008-09	83%	80%
2009-10	91%	84%
2010-11	83%	80%
Average	87%	82%

The CIPS funding for professional development provided MDIHS with an opportunity to combine and expand the self-study process in order to transform the culture and practices of the school. Our goal is to combine and align our improvement efforts. This self-study has begun to tie together the (New England Association of Schools and Colleges (NEASC) standards, our Essential Curriculum Standards, and inspiration from Coalition of Essential Schools (CES).

Study Groups

The CIPS funding supported a substantial expansion of the data collection, analysis, and reflection, so that we can substantially transform our practice.

All faculty serve on a Study Group. In June we met as a faculty to reflect on our practices and priorities for school improvement as initially identified by the NEASC Standard Committees. This information was then carried to a three-day summer retreat in June open to all school staff. At the retreat, we identified four priority areas for improvement. These were achievement of boys, graduation pathways, flexible scheduling, and school culture. We added to these the key improvement areas of school wide literacy and numeracy to form 6 Study Groups. These are separate from the NEASC Standards Committees. We have formed Study Groups to review data, do research, visit schools, and gain training in each of these areas. In the areas of numeracy and literacy, we plan to work with consultants to gain ongoing coaching/support in these areas.

We plan to carry this effort forward in the current year, studying identified priority areas (school wide literacy, school wide numeracy, achievement of boys, graduation pathways, flexible scheduling, and school culture) and tightening our processes for targeting and supporting student achievement (Achievement Team) and for implementing, monitoring and evaluating the support system (Continuous Improvement Team).

The four study groups identified at the summer retreat each has roughly a \$2000 budget that is being used for release time, travel, conferences, books, materials, and supplies. Each of those groups has been reporting on their progress to the entire staff and each is scheduled to present their findings and ideas at an upcoming faculty meeting. The numeracy and literacy groups have larger budgets \$8000-10000 and are working with consultants to look at both school wide practices and instructional practices within the ELA and Math Learning Areas.

Budget Development:

This report represents the proposed budget for the high school for the upcoming school year. For the past three years, budget development has been a particular challenge. Falling revenues from the state have combined with increasing costs in areas such as fuel, insurance, and long-term maintenance. We have cut positions and trimmed expenses to make up the difference, resulting in a budget-to-budget reduction in 2010-11 (-0.84%) and an increase 2011-12 (2.47%).

Last year, we were able to move the High School Annual Meeting to April, in order to allow us to make revisions later in the year based on more accurate information about revenues and expenses. As a result, we were able to reduce our budget request from an estimated 2.97% increase to 1.95%. As this budget includes an \$80,000 bus purchase from reserves our actual increase in expenses is closer to 1% this year.

Facilities:

Our Trustees Maintenance and Improvement Plan was revised this year to accelerate the replacement of our two original boilers. The two new Viessmann boilers were installed at a cost of \$350,000. These new high efficiency boilers should help us to realize a more comfortable building along with energy savings. We have also explored the installation of a solar water pre-heating system to reduce our energy footprint.

On our theater stage this past summer, we were able to remove unnecessary walls and doors in order to create wings. This should significantly enhance our ability to move sets and props around the stage. These improvements were thanks to the Black Rose Theater Fund, started by the friends and family of Ashleigh Littlefield.

Student Achievements:

Our students continue to be successful in the classroom and throughout our co-curricular programs as evidenced by the colleges and universities that they attend after graduation, the awards and scholarships they receive each year, and their performance on standardized tests. We are very proud to note that 68% of our students are directly enrolled in at least one of the many co-curricular programs that the high school has to offer and that 80% of our graduates went on to post-secondary educational institutions. The following provides a brief portrait detailing post-secondary plans of the graduating class of 2011:

Class of 2011	#	%
Post Secondary Education		
Four Year Colleges	84	70
Two Year Colleges	18	15
Post Graduate year	0	0
Total	102	85
Employment	10	8
Military Service	1	1
Undecided	7	6

Test Results – Post Secondary students Class of 2011				
SAT				
<u>Range</u>	<u>Reading</u>	<u>Math</u>	<u>Writing</u>	<u>Mean Score</u>
700-800	9	7	7	MDIHS
600-690	19	19	16	CR 543
500-590	26	36	32	M 547
400-490	25	18	25	W 540
300-390	4	3	4	<u>Mid 50% range</u>
200-290	1	1	0	CR 620-460
				M 610-500
Total	84	100% Participation		W 620-480

Faculty/Staff Recognition:

It is important to recognize the many contributions made by our staff on a daily basis on behalf of our young people. These individuals work hard to provide an atmosphere conducive to a high level of learning at the high school. This year we

Farewell

We offer thanks to the following individuals who left the school last year. We appreciate all that they brought to the school and wish them the best in their future endeavors.

Pam Norwood Technology Specialist	Wendy Lessard English Teacher
John Rosenfeld Math Teacher	Susan Vafiades-Diaz English Teacher
Richard Bracy Custodian	Maggie Masella Custodian
Barbara Logue Nurse Practitioner	Marie Doyle Secretary
Linda Koehler Teacher of the Deaf	

Welcome

We are so please to have had the following individuals join our team. They bring new ideas and enthusiasm to our strong community.

Keith Eaton English Teacher	Justin Buchanan Math Teacher
Matt Lawson History Teacher	Margaret Haberman Special Services
Amber Charron Special Services	Tami Willis Baby Room Ed Tech
Jeff Zaman TV and Ed Tech	Brian O'Connell Special Services
Chris O'Donnell Special Services	Carolyn Liebow Special Services
Joel Linscott Custodian	Kert Clark Custodian
John Garcia Custodian	Linda Crowell Nurse Practitioner
Karen Shields Secretary	

Student Teachers

MDIHS is also pleased to welcome to the profession the student teachers and interns who have been student-educators with us this year.

Elana Strout	Social Studies / Kate Goupee
Ruth Poland	Science / Jen Shanholzer

Katy Leighton

Physical Education / Mark Shields

Anne Dalton

Guidance

Once again, thank you for your deep commitment and on going support of our school. Please feel free to stop by, call (288.5011 ext. 303) or email (mjanger@mdirss.org) me with any questions you may have regarding the operation of the high school. We look forward to continuing a positive relationship in support of our students in the future.

Sincerely,

Dr. Matthew Garrity-Janger
MDIHS Principal

MOUNT DESERT ISLAND SCHOOL DISTRICT TRUSTEES

In accordance with the requirements of Section 2 and Section 8, Chapter 176, Private and Special Laws of 1963, I submit the following report of the Mount Desert Island Regional School District Board of Trustees covering the year ending December 31, 2011.

The following trustees were serving at the end of 2011, with terms expiring as indicated:

Robert Jordan, Jr.	Bar Harbor	May	2012
Robert Webber	Bar Harbor	May	2013
Shelley Mitchell	Bar Harbor	May	2014
Chuck Bucklin	Mount Desert	May	2012
Michael Musetti	Mount Desert	May	2013
James Bright	Mount Desert	May	2014
Eric Clark	Southwest Harbor	May	2012
Steve Hudson	Southwest Harbor	May	2013
Eric Henry	Southwest Harbor	May	2013
Tina Jewett	Tremont	May	2012
Jennifer Gott	Tremont	May	2013
Amy Murphy	Tremont	May	2014

The past year has been busy, with several projects completed and long-term goals and budgets put into place. The ongoing problems with the window and wall leaks in the gym were satisfactorily repaired during the summer. This work was covered by warranty. The furnace/boilers had some issues that needed to be repaired. Some of the issues were resolved by maintenance. After a review of the energy audit, it was decided to replace one of the boilers in the fall and another the following spring. It was voted to transfer monies from the general maintenance reserve account to the boiler replacement account and to borrow up to \$246,000 with a payback over 10 years.

The theatre renovations continued with vestibule walls removed and a stage door replaced.

An Eagle Scout project to ‘raise school spirit’, was approved by the Trustees, allowing two Trojan Heads to be placed on the main entrance sign and a wooden Trojan statue,

surrounded by a garden, to be erected in the grassy area near the parking lot.

The Trustees approved improvements to the baseball and softball fields. The baseball field dugouts were replaced, softball field scoreboard replaced, baseball field scoreboard raised and a storage shed built by the softball field. All of these projects were funded by the Sports Boosters.

Discussion continues over concerns for storage space throughout the building/departments. Long term goals and budgeting are priorities with an objective of maintaining 3% of the value of the facility.

The Trustees would like to thank Rob Liebow, Matthew Garrity-Janger, Butch Bracy and their staff for their on-going support. I would like to thank fellow board members, present and past for their time, efforts and contributions.

Respectfully submitted,

Michael C. Musetti, Chairman

MOUNT DESERT ISLAND ADULT & COMMUNITY EDUCATION

Mt. Desert Island Adult & Community Education consists of many programs including vocational classes, High school completion, GED, ESL and enrichment classes. We are very fortunate to have the resources in the community to assist in providing these opportunities to the adults in our area. We do a Bulk Mailing twice a year – once after Labor Day and again after New Years and almost all of our classes are held at Mt. Desert Island High School which is centrally located and a great facility for our classes. We offer a wide variety of classes ranging from one week to 12 week classes which included a variety of art, computer, foreign language, woodworking, pottery and ballroom dance to name a few. The Coast Guard Auxiliary offered their popular “Weekend Navigator” and “Boating Skills and Seamanship” class and the Maine Organic Farmers Association offered their one day “Grow Your Own Organic Garden” workshop. New this year was a “Self Publishing for Maine Writers” workshop which had a huge turnout.

Once again with the hard economic times our GED program saw an increase in enrollments and had 19 students and 15 received their diplomas. We also had 3 enroll in college for the winter term after receiving their GED diplomas in the fall.

We continue to be a site for ITV – Interactive television classes for the University of Maine system. Classes are offered through Interactive Television, video streaming and on the web. This enables those learners with families and jobs to take college classes without the commute. You can even take classes without leaving your home.

Our program once again received an AEFLA grant to provide ESL – English as a Second language and Adult Basic Education classes. Our ESL classes were offered at the Jackson Lab and the YWCA in Bar Harbor. These classes assist non – English speaking students improve their spoken English, writing and life skills so that they may better communicate with those around them. These classes are free of charge and open to all. This grant also allows us to provide Adult Basic Education classes for those students

needing basic skills in reading and math. We also are in need of Literacy Volunteers to help in this endeavor.

We are very thankful to the community for their interest and support in enabling us to carry out our Adult Education responsibilities and we will continue to strive to improve and expand our educational opportunities to meet the needs of the community.

We are always looking for innovative and enthusiastic instructors for our vocational, educational and enrichment classes so that we can continue to provide lifelong learning. Please contact us if you are interested.

Susan Barker, Director

Mount Desert Island and Ellsworth Housing Authorities

80 Mount Desert Street
P.O. Box 28, Bar Harbor, Maine 04609
Tel. & FAX 207-288-4770

Terrance J. Kelley
Executive Director

e-mail address:
terry.kelley@emdiha.org

Annual Report

Town of Bar Harbor Housing Authority

The Town of Bar Harbor Housing Authority provided housing for one hundred and twenty-three elderly and disabled families and sixteen units of family housing during 2011. All units are occupied and there is a waiting list of individuals desiring to become tenants.

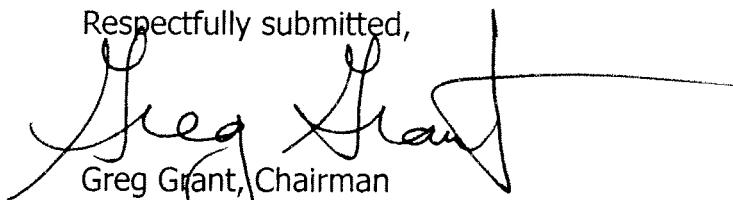
Regionally, the MDI & Ellsworth Housing Authorities assisted three hundred and seventy-seven families with rent and utilities in an amount of \$2,148,309.00 for f/y/e 9/30/11.

Payment in lieu of taxes for 2011 \$18,819.06

The Bar Harbor Housing Authority is very appreciative of the support received from the Police Department, Fire Department, and the Public Works Department in helping us care for the senior members of our community.

The Board of Commissioners meets the first Tuesday of the month on a regular basis. The meetings are handicap accessible and the public is welcome to attend. It is a good idea to call the office at 288-4770 to confirm the date and time as it is subject to change. Our office is located at 80 Mount Desert Street in Bar Harbor, ME. The office is open from 8 a.m. to 4 p.m. We can be reached at 207-288-4770 or via e-mail terry.kelley@emdiha.org.

Respectfully submitted,



Greg Grant, Chairman
Town of Bar Harbor Housing Authority

CHAMBER OF COMMERCE

Founded in 1899 and incorporated in 1969, the Chamber of Commerce is a voluntary non-profit organization comprised of nearly 500 independent businesses devoted to the creation and maintenance of a vital and healthy economic environment for Bar Harbor, its residents, and surrounding area.

The Chamber, as a membership organization, reflects the needs and concerns of its membership. Since a large portion of the business community gains the majority of its income from tourism, one of the Chamber's primary goals is to develop a sustainable tourism industry and promote the Bar Harbor area as one of the world's premier travel destinations.

The mission of the Chamber of Commerce also focuses on making Bar Harbor more of a year-round community. Growing our shoulder seasons of early spring and late fall continue to be a priority of the organization.

The Chamber has several committees which focus on accomplishing our mission and goals including the Bar Harbor Business Roundtable, Government Affairs Committee, Sustainable Tourism Committee, Special Events Committee, Marketing Committee, Membership Committee, and Finance Committee.

Each year we produce more than 225,000 visitor guidebooks that are distributed nationally and internationally. We also maintain one of the most visited web sites in the state of Maine www.barharborinfo.com which provides information to nearly 1 million potential visitors annually.

The Chamber staffs two welcome centers, our center at Cottage and Main Streets as well as the Acadia Welcome Center in Trenton. The Chamber works in partnership

with the Town of Bar Harbor to provide information to cruise ship passengers on cruise ship days. In 2011 we answered tens of thousands of phone calls and e-mails, as well as provided information to over 150,000 visitors to our welcome centers.

The Chamber helps to organize and produce several local events that included the Taste of Bar Harbor, Fourth of July Parade and Fireworks; Legacy of the Arts; Midnight Madness; Early Bird Pajama Sale and Bed Races; Acadia Night Sky Festival and Village Holidays.

To bring further benefits to the business community, the Chamber negotiates several group purchases offering discounted rates to members for oil, propane, as well as health, dental and long-term care insurance. The Chamber also hosts many business workshops, meetings and lectures throughout the year free of charge of member businesses.

Tourism is one of the largest industries in Maine generating more than 173,181 jobs; \$3.8 billion in payroll; \$531 million in tax revenue. Bar Harbor is the third largest contributor of sales tax receipts to the State of Maine.

Sincerely,
Chris Fogg
Executive Director

Staff:

Tony Cameron, Director of Marketing and Membership Sales
Melissa Walls, Events Coordinator Vicky Vendrell, Finance
Melanie Graten, Welcome Center Supervisor

2011-12 Board of Directors, Executive Committee:


Nancy Tibbetts, President Vicki Hall, 1st Vice President
Stacey Smith, 2nd Vice President Bob Bahr, Treasurer
Stephanie Clement, Secretary



HEATHER J.R. PRIEST
Clerk of the House

STATE OF MAINE
HOUSE OF REPRESENTATIVES
CLERK'S OFFICE
2 State House Station
Augusta, Maine 04333-0002

TO: Town of Bar Harbor
Municipal Officers
Editor, Annual Report

FROM: Heather J.R. Priest 
Clerk of the House

DATE: January 2012

Many municipal annual reports include the category of "Representative to Legislature" at the conclusion of the listing of Municipal Officers.

In the belief you may want to aid citizens to more readily contact their House member, we are hopeful that you will include the following information in the Municipal Officers section:

Representative to the Legislature
(term exp. Wednesday, December 5, 2012)

District: 35

State Representative: Elspeth M. Flemings

Home Address: 25 Eden Street
Bar Harbor, ME 04609

Residence: (207) 669-2073

Business: (207) 288-5331

Cell Phone: (207) 669-2073

E-Mail: elsie.flemings@gmail.com

Capitol Address: House of Representatives
2 State House Station
Augusta, ME 04333-0002

State House E-Mail: RepElsie.Flemings@legislature.maine.gov

Telephone: (207) 287-1400 (Voice)
(207) 287-4469 (TTY)

Year-Round Toll Free House of Representatives Message Center 1-800-423-2900

Maine Legislative Internet Web Site - <http://www.maine.gov/legis/house>



Annual Report to the Town of Bar Harbor

A Message from Senator Brian D. Langley

January 2012

Dear Friends and Neighbors:

I am grateful for the trust you have placed in me to work for the citizens of Bar Harbor and our region. Representing your interests during the past year in the Maine Senate has been truly rewarding and an experience that I will never regret. Thank you for allowing me the opportunity to be your voice in Augusta.

When the new majority took their oath of office last December, we promised to move Maine in a new direction and to make our state more prosperous and affordable to all Mainers. Lawmakers also faced dire budget projections of a billion dollar shortfall. Many doubted we could attain anything substantive with the obstacles before us. Instead of looking at quick fix solutions to the problems before us, we met our challenges head on by rolling up our sleeves and working together. Over the months that ensued, the Legislature approved a number of significant reform measures to our health insurance market, tax policies, and state regulations.

Looking back at the results of the First Regular Session, I believe legislators made significant strides in addressing Maine's most pressing needs during extremely difficult times. We did so while avoiding a government shutdown and the polarizing situations that occurred in other states. Leadership made the decision early on in the session that we would insist on a two-thirds budget and we would create a culture of inclusion, respect, and consensus. We increased state funding to local schools by \$65 million, brought solvency to the retiree pension system, insisted on more transparency and accountability at the Maine Turnpike Authority, and paid back our local hospitals millions of dollars that had been owed to them for years. We worked hard to deliver the changes we promised, and we succeeded.

Though important progress has been made, lawmakers have a great deal of work ahead them when they return to Augusta in January. The most daunting task will be addressing a staggering \$120 million shortfall within the Department of Health and Human Services and its MaineCare program. In terms of all spending, MaineCare accounts for 32 percent of the state budget and enrollment is expected to grow at more than three times the rate of our revenues over the next four years. Difficult structural changes to the MaineCare program must be made soon; but I am confident that if we continue to work together as we did last year, we can return MaineCare back to a sustainable and quality system that protects Maine's most at-risk citizens.

Again, thank you for entrusting me to represent you in Augusta. Please feel free to contact me if you ever need my help in navigating the state bureaucracy. I can be reached in Augusta at 287-1505, in Ellsworth at 667-0625, or by e-mail at SenBrian.Langley@legislature.maine.gov.

Sincerely,

Senator Brian D. Langley
Senate District 28

MICHAEL H. MICHAUD
2ND DISTRICT, MAINE

WASHINGTON OFFICE
1724 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
PHONE: (202) 225-6306
FAX: (202) 225-6343
www.michaud.house.gov

Congress of the United States
House of Representatives
Washington, DC 20515

January 17, 2012

COMMITTEES:
VETERANS' AFFAIRS
SUBCOMMITTEE ON HEALTH
CHAIRMAN
TRANSPORTATION AND INFRASTRUCTURE
SUBCOMMITTEE ON HIGHWAYS AND TRANSIT
SUBCOMMITTEE ON RAILROAD, PIPELINES
AND HAZARDOUS MATERIALS
SUBCOMMITTEE ON ECONOMIC DEVELOPMENT,
PUBLIC BUILDINGS AND
EMERGENCY MANAGEMENT
SMALL BUSINESS
SUBCOMMITTEE ON RURAL AND URBAN
ENTREPRENEURSHIP
SUBCOMMITTEE ON FINANCE AND TAX

Dear Bar Harbor residents and friends,

These days I'm as frustrated as anyone with the partisan gridlock in Washington. Even the most routine congressional functions, such as passing budgets, are caught up in irresponsible political games. One way to stop this is a bill I am pushing that would make sure members of Congress wouldn't get paid if they fail to pass budget and appropriation bills on time. It is time for Congress to get serious and show some common sense.

Yet, despite congressional dysfunction, I'm pleased to report progress on a number of initiatives important to Maine. Last year, Congress passed the Small Business Jobs Act, which included my amendment to ensure Maine small business lending agencies qualified for funding under the bill. As a result, Maine received \$13.2 million last September to support small business development. Since a requirement of the funding was to match every federal dollar with 10 additional dollars, that one investment is expected to spur \$132 million in small business lending in our state.

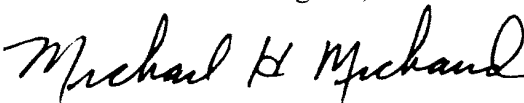
My work in support of our nation's veterans continues to be very important to me. Last October, the House passed a measure I authored to ensure that severely disabled and elderly veterans are able to get the care they need at Maine's state veterans' homes. I'm pleased that it passed unanimously in the House, and I'm hopeful the Senate acts on it soon.

We still have much work to do to create jobs and grow our national and state economies. Last year, I visited many Maine manufacturers and received a tremendous amount of valuable feedback. After these visits, and having heard back from over 85 Maine companies that filled out an online survey I created, it was made clear to me that legislative action is needed at the federal level to do more to boost our manufacturers and the positive impact they have on our economy.

My highest priority has always been ensuring that Mainers receive timely and quality constituent services. Whether you have a specific concern with a federal agency or need help connecting to resources, please don't hesitate to reach out to me at my Bangor office at 207-942-6935. I also encourage you to visit my website (www.house.gov/michaud), where you can email me, sign up for email updates, and connect with me on Facebook and Twitter.

Thank you again for the opportunity to represent you in Congress.

With warmest regards,



Mike Michaud
Member of Congress

BANGOR:
6 STATE STREET, SUITE 101
BANGOR, ME 04401
PHONE: (207) 942-6935
FAX: (207) 942-5907

LEWISTON:
179 LISBON STREET, GROUND FLOOR
LEWISTON, ME 04240
PHONE: (207) 782-3704
FAX: (207) 782-5330

PRESQUE ISLE:
445 MAIN STREET
PRESQUE ISLE, ME 04769
PHONE: (207) 764-1036
FAX: (207) 764-1060

WATERVILLE:
16 COMMON STREET
WATERVILLE, ME 04901
PHONE: (207) 873-5713
FAX: (207) 873-5717

2012 JAN 17 PM 1:43
U.S. HOUSE OF REPRESENTATIVES

United States Senate

WASHINGTON, DC 20510-1904

COMMITTEES:
HOMELAND SECURITY AND
GOVERNMENTAL AFFAIRS,
RANKING MEMBER
APPROPRIATIONS
ARMED SERVICES
SPECIAL COMMITTEE
ON AGING

February 3, 2012

Town of Bar Harbor
93 Cottage Street
Bar Harbor, ME 04609

Dear Friends,

As we begin a new year, I welcome this opportunity to share some of my recent work for the people of our great state.

The economy and jobs remain my highest priorities. More efficient transportation is essential to our economic growth. After a years-long, hard-fought battle, I successfully pushed through Congress a bill I wrote to allow the heaviest trucks to travel on Maine's federal interstates, instead of forcing them to use our secondary roads and downtown streets. This will make our streets safer, reduce fuel consumption, and allow our businesses to be more competitive. I was pleased to have the support of many Maine groups, from the Maine State Police and the Parent-Teacher Association to the Maine Motor Transport Association and many others that helped me advocate for this sensible change.

I was also successful in my efforts to prevent the federal government from limiting certain vegetables, including Maine's potatoes, in school meal programs. Nationwide this ill-conceived proposal would have cost our schools, the states, and families an estimated \$6.8 billion over five years. I built support from both sides of the aisle and from across the country to ensure that schools maintain the flexibility they need to serve students healthy and affordable meals. This proposed rule was a prime example of excessive Washington regulation.

In my effort to protect jobs, I also introduced bipartisan legislation to ensure that the proposed EPA regulations known as the "Boiler MACT" rules protect the environment and public health without jeopardizing jobs in our state, particularly in the forest products industry. I also continued to help advance the development of deep water, off-shore wind energy at the University of Maine, which has the potential to provide clean energy and to create thousands of new jobs.

On the Armed Services Committee, I worked to secure funding for shipbuilding at Bath Iron Works, submarine overhauls at Portsmouth Naval Shipyard, and the manufacturing of aircraft engines at Pratt and Whitney, as well as to strengthen the 101st Air Refueling Wing in Bangor and the Maine Military Authority in Limestone. The new defense funding bill also includes my amendment to expedite the claims of veterans with

severe disabilities like the soldier I met who is suffering from ALS, also known as Lou Gehrig's disease.

Last year, the President signed legislation I coauthored creating a national plan for combating Alzheimer's disease, which affects more than five million Americans and their families. In another health-related development, at my urging, the Food and Drug Administration allowed clinical trials to begin on the artificial pancreas, a device that could dramatically improve the health and quality of life for people with Type I diabetes.

Many Mainers have contacted me to express concern about the Postal Service, which is the linchpin of a nearly \$1 trillion mailing industry that employs 8.6 million people. I've sponsored bipartisan legislation to rescue the U.S. Postal Service from financial failure next year. This bill provides flexibility to the USPS to restructure itself in an effort to save billions of dollars and preserve universal postal service for all Americans, no matter where they live.

In December, I cast my 4,825th consecutive vote, making me the longest currently serving Senator never to have missed a vote. I am grateful for the opportunity to serve the Town of Bar Harbor and Maine in the United States Senate.

If ever I can be of assistance to you, please contact my Bangor state office at (207) 945-0417, or visit my website at <http://collins.senate.gov>. May 2012 be a good year for your family, your community, and our state.

Sincerely,

A handwritten signature in black ink that reads "Susan Collins". The signature is fluid and cursive, with the first name "Susan" and last name "Collins" clearly distinguishable.

Susan M. Collins
United States Senator

United States Senate

WASHINGTON, DC 20510-1903

January 3, 2012

Dear Friends:

I want to thank you for the opportunity to extend my warm greetings to the people of Bar Harbor, and take just a moment to offer a few thoughts about the past year as we look ahead to the year to come. Indisputably, as we continue to face historic challenges as a nation, as a state, and as individual towns and cities, our economy remains of paramount concern, and justifiably so, as we are still plagued by the worst economic downturn since World War II. Indeed, as countless Mainers have conveyed to me in roundtable discussions and on Main Street tours, the crushing job creation drought that too many have endured for far too long must not become the new normal.

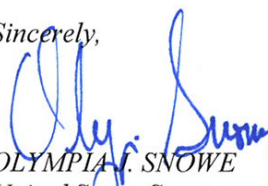
Thankfully, there are steps that Congress and the Administration can take right now to expand our private sector. We can best unleash the genius and innovation that have made our country the most exceptional in human history, I believe, by addressing the following three pro-growth pillars, consisting of a balanced budget amendment, regulatory reform, and tax code overhaul, all of which I have championed in the Senate.

It is long past time that Congress bridge the partisan divide and unite around a pro-growth jobs agenda to pass a balanced budget amendment to the Constitution just as Maine and 48 other states already have, to end the regulatory rampage in Washington that has hamstrung our economy, and to overhaul the far-too-complicated, unwieldy tax code. American taxpayers expend 7.6 billion hours and spend \$140 billion – or one percent of GDP – just struggling to comply with tax filing requirements – and that burden must end.

The fundamental question is, what kind of country do we want America to be? Mainers, like all Americans, are rightly frustrated and angry that we have an expansionist government and a record accumulation of debt, and yet they don't see any positive difference in their own lives. I share that frustration and anger. And I hope you will work with me to forge a brighter future worthy of the greatest nation on Earth, bearing in mind as we move forward that economic and homeland security cannot be mutually exclusive. In that light, we remember today – and every day – the extraordinary service and sacrifice of our brave servicemen and women in Iraq, Afghanistan, and around the world who comprise the finest defense force on the planet.

Please be assured, I will continue to work tirelessly on behalf of the people of Maine and America. I encourage you to visit my Senate website at www.snowe.senate.gov for additional details on how you can join with me in these efforts, obtain helpful government information, and share any concerns or legislative input you may have. You may also visit with members of my staff at my Regional Office located at 202 Harlow Street, Suite 214 in Bangor or by calling 945-0432 or toll free in Maine at 1-800-432-1599.

Sincerely,



OLYMPIA J. SNOWE
United States Senator

AUBURN
TWO GREAT FALLS PLAZA
SUITE 7B
AUBURN, ME 04210
(207) 786-2451

AUGUSTA
40 WESTERN AVENUE, SUITE 408C
AUGUSTA, ME 04330
(207) 622-8292

BANGOR
202 HARLOW STREET, SUITE 214
BANGOR, ME 04401
(207) 945-0432

BIDDEFORD
227 MAIN STREET
BIDDEFORD, ME 04005
(207) 282-4144

PORTLAND
3 CANAL PLAZA, SUITE 601
PORTLAND, ME 04101
(207) 874-0883
MAINE RELAY SERVICE
TDD 1-955-3323

PRESQUE ISLE
169 ACADEMY STREET, SUITE 3
PRESQUE ISLE, ME 04769
(207) 764-5124

IN MAINE CALL TOLL-FREE 1-800-432-1599

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**Town of Bar Harbor
Warrant Committee
Sub-Committees 2011-2012**

**Daniel Poteet, Chairman
Linda Martin, Vice-Chairman & Secretary as of 3/8/12
Millard Dority, Secretary until 3/8/12**

GENERAL GOVERNMENT

Maureen Cosgrove
Cas Dowden
Jake Jagel*
Donna Karlson
John Willett

PROTECTIONS

Lisa MacQuinn-Tweedie
Millard Dority
Linda Martin
Brent Walton*

HEALTH, RECREATION & WELFARE

Becky Carroll
Michael Gurtler*
Emily Henry
Michael Blythe

PUBLIC WORKS

James Mroch
John Kelly
Amanda Kendall
James Kitler*

EDUCATION

John Dargis
Scott Hammond*
Susan Richardson
Hook Wheeler

REVENUES

Michael Gurtler
Scott Hammond
Jake Jagel*
James Kitler
Brent Walton

*** = sub-committee chair**

As of March 8, 2012

Communications with Those Charged with Governance

December 20, 2011

Members of the Town Council
Town of Bar Harbor
Bar Harbor, ME 04609

We have audited the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Bar Harbor, Maine (the Town) as of and for the fiscal year ended June 30, 2011, and have issued our report thereon dated December 20, 2011. Professional standards required that we provide you with the following information related to our audit.

Our Responsibilities under U. S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter dated June 15, 2011, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the internal control of the Town of Bar Harbor, Maine. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the Town of Bar Harbor, Maine's compliance with certain provisions of laws, regulations, contracts and grants. However, the objective of our tests was not to provide an opinion on compliance with such provisions.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter dated June 15, 2011.

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Bar Harbor, Maine are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the fiscal year ended June 30, 2011. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimate of the capital asset depreciation is based on estimated useful lives of the assets at the date of construction or acquisition. We evaluated the key factors and assumptions used to develop the capital asset depreciation in determining that it is reasonable in relation to the financial statements taken as a whole.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriated level of management. Management has corrected all such misstatements. Some of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole. The material adjustments noted represented reclassification of school capital improvement expenditures.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 20, 2011.

Other Audit Matters or Recommendations

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This communication is intended solely for the use of management and the Members of the Town Council, and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully Submitted,

James W. Wadman, C.P.A.

James W. Wadman, C.P.A.

TOWN OF BAR HARBOR
STATEMENT OF NET ASSETS
JUNE 30, 2011

Exhibit A

<i>Assets</i>	<i>Governmental Activities</i>	<i>Business-Type Activities</i>	<i>Total</i>
Cash and Equivalents	6,627,318	429,179	7,056,497
Investments	1,308,037		1,308,037
Receivables			
Taxes and Liens	738,918	30,647	769,565
User Fees, net		449,087	449,087
Accounts	66,311	36,560	102,871
Ambulance	95,269		95,269
Accrued Interest	5,118		5,118
Prepaid Expense	20,022	59,232	79,254
Inventory	23,712	108,215	131,927
Due from Other Governments	123,108		123,108
Due to/(from) Other Funds	803,368	(803,368)	-
Bond Issuance Costs, Net		68,156	68,156
Capital Assets:			
Land	1,899,514	164,793	2,064,307
Construction Work in Progress	148,413	194,719	343,132
Other Capital Assets, Net of Depreciation	14,027,999	17,544,552	31,572,551
Total Assets	25,887,107	18,281,772	44,168,879
<i>Liabilities and Net Assets</i>			
Liabilities			
Accounts Payable	231,009	199,418	430,427
Retainage Payable	42,517	3,008	45,525
Payroll Taxes Deductible	6,287		6,287
Accrued Salaries Payable	633,484	41,099	674,583
Accrued Compensated Absences	291,799	35,209	327,008
Accrued Interest Payable		44,750	44,750
Deferred Bond Premium	3,579	16,989	20,568
Accrued Pension Costs		192,563	192,563
Accrued Standpipe Costs		4,804	4,804
Prepaid Taxes	35,111		35,111
Construction Advances		165,000	165,000
Deposits Payable	53,555		53,555
Long-term Liabilities:			
Due Within One Year	480,116	724,857	1,204,973
Due in More Than One Year	4,662,783	6,484,368	11,147,151
Total Liabilities	6,440,240	7,912,065	14,352,305
Net Assets			
Held for Postemployment Benefits	53,154		53,154
Investment in Capital Assets, net of Related Debt	12,902,454	10,762,995	23,665,449
Restricted	472,397		472,397
Unrestricted	6,018,862	(393,288)	5,625,574
Total Net Assets	19,446,867	10,369,707	29,816,574
Total Liabilities and Net Assets	25,887,107	18,281,772	44,168,879

**COMBINED STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2011**

	<i>General Fund</i>	<i>CIP Fund</i>	<i>Other Governmental Funds</i>	<i>Total Governmental Funds</i>
Revenues				
Taxes	14,132,760			14,132,760
Intergovernmental Revenues	373,324		227,030	600,354
Departmental Revenues	2,775,438			2,775,438
Other Local Sources	266,817	78,969	317	346,103
Total Revenues	17,548,339	78,969	227,347	17,854,655
Expenditures				
General Government	2,699,779			2,699,779
Public Safety	2,161,603		267,512	2,429,115
Health and Welfare	127,602			127,602
Parks and Recreation	210,025			210,025
Island Explorer Shuttle Bus	25,000			25,000
Roads and Sanitation	1,637,836		10,550	1,648,386
Debt	12,388			12,388
Education	5,490,012			5,490,012
Assessments	2,971,418			2,971,418
Cruise Ship	114,410			114,410
Capital Outlay		1,966,307		1,966,307
Total Expenditures	15,450,073	1,966,307	278,062	17,694,442
Excess of Revenues Over (Under) Expenditures	2,098,266	(1,887,338)	(50,715)	160,213
Other Financing Sources (Uses)				
Transfers from Other Funds	271,035	1,775,110	150,537	2,196,682
Transfers to Other Funds	(2,046,087)	(150,537)	(58)	(2,196,682)
Total Other Financing Sources (Uses)	(1,775,052)	1,624,573	150,479	-
Excess of Revenues and Other Financing Sources Over (Under) Expenditures	323,214	(262,765)	99,764	160,213
Fund Balance - July 1	2,877,679	4,818,278	54,214	7,750,171
Fund Balance - June 30	3,200,893	4,555,513	153,978	7,910,384

(Continued)

TOWN OF BAR HARBOR
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2011

Exhibit D
Page 2 of 2

Net change in fund balances - total governmental funds	160,213
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Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:

Capital asset purchases capitalized	997,607
Disposal of Assets	(4,268)
Depreciation expense	(921,687)
	<u>71,652</u>

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:

Deferred Revenues	(34,448)
Deferred Taxes	76,513
	<u>42,065</u>

Bond proceeds proved current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net assets. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets:

Capital lease obligation principal payments	8,004
Bond Proceeds	-
General obligation bond principal payments	481,379
	<u>489,383</u>

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Accrued compensated absences	<u>12,611</u>
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Change in net assets of governmental activities	<u>775,924</u>
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TOWN OF BAR HARBOR
STATEMENT OF NET ASSETS - PROPRIETARY FUNDS
JUNE 30, 2011

Exhibit E

<i>Assets</i>	<i>Wastewater Enterprise</i>	<i>Water Enterprise</i>	<i>Total</i>
Current Assets:			
Cash and Equivalents	424,671	4,508	429,179
Receivables			
User Fees, net	439,319	9,768	449,087
Liens Receivable	30,629	18	30,647
Accounts	30,313	6,247	36,560
Inventory	20,870	87,345	108,215
Due From Other Funds		338	338
Prepaid Expenses		59,232	59,232
Total Current Assets	945,802	167,456	1,113,258
Noncurrent Assets:			
Capital Assets, net	11,719,694	6,184,370	17,904,064
Bond Issuance Costs, net	41,009	27,147	68,156
Total Noncurrent Assets	11,760,703	6,211,517	17,972,220
Total Assets	12,706,505	6,378,973	19,085,478
Liabilities and Net Assets			
Liabilities			
Accounts Payable	52,319	147,099	199,418
Retainage Payable	3,008		3,008
Accrued Salaries and Benefits	23,959	17,140	41,099
Accrued Interest Payable	28,325	16,425	44,750
Due to Other Funds	26,588	777,118	803,706
Compensated Absences Payable	23,658	11,551	35,209
Bonds and Notes Payable	478,631	246,226	724,857
Total Current Liabilities	636,488	1,215,559	1,852,047
Noncurrent Liabilities:			
Deferred Bond Premium		16,989	16,989
Construction Advances		165,000	165,000
Accrued Pension Costs		192,563	192,563
Accrued Standpipe Costs		4,804	4,804
Bonds and Notes Payable	3,189,225	3,295,143	6,484,368
Total Noncurrent Liabilities	3,189,225	3,674,499	6,863,724
Total Liabilities	3,825,713	4,890,058	8,715,771
Net Assets			
Invested in Capital Assets, net of related debt	8,092,847	2,670,148	10,762,995
Retained Earnings			
Reserved	860,006	396,223	1,256,229
Unreserved - Undesignated	(72,061)	(1,577,456)	(1,649,517)
Total Net Assets	8,880,792	1,488,915	10,369,707
Total Liabilities and Net Assets	12,706,505	6,378,973	19,085,478

TOWN OF BAR HARBOR**Exhibit F****STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS****PROPRIETARY FUNDS****FOR THE YEAR ENDED JUNE 30, 2011**

	<u>Proprietary Fund Types</u>		
	<u>Wastewater</u>	<u>Water</u>	
	<u>Enterprise</u>	<u>Enterprise</u>	<u>Total</u>
Operating Revenues:			
Charges for Services	1,377,226	1,419,012	2,796,238
Capital Charge	716,780		716,780
Interest - Late Penalties	11,642	1,675	13,317
Total Operating Revenues:	2,105,648	1,420,687	3,526,335
Operating Expenditures:			
Salaries and Benefits	550,175	417,290	967,465
Contracted Services	181,054	159,285	340,339
Utilities & Commodities	215,427	53,469	268,896
Repairs & Maintenance	103,252	108,209	211,461
Equipment	11,557	7,400	18,957
Other Expenses	35,317	31,086	66,403
Depreciation and Amortization	507,324	208,308	715,632
Materials and Supplies	93,097	82,987	176,084
Total Operating Expenditures	1,697,203	1,068,034	2,765,237
Net Operating Income	408,445	352,653	761,098
Nonoperating Revenues (Expenses)			
Interest Revenue	5,120	437	5,557
Nonutility Income, net of expense		2,651	2,651
Contributions in Aid of Construction		914	914
Grants	618		618
Interest Expense	(123,588)	(159,407)	(282,995)
Total Nonoperating Revenue (Expenses)	(117,850)	(155,405)	(273,255)
Change in Net Assets (net income)	290,595	197,248	487,843
Total Net Assets - Beginning	8,590,197	1,291,667	9,881,864
Total Net Assets - Ending	8,880,792	1,488,915	10,369,707

TOWN OF BAR HARBOR
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF REVENUES AND EXPENDITURES
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2011

Exhibit H

	<i>Original Budget</i>	<i>Final Budget</i>	<i>Actual</i>	<i>Variance Favorable (Unfavorable)</i>
Revenues				
Taxes	14,199,621	14,199,621	14,132,760	(66,861)
Intergovernmental Revenues	368,725	368,725	373,324	4,599
Departmental Revenues	1,921,672	1,921,672	2,023,971	102,299
Other Local Sources	288,929	288,929	261,523	(27,406)
Total Revenues	16,778,947	16,778,947	16,791,578	12,631
Expenditures				
General Government	2,776,422	2,733,437	2,661,599	71,838
Public Safety	2,149,970	2,204,818	2,163,645	41,173
Health and Welfare	127,546	127,546	127,602	(56)
Parks and Recreation	216,897	216,897	207,205	9,692
Island Explorer Shuttle Bus	25,000	25,000	25,000	-
Roads and Sanitation	1,666,787	1,666,787	1,633,561	33,226
Debt	12,888	12,888	12,388	500
Education	5,523,815	5,523,815	5,523,815	-
Assessments	3,037,216	3,037,216	2,971,418	65,798
Total Expenditures	15,536,541	15,548,404	15,326,233	222,171
Excess Revenues Over Expenditures	1,242,406	1,230,543	1,465,345	234,802
Other Financing Sources				
Transfers from Other Funds	258,764	270,627	271,035	408
Transfers to Other Funds	(1,501,170)	(1,501,170)	(1,501,170)	-
Total Other Financing Sources	(1,242,406)	(1,230,543)	(1,230,135)	408
Net Change in Fund Balance	-	-	235,210	235,210
Beginning Fund Balances - Budgetary Basis			2,261,033	
Ending Fund Balances - Budgetary Basis			2,496,243	
Adjustments to Conform to GAAP:				
Elimination of Encumbrances			540,030	
Ending Fund Balances - GAAP Basis			3,036,273	

UNPAID REAL ESTATE TAXES OF JUNE 30, 2011

2002

Hooper, Walter	\$	342.58	**
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2003

Hooper, Walter	\$	1,024.36	
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2004

Delaittre, Thomas J. Sr.	\$	196.27	
Hooper, Walter	\$	1,049.42	

2005

Delaittre, Thomas J. Sr.	\$	1,720.31	
Hooper, Walter	\$	1,001.52	

2006

Delaittre, Thomas J Sr	\$	1,875.56	
Hooper, Walter	\$	1,607.27	
Spear, Ann M	\$	931.30	*

2007

Bankers Trust Company	\$	408.60	
Black, Frederick E	\$	1,241.54	**
Bothen, Robert	\$	957.62	*
Delaittre, Thomas J, Sr	\$	1,945.83	
Hooper, Walter	\$	1,667.28	
Spear, Ann M	\$	3,348.73	**

2008

BANKERS TRUST CO	\$	591.35	
BLACK, FREDERICK E	\$	1,607.67	
BOTHEN, ROBERT	\$	1,252.67	**

*Paid after 6/30/11

**Partial payment after 6/30/11

UNPAID REAL ESTATE TAXES OF JUNE 30, 2011

2008

BUZZELL, ROBERT D	\$	7,272.87	*
DELAITTE, JOAN A.	\$	1,785.64	
HAMBLIN, KIMBERLY	\$	122.99	*
HOOPER, WALTER	\$	1,688.85	
SPEAR, ANN M.	\$	3,500.76	
STAPLES, TODD	\$	1,094.26	*
TRUITT, MAISIE S. EST. OF	\$	1,589.88	*
WALLS, ALLAN E	\$	1,075.05	*

2009

AEBS LLC	\$	1,460.50	*
BALLARD, MARGARET S	\$	4,065.39	*
BANKERS TRUST CO		\$586.18	
BLACK, FREDERICK E		\$1,592.90	
BOLAND, MICHAEL		\$2,979.50	*
BOLAND, MICHAEL C		\$2,242.12	*
BOTHEN, ROBERT		\$1,222.45	
BURNS, GEORGE J		\$4,066.32	*
BUZZELL, ROBERT D		\$6,667.32	**
CLARK, JEFFERY TRUSTEE		\$8,027.19	*
COMPASS HARBOR VILLAGE	\$	19,438.72	*
COREY, ROBIN S		\$1,594.76	*
DAWICKI, AARON J		\$1,448.18	*
DELAITTE, JOAN A		\$1,775.44	
DELAITTE, WILLIAM H JR		\$7,181.85	*
DIAMOND STAR PROPERTIES		\$1,384.83	*
DOW, DAVID		\$925.02	*
FINNIMORE, ELEANOR M HEIRS		\$1,634.71	*
GRACE, RICHARD W		\$2,411.72	*
GREENLEAF, RICHARD L.		\$2,319.17	*
HAMBLIN, KIMBERLY		\$128.51	**
HAMOR, BRENT W		\$1,444.20	
HAMOR, BRUCE F		\$2,132.67	*
HAMOR, CHRISTINA E LT		\$2,426.79	*
HANSCOM, JEFFERSON C		\$3,334.24	*

*Paid after 6/30/11

**Partial payment after 6/30/11

UNPAID REAL ESTATE TAXES OF JUNE 30, 2011

2009

HIGGINS, DAVID W, ESTATE OF	\$1,443.52	
HITCHCOCK, HAROLD L JR	\$2,132.67	*
HOOPER, WALTER	\$1,673.38	
HULBERT, BRITT	\$1,720.72	*
JACKSON, EDWARD B	\$2,270.23	*
JEM ENTERPRISES, LLC	\$68.20	*
KATZ, JEFFREY L	\$1,058.22	
KEENE, GERALD L	\$2,319.43	**
LARSON, LOWELL JR	\$33,240.74	*
LURVEY TRUST, FRANCIS	\$1,564.15	*
MASSICOTTE, JOEL J	\$912.66	*
MCFARLAND, EDWARD	\$3,191.58	*
NORBERG, KARL S	\$26,702.66	*
O'HALLORAN, D L	\$269.62	*
PARKSIDE PARTNERS, LLC	\$2,471.33	*
PARSONS, CECIL L JR	\$1,772.56	*
RAND, RICHARD C	\$2,305.25	*
RAY, DAVID T	\$11,750.78	**
RILEY, JAMES N JR	\$673.88	*
ROSS, MICHAEL J JR	\$3,936.44	*
RUSSELL, FRANKE	\$197.23	*
SOSA, ROLAND L	\$1,359.82	*
SPEAR, ANN M.	\$3,474.34	
ST GERMAIN, PETER	\$9,198.73	*
STAPLES, TODD	\$1,885.18	**
STARLING, JEFFREY C	\$2,307.41	*
STROUT, JAMES HENRY	\$1,981.68	*
TO THE MOON, LLC	\$3,484.55	*
TRUITT, MAISIE S. EST. OF	\$1,575.28	*
WALLS, ALLAN E	\$2,550.20	**

2010

ABBOTT, ROBERT W.	\$764.22	
ACADIA HOUSING ASSOCIATES	\$15,172.72	
ACADIANA PROPERTIES, LLC	\$2,953.85	*

*Paid after 6/30/11

**Partial payment after 6/30/11

UNPAID REAL ESTATE TAXES OF JUNE 30, 2011

2010

AEBS, LLC	\$2,911.03	*
AKERLEY, KENDALL B	\$2,119.31	
ALLEN & PALUGA, INC	\$3,907.29	**
BAHR, ANNE GEEL	\$6,180.17	*
BAKER, RONALD G	\$335.58	*
BALLARD, MARGARET S	\$3,791.26	
BANKERS TRUST CO OF CAL	\$397.92	
BEAUDOIN, PHILIP D	\$1,101.06	
BLACK, FREDERICK E	\$1,049.55	
BOLAND, MICHAEL	\$6,089.05	
BOLAND, MICHAEL	\$1,418.80	*
BOLAND, MICHAEL	\$4,587.48	**
BOLAND, MICHAEL C	\$21,289.40	
BOLAND, MICHAEL C	\$1,181.49	*
BOTHEN, ROBERT	\$1,229.31	
BUNTE, RALPH M	\$341.07	*
BURNS, GEORGE J	\$4,273.48	
BURNS, JUDITH M	\$790.57	**
BURNS, MELISSA R	\$668.66	*
BUTLER, JILLAIN M	\$2,308.95	*
BUZZELL, ROBERT D	\$7,017.74	
CAROMILE, EDI BETH	\$1,484.43	**
CASEY, SHARON	\$632.10	*
CLARK, JEFFERY TRUSTEE	\$8,471.83	**
CLEFTSTONE MANOR INN, LLC	\$6,985.97	*
COMBS, THEODORE J	\$2,837.45	*
COMBS, THEODORE J	\$1,718.15	*
COMPASS HARBOR VILLAGE, L \$	20,407.39	**
COOSE, CHRISTOPHER	\$2,156.82	
COREY, ROBIN S	\$1,516.54	
COWING, WILLIAM R	\$7,055.83	
CULBERTSON, TIM L	\$1,490.54	*
DAIGLE, JAMES	\$1,132.99	
DAWICKI, AARON J	\$2,475.31	
DELAITTRE, JOAN A	\$1,893.65	
DELAITTRE, KEVIN J	\$1,954.22	
DELAITTRE, KEVIN J	\$2,670.31	

*Paid after 6/30/11

**Partial payment after 6/30/11

UNPAID REAL ESTATE TAXES OF JUNE 30, 2011

2010

DELAITRE, KEVIN J	\$4,568.53	
DIAMOND STAR PROPERTIES, I	\$1,454.02	
DOW, DAVID	\$2,342.45	
DUPRAY, DAVID M	\$976.51	*
EASTERN WATCH, LLC	\$34,996.98	
EMERY, ELLEN H ET ALS	\$303.16	
FINNIMORE, ELEANOR M HEIRS	\$1,738.31	
GAGNON, MAURICE	\$606.02	
GILLIS, MICHAEL T	\$2,865.11	*
GOWELL, CONNIE LYNN	\$1,255.28	**
GRACE, RICHARD W	\$3,008.72	**
GRANDGENT, HENRY L	\$2,678.06	**
GREENLEAF, RICHARD L.	\$2,526.12	
HALL, MATTHEW R	\$823.58	*
HALL, MATTHEW R	\$1,523.82	**
HAMBLIN, KIMBERLY	\$126.33	
HAMOR, BRENT W	\$1,121.85	
HAMOR, BRENT W.	\$2,532.56	
HAMOR, BRUCE F	\$2,150.97	
HANSCOM, JEFFERSON C	\$3,537.25	
HATSANA, LLC	\$2,265.87	
HEARTWOOD BUILDERS, LLC	\$4,423.35	
HELFRICH, ELLEN MARTHA	\$50.04	*
HERBERT, LEROY J	\$1,303.45	*
HILTON, ROBERT V	\$2,845.12	**
HITCHCOCK, HAROLD L JR	\$2,116.77	*
HOOPER, MARIE	\$979.31	
HOOPER, WALTER	\$1,489.17	
HOWIE, KENNETH	\$625.82	
HULBERT, BRITT	\$3,504.04	**
HULBERT, IAN A	\$5,515.19	
JACKSON, EDWARD LT	\$2,417.28	
JEM ENTERPRISES, LLC	\$62.84	*
JOHNSON, ROGER C	\$1,515.05	
KATZ, JEFFREY L	\$839.51	
KEENE, GERALD L	\$1,805.13	
KEENE, GERALD L	\$4,518.95	**

*Paid after 6/30/11

**Partial payment after 6/30/11

UNPAID REAL ESTATE TAXES OF JUNE 30, 2011

2010

KEENE, MICHAEL O.	\$2,891.50	
KEENE, PAMELA S	\$1,121.85	
KLOBY, LEE E	\$587.44	*
KLOBY, LEE E	\$2,022.87	*
KRASON, IGNATIUS ET ALS	\$1,951.27	
KROPFF, ANDREW C.	\$560.23	**
LANGE, CARROL M	\$574.47	*
LANPHER, TERRI C	\$252.07	*
LANPHER, TERRI C	\$427.91	
LEACH, KARI E.	\$2,167.57	
LEWIS, TIMOTHY A	\$936.41	*
LURVEY TRUST, FRANCIS	\$995.82	*
LYNK, HAROLD R JR	\$835.73	
MALINOWSKI, STEPHEN S	\$2,858.97	
MARINKE, THOMAS	\$557.01	
MASSICOTTE, JOEL J	\$1,662.49	
MCFARLAND, EDWARD	\$3,339.53	
MENDOZA, ROBERTA A	\$1,241.52	
MICHAUD, ANNE	\$669.52	**
MILLS, DANIEL B	\$15,921.07	
NORBERG, KARL S	\$5,073.99	
NORBERG, KARL S	\$23,029.94	
O'HALLORAN, D L	\$2,656.04	**
OLSON, ERIC J	\$4,413.58	
PAPADOPOLI, COREY	\$122.61	
PARAISO HOLDINGS, LLC	\$3,150.45	*
PARKSIDE PARTNERS, LLC	\$2,599.38	
PARKSIDE PARTNERS, LLC	\$11,132.06	
PARSONS, CECIL L JR	\$3,770.75	
PATTERSON, JODY D S	\$1,487.07	
PAULSEN, HAROLD R	\$113.56	*
PERKINS, JAMES W	\$361.89	*
PERKINS, JAMES W	\$963.63	*
POWER, RONALD	\$1,497.98	**
RAND, RICHARD C	\$2,500.71	*
RANK, BARBARA HAMM ET AL	\$4,118.15	**
RAY, DAVID T	\$114.03	

*Paid after 6/30/11

**Partial payment after 6/30/11

UNPAID REAL ESTATE TAXES OF JUNE 30, 2011

2010

RAY, DAVID T	\$754.90	
RAY, DAVID T	\$1,207.22	
RAY, DAVID T	\$1,332.28	
RAY, DAVID T	\$3,106.42	
RAY, DAVID T	\$3,303.77	
REISMAN, MICHAEL	\$1,530.63	*
RENWICK, JAMES W	\$191.80	
RICHARDSON, EBEN T	\$760.98	**
RIDDELL, SCOTT M	\$262.41	*
RILEY, JAMES N JR	\$1,441.70	
ROSECLIFF COTTAGE, LLC	\$2,858.28	
ROSS, MICHAEL J JR	\$1,494.46	**
ROSS, MICHAEL J JR	\$2,191.99	
RUSSELL, FRANKE	\$1,889.13	
SARGENT, FRANCENA L	\$59.89	
SEABURY, LELAND B	\$59.43	
SMITH, PHILLIP S	\$165.00	*
SMOLLEY, JOHN	\$36.27	*
SOSA, ROLAND L	\$2,531.00	*
SPEAR, ANN M.	\$3,892.48	
ST GERMAIN, PETER	\$3,512.82	
ST GERMAIN, PETER	\$5,405.18	
STAPLES, DENNIS N	\$2,371.75	
STAPLES, TODD	\$1,982.53	
STARLING, JEFFREY C	\$2,218.37	
STARLING, JEFFREY C	\$2,237.92	
STEWART, WINSTON G	\$8,829.00	
STRIEFEL, JOSEPH H	\$4,649.26	*
STROUT, JAMES HENRY	\$2,113.46	
STROUT, RAYMOND E	\$1,793.98	
SULLIVAN, LLEWELYN A	\$2,850.07	*
TO THE MOON, LLC	\$109.13	*
TO THE MOON, LLC	\$3,652.53	*
TO THE MOON, LLC	\$4,991.22	*
TRUITT, MAISIE S. EST. OF	\$1,411.03	*
ULIANO, ERIN C	\$4,378.92	
WALDEN, MICHAEL	\$328.04	*

*Paid after 6/30/11

**Partial payment after 6/30/11

UNPAID REAL ESTATE TAXES OF JUNE 30, 2011

2010

WALKER, PAUL	\$222.07	
WALLS, ALLAN E	\$2,562.85	
WALLS, BRUCE W.	\$246.33	*
WALLS, STEPHEN A	\$488.02	*
WALLS, STEPHEN A	\$781.45	*
WOODWORTH, MICHAEL S	\$2,962.81	
WOODWORTH, TRAVIS L	\$2,149.02	*

*Paid after 6/30/11

**Partial payment after 6/30/11



FY13 Budget

As Recommended

to

Town Meeting

by the

Town Council

And

Warrant Committee

Updated Through
April 3, 2012
Second
Joint Budget Meeting



Town Of Bar Harbor

Office of the Town Manager

93 Cottage Street, Suite I
Bar Harbor, Maine 04609-1400
Tel. 207-288-4098 Fax 207-288-4461

Dana J. Reed, Town Manager

manager@barharbormaine.gov

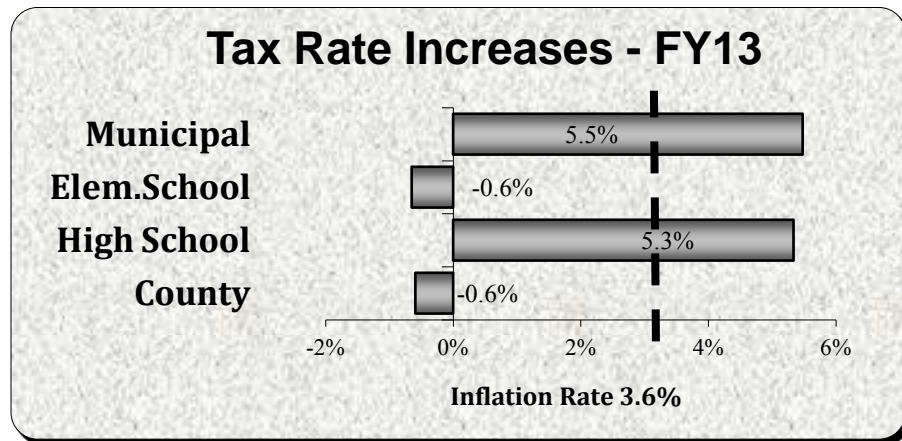
April 3, 2012

Budget Message

Town Council's goal A-2 was to "present to Town Meeting a Municipal Budget which will not increase property taxes greater than any Social Security cost of living adjustment". This year, that COLA was 3.6%. I am pleased to report that the attached budget far exceeds that goal. The estimated overall tax rate increase required to fund the FY13 budget is 2.7%, nearly a full percentage point less than the Social Security COLA and even with the latest CPI-U (March 2012).

While we would prefer to have any increase even lower, there are two major reasons why this is not practical. The first is that Bar Harbor's high school assessment will increase nearly 6%. The second is replacement of the badly needed \$3.4 million Public Works Garage and related facilities which is driving up the overall tax rate by 1.5%. Were that project not needed, the overall tax rate would need to rise only an estimated 1.2%.

While that option might be attractive, roof and other necessary repairs will be close to \$100,000, and we would be throwing good money after bad. The garage will still need replacement in the near future, and we'll never get a better deal than we will this year. Most of us have never seen lower interest rates and contractors are hungry for work, so we should be able to get some very reasonable bids.



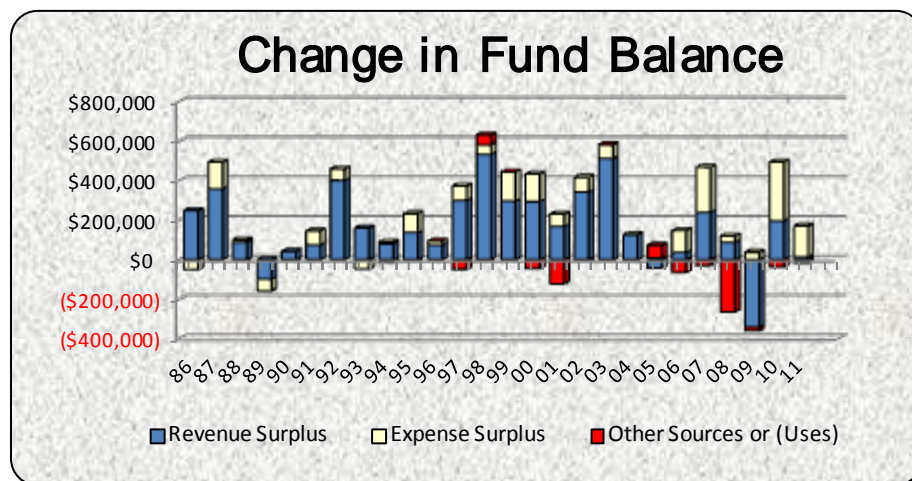
Looking at the breakdown of the overall 2.7% tax rate increase, the General Fund will need to rise 2.7% and the Capital Improvement Fund 13.9%. The blended tax rate for the two, what is called the Municipal Budget, will go up 5.5%. The Elementary School Fund tax rate will drop nearly a full percent, although the High School's tax rate will rise by 5.3%. The county tax rate will also drop slightly this year. Combining the municipal, school and county tax bills will require the estimated 2.7% increase in the overall tax rate, as mentioned earlier.

The Town Council proposes this budget as both fiscally responsible and reasonable in view of our local economy and the 3.6% Social Security inflation rate. This modest rise in the tax rate is projected to increase the annual taxes for Bar Harbor's \$276,650 median home by just \$70 per year, about \$1.35 per week.

Municipal General Fund

Fund Balance

The fund balance of the General Fund recovered moderately in FY11, mostly due to lower than expected highway and health insurance expenses. As a result of these lower expenses and a very small gain from unexpected revenues, we added \$154,000 to "Unassigned Fund Balance" last year. Over the last five years, "Unassigned Fund Balance" increased an average of \$117,000 per year, which is about 0.1% of total Town revenues. Council's budget suggests transferring that \$117,000 from the General Fund to the Capital Fund to start a reserve account for a portion of our share of the MDOT's Route Three reconstruction project. Other one-time uses of fund balance are \$500,000 from "Unassigned Fund Balance" to establish a reserve for large insurance claims and \$60,000 previously "Designated for Police Officer Transition" to buffer the change-over cost from seasonal police officers to all full-time, professional police officers.



I always caution against using one-time revenues, such as fund balance, to pay for ongoing operating costs, since this simply sets up the town for a future tax increase when we run out of fund balance. Ideally, each budget year should be balanced between revenues generated and expenses incurred, so one-time revenues should be used only for one-time expenses. However, it is entirely appropriate to dedicate a moderate amount of fund balance to offset one-time expenditures, such as those proposed in next year's budget.

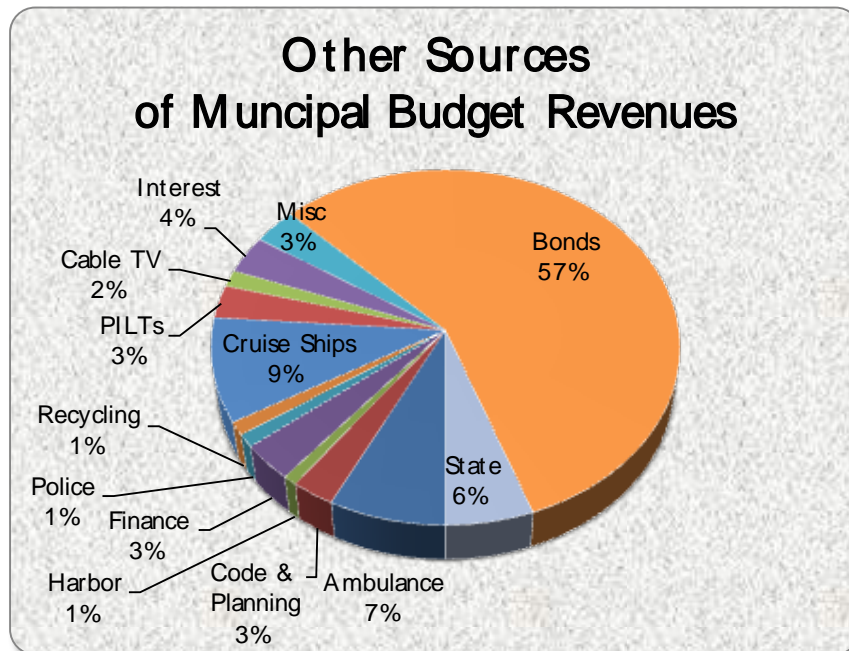
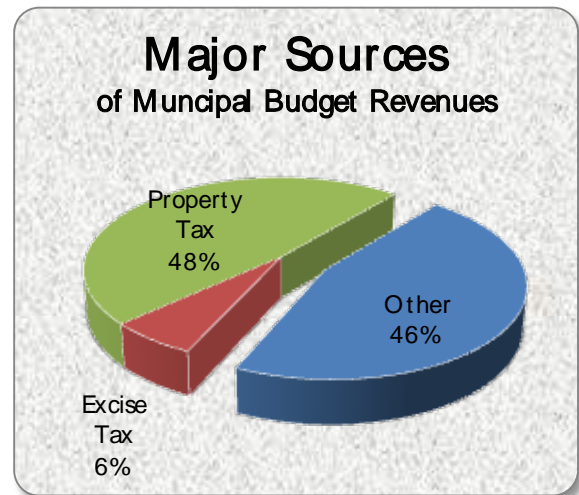
Revenues

Although often overlooked, non-tax revenues are a very important part of any budget discussion. Since the Great Recession, our non-tax revenues dropped about \$150,000. We expect to recover about a third of that in FY13, but we're still a long way from where we were in FY07. For example, auto excise tax is one of our largest sources of revenue, second only to the property tax, and had increased steadily in the past, but the last six or seven years have been disappointing, since taxpayers have been buying fewer and cheaper cars. The proposed excise tax budget is some \$70,000 less than actual FY07 receipts.

The state Municipal Revenue Sharing program, ambulance runs and building permits are all budgeted close to flat, but site plan review and subdivision permits are nearly non-existent. Cruise ship revenues to the General Fund should see about a \$27,000 increase next year.

Our tax base is expected to increase by at least \$8,000,000 next year, generating about \$80,000 in property tax income. This is in contrast to last year, when we had a tax base drop and a corresponding loss of some \$10,000 in property taxes.

Overall, General Fund non-tax revenues are projected to increase less than 2%, an estimated \$48,000. By comparison, inflation alone has raised our General Fund expenses by nearly three quarters of a million dollars.



Expenses

Our big budget reductions this year have been in the Planning Department. The staff planner position will be left vacant, with many of those duties assigned to the Assessing Division, which has been renamed the GIS/Assessing Division in recognition of its expanded responsibility for mapping and data correlation through our Geographic Information System and making this amazing technology available to the public through the Town website. We will also leave the Planning Director position vacant for the time being, as we simply cannot afford to fill it at this time. Planning's Contract Services account has been reduced, while we focus on finishing the projects that we have already funded: the Land Use Ordinance rewrite, the Northeast Creek Watershed Model, the Groundwater Study monitoring wells and the Economic Development Plan. All totaled, this reorganization should save the taxpayers over \$150,000 next year. Such drastic measures are not only called for, they are demanded, if we are to keep the tax rate reasonable.

Our solid waste costs are expected to go up \$60,000 and fire hydrant rentals by \$22,000. We budgeted for 15% petroleum price hikes; their five year average increase. We also have to catch up on three years of deferred maintenance: \$33,000 in park repairs, \$4,000 for comfort station maintenance, \$10,000 for line striping and \$8,000 for tree replacements.

Employee productivity has improved over the last few years, as we have invested heavily in technology, but this comes at a continuing cost. Almost all of our Software License and Support accounts are seeing hefty increases as we bring all of this technology on-line, totaling in excess of \$11,000. I have also suggested that we should invest in Geographic Information Systems and mapping training for our employees, as well as a major upgrade for the Town website to make it easier for the public to navigate the mountain of information we now make available on-line.

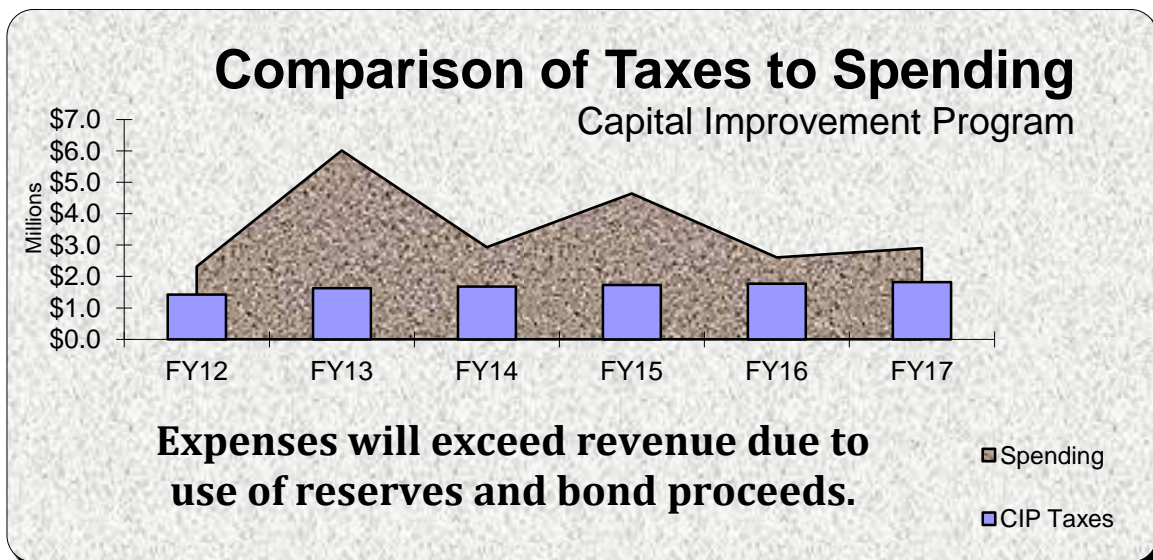
Under Council's proposed budget, contract employees, including union members, department heads and the Town Manager will get the increases they negotiated, and non-contract employees will get their first significant cost of living adjustment in three years: 3.6%, the same as those on Social Security. This same raise will be given to our hard-working call firefighters. Our health insurance budget is actually going down for a change, due to the reduced number of employees and a very moderate, 2.3% rate increase for calendar year 2012.

Overall, I have to say that the operating budget is really quite reasonable at just a 3.4% tax rate increase.

Capital Improvement Program Fund

Fund Balance

We have managed to keep the CIP fund balance level next year. While we have about \$50,000 in unassigned fund balance, this is really about as low as we can go without being in danger of a year end deficit.



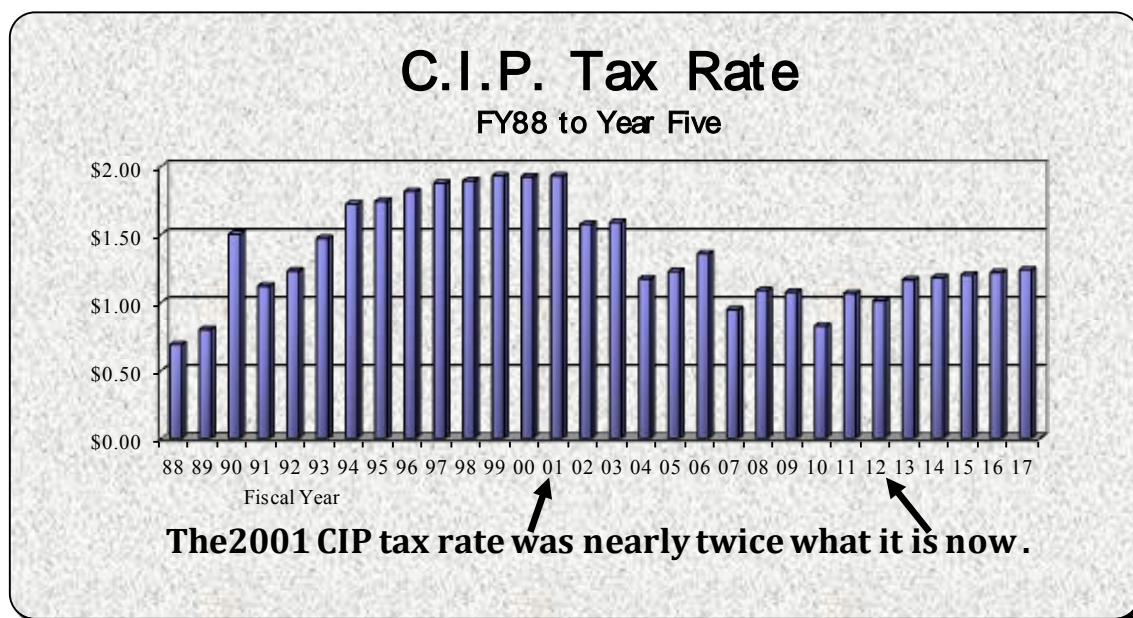
Capital Expenses

Next year's requested appropriation for the Capital Improvement Program (CIP) totals \$5,516,192. While this budget is increasing over 200%, the bulk will be funds borrowed for the construction of the new Public Works Garage Complex. The amount of taxes being raised for the CIP Fund is expected to rise 14%

Also in Year One, we need to replace three computer servers, a police cruiser, a fifteen year old ambulance, our fiber-optic network, some broadcasting equipment, a copy machine, five floats and the handrails at the Town Pier, a ten year old sidewalk plow, one street sweeper and a storage trailer. In addition, we need to update our five year old “Ortho” aerial photos, make repairs at the Public Safety Building, upgrade our website and, after saving up for many years, finally purchase a car for the GIS/Assessing Division.

Due to hefty price increases for most heavy equipment, we had to delay replacement of our brush chipper, road grader, equipment trailer and most of our plow trucks, as well as our light trucks. In contrast, I’m pleased to say that we will be able to save money by postponing replacement of the Town Office phone system until we can replace those at the Public Safety Building, Public Works Garage and Main Wastewater Treatment Plant at the same time.

As always, we have a lot of road and sidewalk work to do next year, about \$840,000. That’s over double the usual amount, using funds from the bond issue generously approved by voters two years ago. As described above, we’ve also proposed using \$117,160 of funds leftover in last year’s operating budget to fund the first year of a reserve account to help pay the local share of the MDOT’s Route Three reconstruction project when the time comes.



In the School Department, our single biggest project, again next year, will be \$55,000 for implementation of the AOS #91 technology program and infrastructure support for the 7th and 8th grade laptop program, as well as replacement of computers older than 4 years. We also plan to replace a number of doors in the Emerson Building, reinforce the bleachers in the gymnasium and build storage units in classrooms. Every year, we try to replace the furniture in one classroom, plus other furniture, fixtures and floor coverings as needed. Of course, we also must make \$131,000 in debt service payments for the 1992 school addition and our 2004 heating system, and \$15,000 in lease/purchase payments on our copy machines.

Capital Revenue

The challenge will be how to pay for all of these projects. The CIP Fund non-tax revenues don't seem to be in too bad of shape. Investment interest is projected to stay the same, and the budget for cruise ship Port Development Fees should go up about \$40,000. We could have paid cash for all of these projects, if it were not for relocation of the Public Works Garage Complex. For this, we propose to ask the annual Town Meeting for approval of a \$3,350,000 bond this June. Unfortunately, this project will require an estimated 11% CIP tax rate increase and will restore only a portion of the 18% cut in FY02 to keep taxes down.

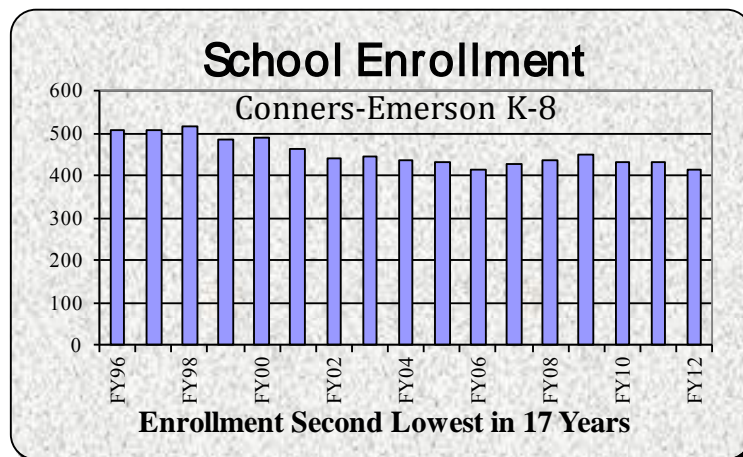
Elementary School Fund

Fund Balance

The School Fund carries very little fund balance, since State law requires the use of most of the money leftover at the end of one fiscal year to reduce the amount of taxes raised in the next fiscal year. These leftover funds are often called "carryover". School officials expect to end the year with more fund balance than the year before, so they have recommended increasing next year's use of carryover by \$130,000, which will reduce the tax rate by nearly a full percentage point.

Revenue

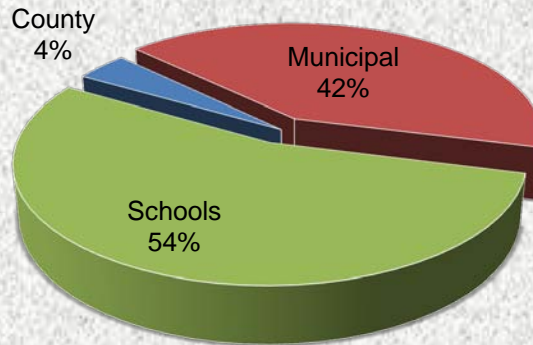
Other than property tax, State Aid to Education is the only substantial source of revenue for schools. Next year's school budget uses that latest, although not yet final, estimate generated by the State Department of Education, which predicts that State Aid will increase 7.6%, a \$16,000 increase. Should the state budget be finalized by the date of Town Meeting, this revenue estimate can be further refined and the budget adjusted on the floor of Town Meeting.



Expenses

Principal Barb Neilly has advised that the "school portion of the FY13 municipal budget is in keeping with the economic climate, while maintaining the quality of education the town has grown to expect. There are no new programs. The increases are limited to salaries, benefits and additional required special education services. In addition, the maintenance department hours have been revised to allow for 4 full-time custodians without an increase in the salary line." As Town Manager, I would like to express my thanks to the School Committee and their administrators for refining their budget estimates as school busing contracts were finalized, health insurance renewals were received and heating oil prices were adjusted, so that we can go to Town Meeting with the most accurate budget possible.

Where Your Taxes Go



The Bottom Line

If this budget is adopted by Town Meeting as proposed, an estimated 2.7% tax rate increase will be required.

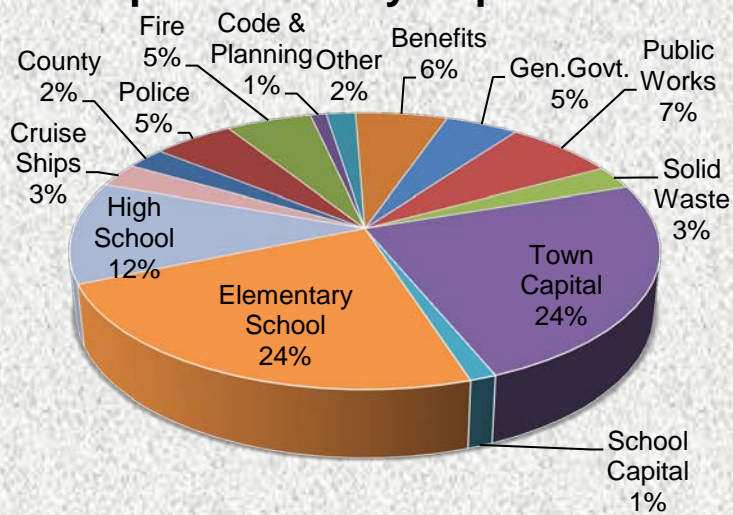
Please feel free to call me if you have any questions or comments. We look forward to seeing you at 6:45 p.m. on June 5 for the Town Meeting in the Conners-Emerson gymnasium. A full copy of the budget is available for your review at the Jesup Memorial Library

Respectfully submitted,

Dana

Dana J. Reed
Town Manager

Expenditures by Department



Property Tax Calculation

Fund	Appropriation (Expenditures) Requested	Revenues Other Than Prop.Tax	Fund Balance Used *	Property Taxes Needed	Tax Rate Change
Assessments					
County Assessment	549,109	0	0	549,109	-0.6%
High School Assessment	2,595,215	0	0	2,595,215	5.3%
Total Assessments	3,144,324	0	0	3,144,324	
Municipal Budget					
General Fund	7,410,917	2,890,407	56,667	4,463,844	2.7%
Capital Improvement Program Fund	5,516,192	3,768,206	117,160	1,630,826	13.9%
Dog Control Reserve Fund	2,968	2,968	0	0	n/a
Shellfish Conservation Reserve Fund	2,057	2,057	0	0	n/a
Cemetery Trust Fund	80	80	0	0	n/a
Gurnee Scholarship Trust Fund	222	322	(100)	0	n/a
Cruise Ship Fund	613,340	555,486	57,855	0	n/a
Total Municipal Budget	13,545,776	7,219,525	231,581	6,094,670	5.5%
		53%	2%	45%	
Education Budget					
Elementary School Fund	5,155,752	228,316	213,362	4,714,074	-0.6%
Total Education Budget	5,155,752	228,316	213,362	4,714,074	-0.6%
		4%	4%	91%	
Grand Totals	21,845,852	7,447,841	444,943	13,953,068	2.7%

<i>Tax Rate Change</i>	
Estimated Tax Rate Next Year	\$9.85
Actual Tax Rate This Year	\$9.60
Est. Tax Rate Increase	\$0.25
	2.7%

Estimated Total Valuation Next Year

\$1,415,890,760

(See Chart V for details.)

<i>What Will It Cost Me?</i>		
Median Home	Total Tax Increase Per Month	Total Tax Increase Per Year
\$276,650	\$5.87	\$70

*A number in parentheses in the "Fund Balance Used" column indicates an addition to fund balance.

Budget Summary By Fund

Restated to Conform to GASB34

Fund	Actual Year Before Last: FY10	Actual Last Year FY11	Budgeted This Year FY12	Requested Next Year FY13	Percent Change Next Yr.	Dollar Change Next Yr.
Assessments						
County Assessment	549,251	548,796	549,257	549,109	0.0%	-148
High School Assessment	2,342,042	2,422,622	2,449,839	2,595,215	5.9%	145,376
Total Assessments	2,891,293	2,971,418	2,999,096	3,144,324	4.8%	145,228
Municipal Budget						
General Fund	6,794,322	6,874,133	7,186,528	7,410,917	3.1%	224,390
Capital Improve. Program Fund (A)	6,063,242	1,813,573	1,842,956	5,516,192	199.3%	3,673,236
Dog Control Reserve Fund	3,092	2,898	3,022	2,968	-1.8%	-54
Shellfish Conservation Reserve Fund	1,790	2,166	1,812	2,057	13.5%	245
Cemetery Trust Fund	325	58	70	80	14.1%	10
Gurnee Scholarship Trust Fund	0	0	200	222	10.8%	22
Cruise Ship Fund	375,374	654,361	665,229	613,340	-7.8%	-51,888
Total Municipal Budget	13,238,145	9,347,189	9,699,816	13,545,776	39.6%	3,845,960
Education Budget						
Elem. School Fund (Emerson-Conners)	4,833,583	4,708,084	5,012,777	5,155,752	2.9%	142,975
Total Education Budget	4,833,583	4,708,084	5,012,777	5,155,752	2.9%	142,975
Grand Totals	20,963,020	17,026,691	17,711,689	21,845,852	23.3%	4,134,163

Notes:

- A. The amounts shown for the C.I.P. Fund reflect the level of appropriations, not actual expenditures, since expenditures vary widely from year to year, but the taxes required to fund them should remain relatively level.
- B. It is important to note that the "Requested Next Year" column may include significant funds transferred from the fund balance of the General Fund.
- C. Amounts enclosed in a box include budget adjustments made after Town Meeting approved the budget. Typical examples include grants, year-end encumbrances and transfers from the contingency account. Accordingly, this will likely affect the "Percent Change" and "Dollar Change" amounts.
- D. The amount shown in the FY10 column for the Cruise Ship Fund was not formally adopted by Town Meeting as a discreet budget, but was included in the General Fund.

Budget Summary By Cost Center

Restated to Conform to GASB34

	Actual Year Before Last: FY10	Actual Last Year FY11	Budgeted This Year FY12	Requested Next Year FY13	Percent Change	Dollar Change
General Fund						
Town Council	36,728	30,188	40,652	37,422	-8%	-3,230
Town Manager's Office	109,684	119,158	115,878	116,376	0%	499
Town Clerk's Dept.	109,228	113,945	110,387	114,411	4%	4,024
Finance Department	286,742	293,684	292,407	305,268	4%	12,861
Legal Counsel	26,449	35,304	23,968	23,753	-1%	-215
Elections	11,728	9,199	14,150	15,493	9%	1,343
Information Technology	90,283	112,572	125,790	125,042	-1%	-748
Municipal Building	77,998	82,068	89,870	86,434	-4%	-3,435
Town Offices	34,504	32,277	33,425	32,881	-2%	-544
Employee Benefits	1,109,228	1,167,661	1,280,632	1,288,853	1%	8,221
Code Enforcement Division	71,701	77,031	92,495	88,808	-4%	-3,688
Assessing Division	135,857	139,790	145,408	164,491	13%	19,083
Planning Department	293,991	285,063	290,743	132,974	-54%	-157,769
Economic Development	67,977	983	547	0	-100%	-547
Miscellaneous	278,295	225,854	259,983	255,091	-2%	-4,893
Ambulance Service	364,001	382,025	381,354	394,073	3%	12,719
Fire Department	639,946	679,474	707,093	760,469	8%	53,377
Police Department	735,136	696,044	721,534	862,038	19%	140,504
Dispatch Division	183,419	187,665	190,706	199,891	5%	9,186
Public Safety Building	34,010	38,059	37,012	42,284	14%	5,272
Street Lights	76,876	63,650	76,868	68,323	-11%	-8,545
Harbor Department	120,194	114,588	117,698	115,130	-2%	-2,569
Parks and Recreation Section	207,151	210,025	215,881	248,421	15%	32,540
Emergency Management	1,887	0	1,508	384	-75%	-1,124
General Assistance	5,522	1,925	4,807	2,061	-57%	-2,746
Cooperating Agencies						
Acadian Little League	423	423	423	423	0%	0
Am.Red Cross: Pine Tree Chapter	3,418	3,418	3,418	3,418	0%	0
Bar Harbor Food Pantry	6,761	6,761	6,761	6,761	0%	0
Bar Harbor Historical Society	1,268	1,268	1,268	1,268	0%	0
Community Health & Counseling	2,136	2,136	1,800	1,510	-16%	-290
Downeast Transportation	1,820	1,820	1,820	1,820	0%	0
Eastern Agency on Aging	2,535	2,535	0	0		0
Hancock County HomeCare & Hospice	7,630	7,630	7,630	7,630	0%	0
Downeast Health Services (WIC)	938	938	938	938	0%	0
Hulls Cove Neighborhood Assoc.	4,015	4,015	4,015	4,015	0%	0
Island Connections	5,126	5,126	5,126	5,126	0%	0
Washington-Han. Community Agency	1,132	1,132	1,132	1,132	0%	0
Yesterday's Children, Inc.	427	427	427	427	0%	0
Hospice Volunteers of Hancock County	600	600	600	600	0%	0
Comfort Station Section	56,622	87,448	75,532	87,178	15%	11,646
Public Works Department	144,678	139,449	144,114	148,831	3%	4,717
Highway Division	924,773	984,158	1,024,155	1,063,805	4%	39,650
Solid Waste Division	508,438	514,229	536,577	595,668	11%	59,091
Debt Service	13,045	12,388	0	0		0
Total General Fund	6,794,322	6,874,133	7,186,528	7,410,917	3.1%	224,390

Budget Summary by Cost Center (continued)

	Actual Year Before Last: FY10	Actual Last Year FY11	Budgeted This Year FY12	Requested Next Year FY13	Percent Change	Dollar Change
Other Funds						
Capital Improvement Program Fund *	6,063,242	1,813,573	1,842,956	5,516,192	199.3%	3,673,236
Dog Control Reserve Fund	3,092	2,898	3,022	2,968	-1.8%	-54
Shellfish Conservation Reserve Fund	1,790	2,166	1,812	2,057	13.5%	245
Cemetery Trust Fund	325	58	70	80	14.1%	10
Gurnee Scholarship Trust Fund	0	0	200	222	10.8%	22
Cruise Ship Fund	375,374	654,361	665,229	613,340	-7.8%	-51,888
Total Other Funds	6,443,823	2,473,056	2,513,288	6,134,859	144.1%	3,621,571
Municipal Budget Total	13,238,145	9,347,189	9,699,816	13,545,776	39.6%	3,845,960
Elementary School Fund						
All Expenditures	4,833,583	4,708,084	5,012,777	5,155,752	2.9%	142,975
Total Elementary School Fund	4,833,583	4,708,084	5,012,777	5,155,752	2.9%	142,975
Emergency Special Ed. Reserve Fund	n/a	n/a	n/a	n/a	n/a	n/a
Education Budget Total	4,833,583	4,708,084	5,012,777	5,155,752	2.9%	142,975
Assessments						
County Assessment	549,251	548,796	549,257	549,109	0.0%	-148
High School Assessment	2,342,042	2,422,622	2,449,839	2,595,215	5.9%	145,376
Assessments Total	2,891,293	2,971,418	2,999,096	3,144,324	4.8%	145,228
Grand Totals	20,963,020	17,026,691	17,711,689	21,845,852	23.3%	4,134,163

* The amounts shown for the C.I.P. Fund reflect the level of appropriations, not actual expenditures, since actual expenditures vary widely from year to year, but the taxes required to fund them should remain relatively level.

** Amounts enclosed in a box include budget adjustments made after Town Meeting approved the budget. Typical examples include grants, year-end encumbrances and transfers from the contingency account. Accordingly, this will likely affect the "Percent Change" and "Dollar Change" amounts.

Tax Cap Compliance

Impact of LD#1* on the Bar Harbor Municipal Budget

Property Tax Limit This Year

FY12 Tax Cap as approved at last year's Town Meeting (See Note A)	\$6,082,356
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Adjustment for Growth Limitation Factor

Average Real Personal Income Growth (Note B)	1.43%	
Property Growth Factor (See Note C)	1.76%	
Total Growth Limitation Factor	3.19%	\$194,027

Adjustment for Change in Municipal Revenue Sharing

Year Before Last - Calendar Year 2010

January through June	93,487	
July through December	101,298	
Total Revenue Sharing - Year Before Last	194,785	
Allowed Increase in Revenue Sharing	3.19%	6,214

Last Year - Calendar Year 2011

January through June	91,251	
July through December	103,622	
Total Revenue Sharing - Last Year	194,873	
Increase or (Decrease) of Revenue Sharing		88

Net Growth or (Loss) of Revenue Sharing	(6,126)
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Adjustment for Change in Municipal Revenue Sharing	\$6,126
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Adjustment for Any Excess Taxes Collected This Year

Property Tax Cap - FY12 (See Note A)	6,082,356
Property Taxes Collected - FY12	5,745,468
Adjustment for Any Excess Taxes Collected This Year	\$0

Maximum Municipal Property Tax Levy Next Year	Tax Cap	<u>\$6,282,509</u>
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Proposed Municipal Property Tax Levy Next Year	<u>\$6,094,670</u>
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Amount Under or (Over) Tax Cap	<u><u>\$187,839</u></u>
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Notes:

- A. This is the Municipal (not school) Tax Cap approved last year by Town Meeting.
- B. Average Real Growth in Total Personal Income for the State as a whole, as determined by the Director of the State Planning Office. The TPI may not exceed 2.75%.
- C. Tax Base Growth in the prior tax year. For the FY13 Budget: the tax year April 1, 2010 - March 31, 2011.
- * LD #1 has been codified as 30-A MRSA 5721-A

Bar Harbor Facts

Geographical

Total Land Area of the Town in Square Miles		45
Land Area Occupied by Acadia National Park	10,156 Acres	40%
Miles of Shoreline		34

Demographic

Population:	2010 Census	5,235
	Growth, 2000-2010	8.6%
	Summer Population (Estimated from Trash Equivalent)	18,000
	Individuals Over 65 Years of Age, 2010: Bar Harbor	18.3%
	State of Maine	18.1%
Median Income per Family:	Hancock County 2011:	\$64,500
	State of Maine, 2011:	\$61,000
Owner Occupied Median Value of Housing, Assessor's Estimate 2011		\$276,650

Taxes

Total Number of Tax Parcels, 2011		3,661
State Valuation: 2011 (final)	\$1,443,700,000	
	2012 (preliminary)	\$1,389,150,000
	Change:	- 3.9%

Finances

General Fund fund balance as % of Revenues: FY11		18%
State Aid as a % of Municipal Expenses: FY11		3.8%
School Aid as a % of School Expenses: FY11		3.2%
Bond Ratings, 2011:	Moody's	Aa2
	Standard & Poors	AA

Highways

Miles of Town Road, 2010		55.62
Miles of State Roads Plowed (State Aid Roads), 2010		11.22
Miles of Sidewalks, 2010		17

Tourism

Cruise Ship Visits, 2011	106	
Rooms of Lodging, 2011 (Chamber of Commerce estimate)		3000
Campsites, 2011 (Chamber of Commerce estimate)		1024
Miles of National Park Carriage Roads		45

Employment

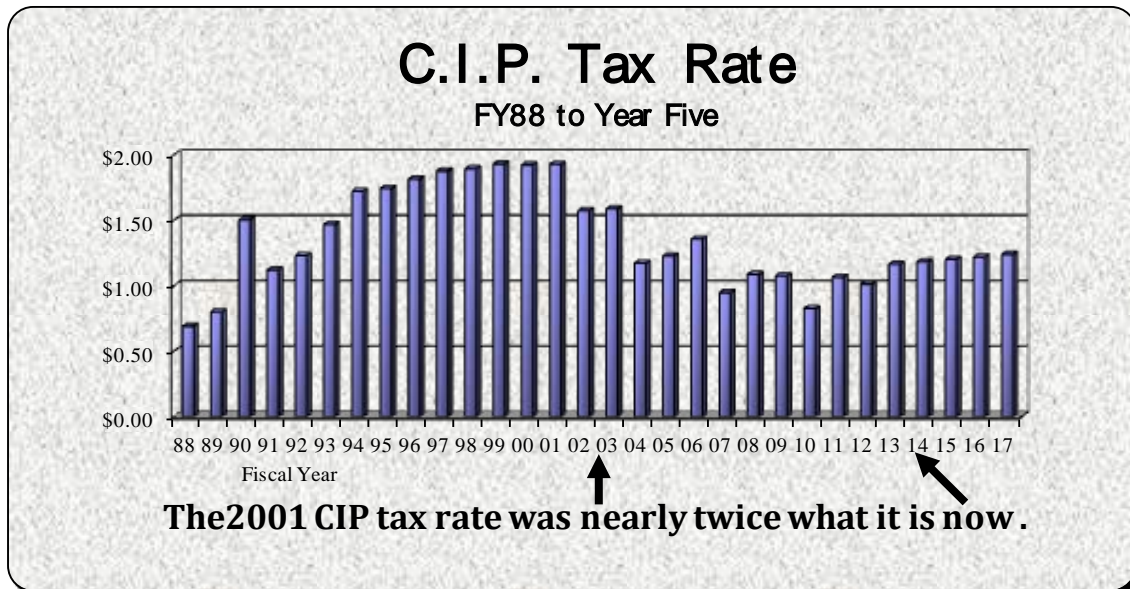
Town Employees, Full Time (excluding schools) FY12		71
Largest Employer - Jackson Laboratory, 2010		1185
	JAX employees living in Bar Harbor, 2010 (estimate)	336

Other

Number of Sewer Plants	3	
Number of Fire Trucks	6	
Number of Ambulances	3	
Persons Voting for Governor, 2010		2399
Registered Voters, Active - 2011		4058

C.I.P. Funding Request

Next year's requested appropriation for the Capital Improvement Program (CIP) totals \$5,516,192. While this budget is increasing over 200%, the bulk will be funds borrowed for the construction of the new Public Works Garage. The amount of taxes being raised for the CIP Fund is expected to rise 14%.



The proposed five year CIP accomplishes one of Council's most important policies, Policy #6, to "identify and plan for the funding of infrastructure needs". It also advances many of Council's other goals:

- Goal #D-3 Identify, prioritize and begin storm drain infrastructure upgrades.*
- Goal #D-4 Complete renovations of the main floor of the Municipal Building*
- Goal #D-5 Upgrade the street lighting in the downtown commercial area to old fashioned, dark sky compliant fixtures, when possible in conjunction with other infrastructure improvements*
- Goal #D-8 Clarify the legal boundaries of Cedar Avenue and related utilities.*
- Goal #D-11 Replace the Town Pier Railings.*
- Goal #D-12 Design and request Town Meeting approval of a consolidated Public Works facility at the Halls Cove site, which includes a new Town Garage.*
- Goal #F-2 Develop and execute ways to communicate better with the public.*
- Goal #G-1 Reduce the operating cost and the light pollution of all new and replacement lighting fixtures through purchase/replacement or negotiation, as necessary.*

Unfortunately, there are also several Council goals which cannot met by this plan, simply due to lack of time to determine scope and cost, but staff will continue to advance these projects over the coming year:

- Goal #D-1 Complete a strategic energy plan, which addresses the use of alternative and renewable energy sources.*
- Goal #D-13 Design, fund and build Harborview Park, including visitor information, an expanded deck and boardwalk, dinghy space, a float, and kayak lockers.*
- Goal #D-14 Renovate and expand the Public Safety Building.*
- Goal #D-17 Investigate options for construction of a parking garage, including the use of a public/private partnership*

Bond Issues Planned

Approval of a \$3,350,000 bond will be requested in Year One to finance relocation of the energy inefficient, high-maintenance and outgrown Public Works Garage to our site in Hulls Cove. This project will require an estimated 11% CIP tax rate increase and will restore only a portion of the 18% cut in FY02 to keep taxes down.

A \$3.3 million bond issue is planned in Year Three for two projects. We expect to ask Town Meeting to approve \$1,100,000 for street and sidewalk work being built to coincide with our federal/state mandated Combined Sewer Overflow Elimination Project. In brief, while sewer rates will pay for expansion of the Wastewater Treatment Plant and construction of a forcemain through most of the downtown, we plan to rebuild the streets and sidewalks at the same time, rather than coming back a few years later and tearing everything up again. In addition, a \$2,200,000 renovation project is needed to repair extensive masonry deterioration of the exterior of the Municipal Building and to bring the meeting rooms and offices up to modern standards, while retaining the historic look and charm of the original construction. I am pleased to say that we will be able to avoid a tax increase for this second bond issue, since an old loan will be paid off the previous year.

Next Year's Purchases & Projects

In Year One, we need to replace three computer servers, a police cruiser, a fifteen year old ambulance, our wide area fiber-optic network, some broadcasting equipment, a copy machine, five floats and the handrails at the Town Pier, a ten year old sidewalk plow, one street sweeper, a storage trailer and the Public Works Garage Complex.

We also need to update our five year old "Ortho" aerial photos, make repairs at the Public Safety Building, upgrade our website and, after saving up for many years, finally purchase a car for the Assessing Division.

Due to lack of funds and hefty price increases for most of our heavy equipment, replacement of several pieces of heavy equipment had to be delayed, including our brush chipper, road grader, equipment trailer and most of our light trucks and plow trucks. In contrast, I'm pleased to say that we will be able to save money by postponing replacement of the Town Office phone system until we can replace those at the Public Safety Building, Public Works Garage and Main Wastewater Treatment Plant.

As always, we have a lot of road and sidewalk work to do next year, about \$840,000, over double the usual amount, using funds from the bond issue generously approved by voters two years

ago. Using \$117,160 of funds leftover in last year's operating budget, we have also funded the first year of a reserve account to help pay the local share of the MDOT's Route Three reconstruction project.

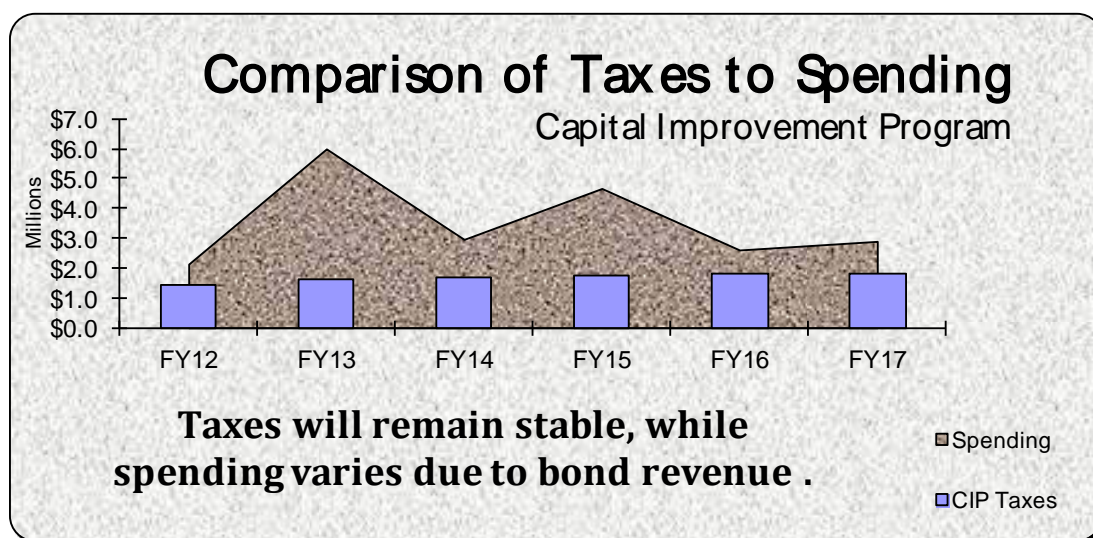
In the School Department, our single biggest project again next year will be \$55,000 for implementation of the AOS #91 technology program and infrastructure support for the 7th and 8th grade laptop program, as well as replacement of computers older than 4 years. We budgeted to build a permanent ramp entrance from the playground into the 3rd/4th grade wing of the Conners building this year, but the work will be done this summer. In next year's budget, we plan to replace a number of doors in the Emerson Building, reinforce the bleachers and build storage units in classrooms. Every year, we try to replace the furniture in one classroom, plus other furniture, fixtures and floor coverings as needed. Of course, we also must make \$131,000 in debt service payments for the 1992 school addition and our 2004 heating system, and \$15,000 in lease/purchase payments on our copy machines.

How a Capital Improvement Program Works

In order to better understand our Capital Improvement Program, it may be helpful for me to explain its purpose and function. As required by Section C-30.A of the Town Charter, the CIP is "a program consisting of projects any one of which costs more than \$5,000 and meets one or more of the following requirements:

- construction time extends to two or more fiscal years;
- includes planning for, construction of or major renovation of a Town building, wharf, public way, sewer, drain or appurtenant equipment; or
- replacement or acquisition of equipment with life expectancy of five years or longer."

While not fully articulated in the Charter, contemporary thinking further suggests that the CIP should help the Town to avoid surprises by forcing us to look ahead for the next five years or even longer. Typically, this helps stabilize the CIP tax rate, so that it does not exhibit wild swings from year to year despite changes in expenditures, although the Great Recession has made that goal impractical for the time being.



Because we should have plenty of notice when to expect most of our large capital expenditures, proper use of the CIP can help us avoid paying unnecessary financing costs, since we can begin raising needed capital a little bit at a time. If we plan it right, we should be able to pay cash for most things, thereby reducing our interest expense. These interest expenses can really add up. For example, look at the last ladder truck we bought. Due to a lack of funds, we had to borrow \$350,000 and pay it back over ten years. If we had foreseen the need to replace this apparatus ten years prior, set up a replacement reserve and funded it at only \$35,000 per year, we would have saved over \$100,000 in interest on this one piece of equipment alone!

In order to implement a pay-as-you-go system, it is necessary to plan ahead farther than the five years in the CIP. Accordingly, the budget also includes an "Equipment Replacement Schedule" listing all major equipment and buildings, depreciation rates and proposed replacement dates. The CIP also contains some contingent purchases and projects which will be undertaken only if we are able to find the needed additional funds from grants or equipment trade-ins. In order to clearly delineate these on the "Year to Year Overview", these are boxed.

It is also important to note that for capital accounts, appropriations (authorizations to spend) are "continuing appropriations". That is, once Town Meeting authorizes spending capital funds, the authorization to spend the money continues from year to year. The appropriation does not lapse at the end of the year like it does with operating budgets. This funding mechanism has the additional advantage of creating an emergency source of funds, since accumulated reserves can be spent for major repairs or emergency replacements, without the delay inherent in calling a Special Town Meeting. Of course, all reserves are invested and the interest can be spent on other projects once appropriated by Town Meeting.

Terminology

Although a bit boring, I feel that I need to pause for a moment to explain some of the jargon that we use in the CIP. This capital plan covers five fiscal years, the first of which is often referred to as Year One. Although it starts on July 1, 2012, Year One is designated as Fiscal Year 2013, since it ends on June 30, 2013. For short, Fiscal Year 2013 is usually referred to as FY13. This year's Capital Improvement Program covers the five years from FY13 to FY17, although the replacement of expensive equipment, such as plow trucks and fire engines, are planned out as far as thirty years.

~ Municipal Capital Projects ~

Town Clerk's Department

Voting Equipment – Our two electronic ballot boxes each consist of a vote counter, ballot sorter and storage bin. We have funded a replacement account, so we can pay cash to replace them when they are ten years old in FY22.

Finance Department

Computer Hardware – This account includes the Munis computer server and laser printers used for our accounting system. The server is scheduled for replacement every three years, and the old server is used for ambulance billing. When the Munis sever is replaced in FY13, we will also need to replace the operating system, since Linux will no longer be supported by our software provider.

Assessing Division

Property Tax Revaluation – In FY09 a deputy assessor was hired to allow the Town Assessor to adjust property values every year, thus preventing spikes in individual property owners' tax bills, substantially delaying the day when the Town will be forced to conduct a mass reval and avoiding the necessity of hiring an outside reval company, the purpose for which this account was created in the first place. Since we now are doing far more work in-house, I have proposed transferring the remaining funds for the purchase of assessing equipment and closing this account by the end of FY14.

Vehicle Purchase – With our new assessing strategy, as outlined above, we should avoid the cost of a reval, but the Assessor, and now the Deputy Assessor, are incurring more mileage on their personal cars due to the increased number of property inspections required. Consequently, management recommends purchasing a small all-wheel-drive vehicle for their use in FY13 using funds previously set aside for the reval.

Technology Division

Copy Machines – We have three good-sized copy machines in the Town Office that churn out the nearly 200,000 copies needed each year to serve the Town Council, Warrant Committee, Planning Board, Appeals Board, Design Review Board, Harbor Committee, Marine Resources Committee and a dozen other boards, committees and task forces, not to mention staff administrative needs. We used to lease/purchase these machines, but we have found it more cost effective to purchase them outright, thus saving interest expense and gaining the ability to redeploy the older copiers to locations where less volume is required. In FY13 the Planning Department's copy machine will be replaced with a color copier, due to the large number of plans and other documents now being submitted in color. We expect to replace the Clerk's copier in FY15.

Geographic Information System – Many of the Town's maps, surveys and plans are stored digitally for our archives and Geographic Information System (GIS). Think of GIS as a digital, computerized map linked to all kinds of documents in a computer data base: lot lines, deeds, building locations, topographical features, water shutoffs, sewer connections, maintenance records, even invoices. GIS software allows several Town departments to share our GIS database and generate, edit and retrieve maps and data for Town facilities and other local features. A reserve has been funded to allow replacement of this equipment as it wears out or justifies upgrading. Our five year plan presently includes: FY14 – Replace the 44" plotter with a combination plotter/scanner. FY15 – Replace the 24" plotter. FY16 – Replace GPS locator unit.

Wide Area Network and Cable TV System – During FY06, we purchased video equipment and started broadcasting Town Council, Planning Board and other public meetings on the G Channel of the local cable TV system. We had planned to replace the bulk of our broadcasting equipment in FY12, but it seems to be holding up fine, so replacement has been delayed until FY13. Renovation of our wide area network (WAN) system is scheduled for FY14. The WAN is a fiber optic cable system between all Town buildings and facilities.

Audio Visual Equipment – A small reserve account has been funded so that our LCD projector and similar equipment can be replaced starting in FY18.

Document Imaging System – In order to better preserve our public records and improve our document retrieval capabilities, we began implementation of a document imaging system in FY09 for the Clerk's Department and expanded the system to serve more Town offices in FY11.

Computer Servers – Most Town offices and facilities are linked by our fiber-optic Wide Area Network (WAN) allowing us to share information and files by way of seven computer servers used for digital archiving, assessing, maps, the property database, word processing, spreadsheets, recordkeeping, similar shared files, e-mail backup, Web calendar, scanners, streaming video and broadcasting. Our four primary servers are replaced every three years and then redeployed for lower activity/risk uses.

Town Phone System – The CIP includes a reserve for replacement of the Municipal Building phone system on a ten year cycle. It was scheduled for replacement in FY12, but seems to be working fine and replacement parts are still available, so we have delayed replacement until at least FY13 and plan to consolidate the Town Office phone system with the Public Safety Building and Public Works Department phone systems to improve efficiency and reduce cost.

Ortho Photo Update – These distortion-free aerial photos of the town are an invaluable tool for our taxpayers, real estate agents, surveyors and town officials. They were last updated in FY08 as part of the Planning Department's wetlands mapping project. Due to the amount of ongoing development, we would like to replace the color photos every five years thereafter, making FY13 the next expected date. Our color infrared photos (CiR) are updated on a ten year cycle, next due in FY18. The League of Towns is working to reduce our cost through a multi-town collaboration project.

Website Improvements – The Town is constantly looking for better ways to improve government transparency and citizen access to the information they need. In FY13, we propose a new interactive web-based public information portal, MyBarHarborMaine.gov, built on the same platform as Maps on Line, People Forms and our Asset Management System. This expansion would allow the public to view their property information, as well as their property tax and utility bills' current balances and integrate with the existing (and soon to be expanded) online bill pay service to allow for a more streamlined and user friendly system, available 24/7. The initial system would also include an "Interactive FAQ" instead of a static page of questions like a traditional FAQ. This system would allow the public to search the existing questions as well as ask new questions, which would be sent automatically to the appropriate department for a response.

PA Hearing Loop System – A loop system allows users with T-Coil enabled hearing aids to get a direct feed from the system to their hearing aids, bypassing the speaker system installed and enabling them to hear/understand more clearly. Unfortunately, we have no vendors in Maine, so installation costs will include considerable travel. This cost also includes a new P/A amplifier since our 20 year old amp must be upgraded because it has only one output, which is currently used for the P/A speaker system.

Municipal Building

Building Renovations – When the Town Offices were moved into the old high school in 1970, very little remodeling was done to accommodate them. As a result, meeting rooms, visitor service areas and office spaces are inefficient in terms of customer service, energy efficiency, security, public safety and space configuration, as well as ventilating, cooling and heating. A major renovation project is proposed to bring all municipal meeting rooms and offices up to modern standards, while retaining the historic look and charm of the original construction. Council Goal #D-4 calls for staff to “Complete renovations of the main floor of the Municipal Building” by the end of FY15. Unfortunately, recent engineering inspections of the roof and masonry exterior revealed much more degradation than earlier anticipated. We will be able to replace the roof membrane from existing renovation funds in FY12, but the budget estimate for repair of the masonry exterior is now \$1.2 million. Combining the masonry repairs with needed renovations to the main floor is expected to bring the total cost of the project to \$2.2 million. Due to this increased cost, staff has suggested delaying construction from the earlier FY13 schedule to FY15, Year Three of the CIP, so we will need to take this project to Town Meeting for consideration in June FY14.

Alternative Energy – Last year’s CIP proposed funding to begin study and/or implementation of the generation of our own energy for the Municipal Building and/or other Town facilities starting in FY13. However, CIP funding is insufficient at this time to allow this project to proceed on schedule.

Code Enforcement Division

Vehicle Reserve – We have funded a replacement account, so we can pay cash to replace the Code Enforcement Officer’s 2007 Subaru Forester SUV when it is nine years old in FY16.

Planning Department

Downtown Streetscapes – A streetscape improvement is the beautification of a street by adding trees, old style lampposts, benches, trash receptacles, visitor information and interesting paving materials and patterns, similar to the Federally funded “demonstration project” in the central business district constructed in the mid-seventies. The streetscape project for Lower Main Street has been combined with the Public Works Department’s Consolidated Capital Work Program and funded for our share of the construction costs in FY14. However, the streetscape project is contingent upon work by the Main Department of Transportation, which is not likely to fund its share of the construction costs prior to FY16.

Ambulance Division

Ambulance – Our 1998 ambulance will need to be replaced when it is fifteen years old in FY13. We will be able to pay cash, since we have been putting money aside every year. The purchase price shown includes not only the vehicle, but also all attached and most portable equipment.

Defibrillators – A defibrillator is a piece of ambulance equipment which electrically stimulates the heart to restore the correct pulse. We plan to replace our oldest unit in FY14, using a 50% grant.

Rescue Tools – We have previously funded a reserve for future replacement of this equipment, which is deemed adequate for the foreseeable future.

Fire Department

Fire Engine #2 Reserve – Engine #2, a pumper/tanker, was purchased in FY03. A reserve has been funded to allow replacement when it is thirty years old in FY33. This price includes not only the vehicle, but also attached and portable equipment.

Fire Engine #3 Reserve – This engine had to be replaced unexpectedly in FY09 due to very expensive mechanical problems. A reserve has been funded to allow replacement when it is 30 years old in FY39. This price includes the vehicle and attached and portable equipment.

Fire Engine #4 Reserve – Engine #4, the ladder truck, will be thirty years old when we propose to replace it in FY24. A replacement reserve has been funded. This price includes not only the vehicle, but also attached and portable equipment.

Fire Engine #5 Reserve – Engine #5, the IH/Ferrara 1250 gpm pumper will be thirty years old in FY24, when we propose to pay cash from our replacement reserve. This price includes not only the vehicle, but also attached and portable equipment.

Pickup Truck – Fire Chief's – We fund a replacement account and have scheduled the next purchase for FY13. Thereafter, it will be transferred to a Town department with less intensive use. This price includes not only the vehicle, but also attached and portable equipment.

Thermal Imaging Cameras – We have funded a reserve account for our two thermal imaging cameras. The first unit was ten years old when scheduled for replacement in FY09, but it seemed to be working fine, so we postponed the purchase, and left the balance in the account until needed. Replacement of the oldest camera is currently scheduled for FY17.

SCBAs & Cascade Compressor System – A 2009 Port Security Grant provided 75% funding for twenty high-volume SCBA firefighter air packs and a cascade compressor system to fill them. All SCBAs and the Cascade Compressor System are scheduled for replacement in FY34, when they are 25 years old. Although we currently have a small balance in the replacement reserve, CIP funding is insufficient at this time to allow funding to proceed on schedule.

Police Department

Cruiser Replacement – The Town owns six police cruisers. At any one time, four of them are in Police Department service and the oldest two have been transferred to other Town departments. Experience has shown that our cruisers become unreliable after 150,000 miles of police service, which takes about four years. When replaced, they are transferred to a department which uses them much less intensely. The price shown for the cruiser includes appurtenances such as laptop computer, radio, and signage, but does not include radar, video system, cage, emergency lights or sirens; since the latter items tend to last more than the three years the cruiser is in police service. The slightly larger appropriation every fourth year is for the purchase of a four wheel drive pickup truck.

Cruiser Equipment – Some types of equipment lasts longer than a cruiser does, so we replace these on an as-needed basis, including the radar, video system, cage, emergency lights and sirens.

Computer System – The Police Department computer system utilizes six computer servers, each of which is scheduled for replacement every six years. We are no longer funding software replacement accounts. Since most licensing fees cover regular upgrades, we don't foresee the need to replace this software. Licensing fees are budgeted in the General Fund.

Communication System Reserve – The Dispatch Division's radio console, four base stations, remote control station, Ireson Hill radio building with generator and recording equipment are scheduled for replacement at various times as listed on the Equipment Replacement Schedule, which also shows the depreciation for each piece of equipment. We have funded a replacement reserve based on that depreciation table, so that each piece of equipment can be replaced as it wears out. During the five years of this CIP, we plan to replace the telephone/radio traffic recorder in FY14, two radio base stations, a radio console command module and a radio remote control station in FY16 and fourteen receivers, repeaters, controllers, antennas and other equipment in FY17. A complete list is detailed in the Equipment Replacement Schedule.

Speed Trailer & Monitor – The Police Department uses a Speed Monitoring Awareness Radar Trailer (SMART) to promote compliance with speed limits in and around problem areas. In addition, we own a portable, inconspicuous speed monitor. This device is a small metal box which is chained to a utility pole and records traffic volumes and speeds, allowing the Department to plan enforcement times and days most effectively. A replacement reserve has been funded on a twenty year cycle, with the computer replaced every five years, the next time being FY13.

Security Camera System – Purchased with a Federal grant. We have funded a replacement reserve for purchase in FY17.

Night Vision Units – Purchased with a Federal grant. We have funded a replacement reserve for purchase in FY17.

Port Security Boat – Purchased with the FY08 Port Security Grant. Starting in FY12, we have funded a reserve with cruise ship Port Development Fees, which will allow replacement of the boat when it is twenty years old in FY29.

Police Station Expansion – Town Councils goal #D.14 is to “Renovate and expand the Public Safety Building”, preferably by FY16. Some federal grant funds have been obtained, but the project includes construction of the new Port Security Office. The Public Safety Building project has been put on hold until a total cost analysis has been completed for the new Port Security Office.

Public Safety Building

Phone System Replacement – In FY12 the Public Safety Building phone system replacement project was combined with the Town Phone System project, as explained above under the Technology Division.

Public Safety Building Generator Reserve – A replacement reserve has been funded on a thirty year cycle.

Shelter Generator – As a designated emergency shelter for the Town of Bar Harbor, the school’s Emerson Building has a standby generator which is maintained by Fire Department personnel. A replacement reserve has been funded on a thirty year cycle.

Public Safety Building Renovations –Income from the cell phone antenna lease has been dedicated to renovation of this 100 year old building. Much work needs to be done, but our FY13 priority will be to rebuild the small office on the first floor of the Fire Station, address air quality problems in the Police Station by replacing carpets with tile, and start work on an air conditioning system for the second floor of the Fire Station.

Harbor Department

Boat & Trailer – An engine overhaul was scheduled for FY10, but has been postponed until needed, probably no sooner than FY14. Due to limited CIP funds and the recent acquisition of our new Port Security Boat using a federal grant, further funding for this reserve account has been postponed until a decision is made about the need for two Town power boats.

Floats – This account is designed to accumulate the funds necessary to replace the floating docks at the Town Pier on a rotating basis, with most floats scheduled for replacement every fifteen years. Ten of our floats are now past their scheduled replacement dates, although we will continue to use them as long as they remain in good condition. Five have been scheduled for replacement in FY13. Unused reserve funds remain in this account until needed for major repairs or for full replacement.

Gangways – Just as with the floats, we fund a reserve account, with replacement of our four gangways scheduled every twenty to thirty years. However, since they are subject to considerable wear and tear from the weather, these funds may be used for an emergency replacement if needed. The next replacement, the thirty year old winter gangway, is scheduled for FY14, with the gangway to the public floats scheduled for FY17. The ADA requires that any replacement gangway be a minimum of 80 feet long.

Pier Renovations – On a regular basis, the north end of the town’s Ells Pier needs replacement of the timbers used for piling, bracing and curbs, as well as metal ladders and related equipment. Since most of the wear and tear comes from the small cruise ships that moor at the pier, cruise ship Port Development Fees finance this replacement reserve. Town Councils goal # D.11. is to “Replace the Town Pier Railings” in FY13.

Security Camera System – We have budgeted funds to replace the Harbor Master’s ten year old security camera system in FY14.

Parks Section

Museum in the Streets – Interpretive signs designating historical points of interest around the downtown are scheduled for erection in the spring of FY12. We plan to use cruise ship Port Development Fees to fund a onetime payment into a reserve account in FY13, so that funds will be available if needed for major repairs. Thereafter, we hope to establish ongoing funding of this account as money becomes available.

Grant Park Renovations – One of the last Town parks still needing renovation is Grant Park, at the easterly end of Albert Meadow. The first step is completing a master plan for the renovation. A survey was completed in FY08, and we must next contract with a designer. A replacement reserve has been funded in each of the next five years using cruise ship Port Development Fees.

Mount Desert Street Cemetery – During FY03 we received a bequest from the estate of Crystal T. Sprague, on the condition that the funds be used only for the maintenance and repair of the Mount Desert Street Cemetery. Headstones have been cleaned and a gate was installed at the north end. We anticipate building paths; regrading and reseeding the sod; replacing overgrown shrubs; installing an irrigation system; repointing the stone wall, installing fencing; and possibly illuminating the Civil War Memorial. We do not foresee a need for additional funds. A boundary survey indicates the need for a line agreement between the Town and the westerly abutter. Once this is completed we would like to select a designer and finalize design improvements, with construction to follow.

Park Equipment – This account was established for the purchase of new park equipment or the replacement of worn-out equipment. However, CIP funding is insufficient at this time to allow this project to proceed on schedule.

Village Green Bandstand – The bandstand was completely rebuilt in FY10, and a replacement reserve was started in FY12 using cruise ship Port Development Fees.

Glen Mary Renovations Reserve – The pool was renovated in FY09. A replacement reserve was started in FY12.

Skatepark Construction – No funding is planned over the next five years, since CIP funding is insufficient at this time to finance this project.

Launch Ramp at Hadley Point – Construction of the ramp was completed in FY06. A replacement reserve was started in FY12, but CIP funding is insufficient to continue at this time.

Harborview Park – Funds for minor renovations were bonded in FY10, but work has been delayed pending the outcome of discussions on expansion and improvements. Additional Port Development Fees will be transferred to this construction reserve in FY13 for future improvements.

Comfort Stations

Restroom Reserve – The Newport Comfort Stations were finished in 2011. Unused funds from that project were transferred into a “Restroom Reserve” account set aside for the renovation of any public restroom. This reserve account is now being funded annually using cruise ship Port Development Fees.

Highway Division

Land Acquisition & Development – This account was created for the acquisition and development of land suitable for future town needs as it becomes available.

Air Compressor, Mobile – We fund a reserve for our trailer-mounted compressor, so we can replace it in FY19, when it will be twenty years old.

Backhoes – We have three backhoes. The next replacement is scheduled for FY14, for a machine that will be 14 years old. A 17 year old backhoe will be replaced in FY17.

Brush Chipper – Due to lack of funds, replacement of our brush chipper has been postponed from FY14 to FY19, when it will be twenty years old.

Road Grader – Due to lack of funds, replacement of our 23 year old grader has been postponed from FY13 to FY20, when it will be thirty years old.

Hydraulic Truck Lifts – A replacement account was started in FY10 for our two hydraulic truck lifts at the Public Works Garage.

Front End Loader – We have funded a replacement reserve which anticipates fifteen years of service and replacement in FY16.

Road Improvement Program – Due to our huge backlog of roadwork and mandated improvements to the sewer and water systems underlying them, in 2009 Town Meeting approved borrowing the nearly \$3.7 million needed for a major road improvement program over five years. If bids come in as expected and bad weather doesn’t destroy any other roads, our requested FY13 budget should allow the following work:

Oliver Street- Full depth reconstruction from Main Street to Snow Street.

Center Street- Full depth reconstruction from Main Street to Snow Street.

Rodick Street- Full depth reconstruction from Cottage Street to West Street

Crooked Road- Overlay from Gilbert Farm Road to the Norway Drive

Norway Drive- Overlay from Acadia Woods Road to Eagle Lake Road

Gilbert Farm Road- Overlay from Knox Road to the Crooked Road

Cromwell Harbor Road- Replace bridge over Cromwell Harbor Brook

Lower Main Street- Reconstruct storm drain outfall

Sidewalk Reconstruction – Using cruise ship Port Development Fees and our bonded road improvement program, we anticipate the following work in FY13:

Oliver Street- North side- Replace entire length

Center Street- North side- Replace entire length

Rodick Street- Cottage Street to West Street- West side- Replace entire length

Sidewalk Plow – We funded a twelve year replacement cycle, but this machine will be completely worn out by the end of tenth year. Consequently, we had to accelerate replacement to FY13 by delaying other equipment replacements.

Steamer/Pressure Washer – Bought new in FY09, starting in FY13 we will fund a ten year replacement cycle, with the next purchase scheduled for FY19.

Street Sweeper (broom) – The Town owns two street sweepers: a vacuum-type and a broom-type. A reserve has been established for replacement of the broom-type in FY21, when it is fifteen years old.

Street Sweeper (vacuum) – The Town owns two street sweepers: a vacuum-type and a broom-type. The vacuum sweeper picks up finer materials, but wears out faster, as we found out in FY04 when we had to replace it unexpectedly. Consequently, we shortened its replacement cycle and now plan to purchase a new one in FY13, when it is nine years old.

Public Works Garage Complex – We are plagued by a number of problems at our present Town Garage site on Lower Ledge lawn Avenue. We were required by State law to remove our underground fuel tanks in FY94. The new above ground tanks take up precious space on an already tight site. Federal handicapped accessibility standards (ADA) have made our office space impractical. It needs to be moved to a ground floor, but we do not have enough land to do so. We also have to face the fact that future expansions of the wastewater treatment plant will probably have to cross Ledge lawn Avenue. The garage is grossly energy inefficient, with barely three inches of insulation on a leaky, old, tin building that has outlived its design life. Add to all of these problems the fact that the garage is already filled to capacity, and you quickly come to the realization that we need to move the Town Garage to a larger site. The most logical place for the Public Works Department complex is on the Town-owned land off the Crooked Road in Hulls Cove. The CIP anticipates starting construction in FY13. Unfortunately, funding of the replacement reserve was repeatedly delayed due to shortage of funds and money has been siphoned off for other projects, so our best funding option is to borrow the required money. One third of the bond payments will be paid by the Water Fund through a capital lease, since we will be selling the Edgewood Avenue maintenance facility and moving out of the Water Division office which we rent.

Tag Trailer – Replacement of our flat bed equipment trailer has been postponed to FY25, due to insufficient funds.

Water Truck – The water truck used by the Highway Division to clean the downtown streets and sidewalks several times a week was replaced in FY12. It is scheduled for replacement by

another used vehicle when it is twenty-one years old in FY22, using cash from its replacement reserve.

Light Trucks – Four light trucks are scheduled for replacement over the next five years. With each new truck we will also replace any plows, wings, sanders, radios or other attached equipment. While we would prefer to replace light plow trucks every five years, because they don't hold up under the added stress of plowing and end up spending time in the shop instead of plowing roads, the price of trucks rose so much this year that we had to stretch replacements out, yet again.

FY14 – Foreman's six year old ¾ ton 4x4 pickup with plow and sander

FY15 – A seven year old one ton 4x4, dump truck with plow and sander

FY16 – Superintendent's eight year old ¾ ton 4x4 pickup with plow and sander

FY17 – A seven year old 1½ ton, 4 door 4x4, dump truck with plow, wing and sander

Plow Trucks – The Town owns six large dump trucks. Experience has shown that, on average, they become unreliable after about eight years of service, so we put two of the older ones in reserve, while running four on the road. Typically, these trucks are replaced on a fourteen year cycle, but that may vary depending on how any particular truck holds up. The price shown for each truck includes all appurtenant equipment, such as plow, wing, rigging, radio, beacons, sander, etc. As with our light trucks, the replacement schedule had to be stretched, due to large price increases. Two trucks are scheduled for replacement over the next five years:

FY15 – A sixteen year old Volvo with Flo & Go body

FY17 – Our fourteen year old Volvo sand truck

Bobcat Loader – Our 1993 Clarke forklift will be twenty-four years old in FY17, when we propose to replace it with a "Bobcat" style skid-steer loader. The reason for the switch is that we feel a "Bobcat" could fill the same function as our present forklift, but with the proper attachments, could also sweep, load, dig, bore and even plow snow as a backup to our sidewalk plow. Please note that the replacement of this forklift was delayed four years in FY13, because we had to replace the sidewalk plow earlier than planned.

Roller, Vibratory – The roller used for asphalt patching will be twenty-nine years old when it is scheduled for replacement in FY19, using cash from its replacement reserve.

Waste Oil Furnace – We dispose of our waste lubricating oils, and those of residents and businesses, by burning them in a special furnace. This approach not only saves the expense of disposal, but also allows us to reduce the cost of heating our truck bay, while providing a valuable service to the residents of the Town and to the environment. Unfortunately, waste oil furnaces tend to wear out in a short length of time, about four years, so replacement is planned for FY12, as well as FY16. A reserve sufficient for this replacement cycle has been funded.

Route Three Reconstruction – When the Maine Department of Transportation (MDOT) completes the scheduled redesign and reconstruction of Route Three from West Street to Ireson Hill, the Town will be responsible for paying the local share of the construction costs. At budget time, we were waiting on MDOT estimates of the Town share of this project, but do not expect to get them until too late in this year's budget process. In the meantime, we have transferred

\$117,160 from fund balance in the General Fund into a reserve account. This amount was used simply because it is the average that this fund balance has been building up over the last five years. However, it is worth emphasizing that this is only an average. Annual budget surplus/deficits over those five years have varied from an excess over expenses of \$458,348 to a deficit of \$319,874, so we don't dare reduce this balance too much.

Solid Waste Division

Transfer Station Reserve – In FY10, we started a replacement reserve account, but CIP funding has been insufficient ever since to allow additional appropriations.

Recycling Facility Reserve – In FY10, we started a replacement reserve account, but CIP funding has been insufficient ever since to allow additional appropriations.

Storage Trailer Replacement – One of our two storage trailers at the Recycling Center will be thirty-five years old when we propose to replace it in FY13. CIP funding is insufficient to allow future appropriations to a replacement reserve.

Bailer Reserve – Our 22 year old newsprint bailer was replaced in FY12, but CIP funding is insufficient to allow future appropriations to a replacement reserve.

Crusher, Glass Reserve – We have started a reserve account for FY23 replacement, but CIP funding is insufficient at this time to allow additional appropriations

Forklift Reserve – A reserve account has been funded for replacement of our two Transfer Station forklifts when they are 20 years old: the electric model in FY32 and the propane unit in FY21, but CIP funding is insufficient to allow future appropriations to a replacement reserve.

Town Debt Service

Bond Issue K - Municipal Building Renovation '04 – This account is used to pay the bonds for the 2004 ventilation system, building renovation and masonry repairs to the Municipal Building. The last payment is in FY14.

Bond Issue O - Agamont Park & Seawall – In June 2004, voters of the Town approved borrowing funds to repair the collapsed seawall above Town Beach, as well as complete the final phase of renovations for Agamont Park. This account provides funds to pay the bonds sold in 2005 as construction was beginning. The final payment will be made in FY25.

Bond Issue Q – Public Works: FY10 – This account is used to pay the bonds for a multitude of public works projects: roads, sidewalks, watermain, etc. The portion of the bonds used for water system work are repaid from water user fees, not from general taxation. These bonds cannot be refinanced until February 2021.

Bond Issue T – Public Works Garage Complex – In June 2012, we will ask Town Meeting to approve bonds to finance construction of a new garage and maintenance complex in Hulls Cove for the Highway Division, Water Division and Public Works Director (see above). For budgetary purposes, we assumed principal of \$3,350,000 at 4.0% over 20 years.

Bond Issue V – Public Works: 2015 – In June 2014, we expect to ask Town Meeting to approve bonds to finance street and sidewalk work being built to coincide with our federal/state mandated Combined Sewer Overflow Elimination Project. In brief, while sewer rates will pay for expansion of the Wastewater Treatment Plant and construction of a forcemain across most of the downtown, we plan to rebuild the streets and sidewalks at the same time, rather than coming back a few years later and tearing everything up again. We believe that this approach will inconvenience residents and visitors less and save money in the long run. For budgetary purposes, we assumed principal of \$1,100,050 at 5.5% over 20 years.

Bond Issue W – Municipal Building Renovations: 2015 – A major renovation project is needed to repair extensive masonry problems with the exterior of the Municipal Building and bring all meeting rooms and offices up to modern standards, while retaining the historic look and charm of the original construction. A complete description of this project appears above. For budgetary purposes, we assumed principal of \$2,200,000 at 5.5% over 20 years

~ School Capital Projects ~

School Department

A.D.A. Act Renovations – This is a continuation of a multi-year project to bring both buildings up to ADA standards. We have students enrolled with physical challenges which make this an on-going need. In FY13 we plan to build a permanent ramp entrance from the playground into the 3rd/4th grade wing of the Conners building. The FY12 budget included \$20,000 for this project.

Capital Outlay Reserve – Any school CIP appropriations leftover at the end of a project are closed to this account. Similarly, projects that cost more than expected draw down this account. These funds can also be used when the need for further renovation or building occurs or when an unexpected emergency arises.

Asbestos Removal – We don't have any major projects planned, but this account provides funds for unexpected removal of asbestos discovered during any renovation or routine repair.

Furniture and Equipment – In order to replace school furnishings in an orderly fashion while keeping costs reasonable, we plan to purchase new furniture for one classroom in each building every year except for FY15, when the funds will be needed elsewhere. In addition, we will also replace cafeteria tables and other general program large furniture items for the music room, library, etc. as needed. The expenditures will vary by need and cost. We have budgeted expenditures per year between \$5,000-\$10,000.

Computers & Technology – Ongoing implementation of AOS #91 technology program and infrastructure support for 7th and 8th grade laptop program, as well as replacement of computers older than 4 years. We currently have a 1:1 laptop/student ratio for grades 4-8.

Copier Lease/Purchase – This figure is for 5 copiers which are located in both offices, library and work rooms. This was rebid in FY12 for a five year contract.

Floor Covering Replacement – We will continue to replace floor coverings in both classrooms and multi-purpose areas on an as-needed basis.

Repaving – As part of a proactive plan, we anticipate the need to repave the parking/court areas in the future. We anticipate repaving the Conners Parking Lot and Basketball Courts in FY17. We will be raising money over the next few years, with an anticipated project expense of \$65,000.

Pickup Truck Replacement – FY11 finished a 5 year lease purchase agreement. FY13 is the second year of a replacement fund to allow for purchasing up front.

Playground – This is a continuation of a multi-year project in which we look to upgrade and maintain the playground equipment and grounds for K-8 students. We anticipate replacement of three pieces of equipment in FY14. We have budgeted \$6500 for this project.

Roof Repair Reserve – Money is being put aside over a number of years, since we anticipate eventual roof replacement projects for both buildings. In addition, each year there are repairs to be made.

Storage Units – FY13 includes storage units in classrooms. We have budgeted \$3000 for this project. We will budget in future years for custodial closets and the old boiler room.

Conners-Emerson Windows – The windows of the Conners school need to be replaced. The seals have broken, compromising safety and energy efficiency. A reserve account has been funded, but window replacement will have to wait until sufficient funds are available.

Safety & Access Control – This will be a permanent line in the CIP account to address any safety/security issues which may arise from new state and federal recommendations.

Indoor Pipe Replacement – The pipes in both buildings, which were not part of the 2004 heating project, need to be replaced in the future. Money will be raised for this line item over a period of years.

Boiler Replacement Reserve – The current boilers are approaching 20 years of age. In FY11 we began raising money for the inevitable replacement of the boilers.

Tractor/Plow Reserve – This small unit is scheduled for replacement in FY16, so a replacement reserve was funded starting in FY12.

Entrance to Emerson – The upper entrance to the Emerson School needs to be reconfigured. The present stone wall along the sidewalk is in disrepair. The money in FY17 will allow for a study to determine the best solution for the current problems with the entrance.

Kitchen Equipment – The equipment in the kitchen is approaching 20 years of age. We are planning for replacement of the steamer unit in FY15. We have budgeted \$25,000 for this project and will start a reserve account in FY16 for replacement of other pieces as they wear out.

Gym Divider – Replacement of present divider between the stage and gym in FY14. We have budgeted \$27,500 for this project.

Conners Hallway Floors – In keeping with maintaining the facility, the hallway floors in the Conners Building will need to be replaced in FY16. This project has been estimated at \$30,000. The floor is uneven and the tiles are breaking.

Shed Roof – The garage roof needs to be replaced. We have budgeted \$3,000 for this FY13 project.

Emerson Bathroom Doors/Stall Dividers- The doors to the student bathrooms need to be replaced. The bathroom stalls/dividers are in need of replacement/repair. This FY13 project is estimated to cost \$7500.

Emerson Fire Doors – Replace the fire doors to the lower Emerson Building in FY13. The doors do not automatically shut and function as required by fire code. The estimated cost for this project is \$6000.

Upper Emerson Exit Doors- The emergency exit doors leading from the upper Emerson hallway to the outside need to be replaced. The estimated cost for this FY13 project is \$8000.

Bleacher Upgrade- The bleachers have recently been inspected and are in need of maintenance to include reinforcing the upper structure. The estimated cost for this FY13 project is \$7500.

School Debt Service

Bond Issue L – 2004 Heating System Payments – This account is used to pay back one of the two sets of bonds for the heating system renovations approved at Town Meeting in January 2004. The last payment on Bond Issue L is in FY14. These bonds were interest free.

Bond Issue M – 2004 Heating System Payments – This account is used to pay back one of the two sets of bonds for the heating system renovations approved at Town Meeting in January 2004. The last payment on Bond Issue M is in FY25. These bonds cannot be refinanced.

~ ~ End of Capital Improvement Program ~ ~



CAPITAL IMPROVEMENT PROGRAM YEAR BY YEAR OVERVIEW

Capital Improvement Program
Year By Year Overview

This Year FY12 Yr.End Bal.	Department Account	Year One FY13			Year Two FY14		
		Appropriation	Spending	Balance	Funding	Spending	Balance
1,400	Town Clerk's Department						
	Voting Equipment	0	0	1,400	1,445	0	2,845
1,400	<i>Total Clerk</i>	0	0	1,400	1,445	0	2,845
12,587	Finance Department						
0	Computer Hardware	3,004	15,591	0	4,396	0	4,396
	Computer Software	0	n/a	n/a	n/a	n/a	n/a
12,587	<i>Total Finance</i>	3,004	15,591	0	4,396	0	4,396
12,454	Assessing Division						
0	Property Tax Reval.	(6,267)	0	6,187	(6,187)	0	0
	Assessing Software	0	n/a	n/a	n/a	n/a	n/a
10,067	Vehicle Purchase	8,934	19,000	1	2,752	0	2,753
22,521	<i>Total Assessing</i>	2,667	19,000	6,188	(3,435)	0	2,753
	Technology Division						
4,148	Copy Machines	5,801	9,949	0	2,967	0	2,968
8,845	Geographic Info. System	5,506	0	14,351	8,353	22,703	1
0	GPS Unit	0	n/a	n/a	n/a	n/a	n/a
30,602	WAN & Cable TV System	9,399	30,000	10,001	10,640	20,640	1
915	Audio Visual Equipment	0	0	915	315	0	1,230
16,696	Document Imaging System	0	0	16,696	0	0	16,696
3,333	Computer Servers	2,668	6,000	1	6,991	6,192	800
20,001	Town Phone System	2,000	22,000	1	2,064	0	2,065
0	Asset Management System	0	n/a	n/a	n/a	n/a	n/a
23,275	Ortho Photo Update	6,369	29,644	0	6,118	0	6,118
0	Website Improvements	12,500	12,500	0	0	0	0
0	Fire Supression System	0	0	0	0	0	0
0	PA Hearing Loop System	5,000	0	5,000	5,000	0	10,000
107,814	<i>Total Technology</i>	49,243	110,093	46,964	42,448	49,535	39,877
0	Municipal Building						
0	Building Renovations	0	0	0	0	0	0
0	Alternative Energy	0	0	0	0	0	0
0	<i>Total Muni. Bldg.</i>	0	0	0	0	0	0
9,522	Code Enforcement Division						
	Vehicle Reserve	2,667	0	12,190	2,753	0	14,943
9,522	<i>Total Code</i>	2,667	0	12,190	2,753	0	14,943
0	Planning Department						
	Downtown Streetscapes	0	n/a	n/a	n/a	n/a	n/a
0	<i>Total Planning</i>	0	0	0	0	0	0
0	Ambulance Division						
	Computer Billing Module	0	n/a	n/a	n/a	n/a	n/a
105,652	Ambulance	44,349	150,000	1	30,959	0	30,960
24,220	Defibrillators	0	0	24,220	0	20,640	3,580
8,488	Rescue Tools	0	0	8,488	0	0	8,488
138,360	<i>Total Ambulance</i>	44,349	150,000	32,709	30,959	20,640	43,028

Note: Amounts inside a box are contingent upon offsetting revenue such as a grant, donation or loan.

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Capital Improvement Program
Year By Year Overview

Year Three FY15			Year Four FY16			Year Five FY17		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
1,491	0	4,336	1,539	0	5,874	1,588	0	7,462
1,491	0	4,336	1,539	0	5,874	1,588	0	7,462
4,396	0	8,792	4,396	13,188	0	3,407	0	3,407
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
4,396	0	8,792	4,396	13,188	0	3,407	0	3,407
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2,840	0	5,594	2,931	0	8,525	3,025	0	11,549
2,840	0	5,594	2,931	0	8,525	3,025	0	11,549
3,062	0	6,030	3,160	7,420	1,770	3,261	0	5,031
5,863	2,023	3,840	6,051	8,017	1,874	6,244	0	8,118
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
6,124	0	6,125	6,319	0	12,444	6,521	0	18,965
325	0	1,555	335	0	1,890	346	0	2,236
0	0	16,696	0	0	16,696	0	16,696	0
8,786	8,520	1,066	9,067	6,594	3,539	9,357	6,805	6,091
2,130	0	4,195	2,198	0	6,393	2,268	0	8,661
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
6,314	0	12,432	6,516	0	18,948	6,724	0	25,672
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
5,000	15,000	0	0	0	0	0	0	0
37,604	25,543	51,938	33,646	22,031	63,553	34,722	23,501	74,775
2,200,000	2,200,000	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
2,200,000	2,200,000	0	0	0	0	0	0	0
2,841	0	17,783	2,738	20,521	0	3,025	0	3,026
2,841	0	17,783	2,738	20,521	0	3,025	0	3,026
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
0	0	0	0	0	0	0	0	0
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
31,949	0	62,909	32,971	0	95,880	34,025	0	129,905
0	0	3,580	0	0	3,580	0	0	3,580
0	0	8,488	0	0	8,488	0	0	8,488
31,949	0	74,977	32,971	0	107,948	34,025	0	141,973

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Capital Improvement Program
Year By Year Overview

This Year FY12 Yr.End Bal.	Department Account	Year One FY13			Year Two FY14		
		Appropriation	Spending	Balance	Funding	Spending	Balance
	Fire Department						
61,795	Fire Engine #2 Reserve	8,267	0	70,062	8,366	0	78,428
24,123	Fire Engine #3 Reserve	8,041	0	32,164	8,138	0	40,302
124,681	Fire Engine #4 Reserve	16,667	0	141,348	16,867	0	158,215
80,737	Fire Engine #5 Reserve	8,267	0	89,004	8,366	0	97,370
21,476	Pickup Truck - Fire Chief's	4,524	26,000	1	3,833	0	3,834
0	Pickup Truck - Crew's	0	0	0	0	0	0
3,623	Thermal Imaging Cameras	0	0	3,623	2,066	0	5,689
12,050	SCBAs & Cascade System	0	0	12,050	0	0	12,050
328,484	<i>Total Fire</i>	45,766	26,000	348,251	47,636	0	395,887
	Police Department						
516	Cruiser Replacement	27,250	28,000	(234)	28,252	27,863	155
3,360	Cruiser Equipment	4,100	0	7,460	4,231	0	11,691
10,533	Computer System	4,378	6,000	8,911	5,114	5,229	8,796
40,151	Communication System	0	0	40,151	16,675	10,614	46,211
3,667	Speed Trailer & Monitor	0	1,535	2,132	0	0	2,132
2,500	Security Camera System	940	0	3,440	17,580	0	21,020
1,360	Night Vision Units	1,360	0	2,720	8,402	0	11,122
8,819	Port Security Boat	0	0	8,819	9,101	0	17,921
0	Port Sec. Grant FY09 Match	n/a	n/a	n/a	n/a	n/a	n/a
0	Police Station Expansion	0	0	0	0	0	0
70,907	<i>Total Police</i>	38,028	35,535	73,400	89,355	43,706	119,049
	Public Safety Building						
0	Phone System Replacement	0	0	0	0	0	0
6,275	P.S. Bldg. Generator Resv.	667	0	6,941	688	0	7,629
1,334	Shelter Generator Reserve	667	0	2,000	688	0	2,688
14,015	P.S. Bldg. Renovations	21,600	21,600	14,015	21,600	21,600	14,015
21,623	<i>Total P.S.Bldg.</i>	22,933	21,600	22,957	22,976	21,600	24,333
	Harbor Department						
14,544	Boat & Trailer	0	0	14,544	0	9,000	5,544
43,469	Floats	11,531	55,000	0	11,352	11,352	0
9,913	Gangways	2,450	0	12,363	3,117	15,480	1
0	Harbor Master's Office	0	n/a	n/a	n/a	n/a	n/a
1,500	Pier Renovations	98,500	100,000	0	13,272	13,172	101
1,720	Security Camera System	1	0	1,721	7,155	8,875	1
71,146	<i>Total Harbor</i>	112,482	155,000	28,628	34,896	57,878	5,646
	Parks Section						
1	Museum in the Streets	0	0	1	0	0	1
5,464	Grant Park Renovations	0	0	5,464	0	0	5,464
60,728	Mt. Desert St. Cemetery	0	0	60,728	0	0	60,728
6,837	Park Equipment	0	0	6,837	0	0	6,837
1,233	Village Green Bandstand	1,233	0	2,467	1,273	0	3,739
18,081	Glen Mary Renovations	0	0	18,081	0	0	18,081
0	Skatepark Construction	0	0	0	0	0	0
1,496	Launch Ramp @ Hadley Pt.	0	0	1,496	0	0	1,496
46,867	Harborview Park	15,824	0	62,691	39,029	0	101,720

Capital Improvement Program
Year By Year Overview

Year Three FY15			Year Four FY16			Year Five FY17		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
8,466	0	86,894	10,000	0	96,894	12,776	0	109,670
8,236	0	48,538	14,888	0	63,426	11,564	0	74,990
17,069	0	175,284	51,205	0	226,489	40,792	0	267,281
7,401	0	104,771	25,940	0	130,711	18,073	0	148,784
3,458	0	7,292	4,082	0	11,374	4,213	0	15,587
0	0	0	0	0	0	0	0	0
2,614	0	8,303	2,654	0	10,957	2,739	13,695	1
0	0	12,050	0	0	12,050	0	0	12,050
47,244	0	443,131	108,769	0	551,900	90,157	13,695	628,362
29,021	28,754	421	29,948	29,674	696	30,906	31,602	0
4,366	0	16,057	4,506	2,857	17,706	4,650	5,898	16,458
4,662	0	13,458	4,811	6,594	11,676	4,965	10,434	6,206
17,208	0	63,419	17,758	35,872	45,305	18,326	58,296	5,334
0	0	2,132	0	0	2,132	0	0	2,132
2,662	0	23,682	2,748	0	26,430	1,924	28,354	0
1,448	0	12,570	1,495	0	14,065	1,360	15,425	0
9,392	0	27,313	9,250	0	36,563	10,003	0	46,566
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
0	0	0	0	0	0	0	0	0
68,760	28,754	159,054	70,516	74,998	154,573	72,134	150,009	76,698
0	0	0	0	0	0	0	0	0
710	0	8,339	733	0	9,072	756	0	9,828
710	0	3,398	733	0	4,131	756	0	4,887
21,600	21,600	14,015	21,600	21,600	14,015	21,600	21,600	14,015
23,020	21,600	25,753	23,065	21,600	27,218	23,112	21,600	28,730
0	0	5,544	0	0	5,544	0	0	5,544
11,715	11,715	0	12,089	12,089	0	12,476	12,476	0
4,452	0	4,453	4,536	0	8,989	4,622	13,610	1
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
13,697	13,697	101	14,135	14,135	101	14,587	14,587	101
916	0	916	945	0	1,862	975	0	2,837
30,779	25,411	11,014	31,705	26,224	16,495	32,660	40,672	8,482
0	0	1	0	0	1	0	0	1
0	0	5,464	0	0	5,464	0	0	5,464
0	0	60,728	0	0	60,728	0	0	60,728
0	0	6,837	0	0	6,837	0	0	6,837
1,313	0	5,053	1,355	0	6,408	1,399	0	7,807
0	0	18,081	0	0	18,081	0	0	18,081
0	0	0	0	0	0	0	0	0
0	0	1,496	0	0	1,496	0	0	1,496
40,277	0	141,997	41,565	0	183,562	42,894	0	226,456

Capital Improvement Program
Year By Year Overview

This Year FY12 Yr.End Bal.	Department Account	Year One FY13			Year Two FY14		
		Appropriation	Spending	Balance	Funding	Spending	Balance
140,707	<i>Total Parks</i>	17,057	0	157,764	40,302	0	198,066
	Comfort Stations						
50,411	Restroom Reserve	17,670	0	68,081	14,596	0	82,677
50,411	<i>Total Comfort Stations</i>	17,670	0	68,081	14,596	0	82,677
	Highway Division						
0	Land Acquisition & Devlpmnt	0	0	0	0	0	0
4,200	Air Compressor, Mobile	750	0	4,950	774	0	5,724
66,885	Backhoes	38,610	0	105,495	46,524	123,837	28,183
20,655	Brush Chipper	1,350	0	22,005	1,393	0	23,398
0	Eden St. Sidewalks	0	n/a	n/a	n/a	n/a	n/a
104,035	Road Grader	5,900	0	109,935	6,089	0	116,023
1,000	Hydraulic Truck Lifts	1,095	0	2,095	1,032	0	3,127
99,715	Front End Loader	9,267	0	108,981	23,732	0	132,713
1,888,509	Road Improvement Program	378,449	840,787	1,426,171	392,183	1,148,492	669,862
73,103	Sidewalk Plow	42,897	116,000	0	11,971	0	11,971
312,859	Sidewalk Reconstruction	165,709	111,773	366,795	171,008	537,802	0
10,480	Steamer/Pressure Washer	131	0	10,611	135	0	10,746
49,426	Street Sweeper (broom)	10,150	0	59,576	10,475	0	70,051
121,440	Street Sweeper (vacuum)	20,560	142,000	0	16,282	0	16,282
0	Public Works Garage	3,350,000	3,350,000	0	0	0	0
10,399	Tag Trailer	1,000	0	11,399	1,032	0	12,431
0	Water Truck	1,000	0	1,000	1,032	0	2,032
47,337	Light Trucks	40,689	0	88,026	41,990	46,439	83,578
0	Plow Trucks	63,167	0	63,167	65,187	0	128,353
23,413	Bobcat Loader	1,500	0	24,913	4,166	0	29,079
27,544	Roller, Vibratory	2,700	0	30,244	2,786	0	33,031
0	Waste Oil Furnace	1,413	0	1,413	1,413	0	2,825
0	Route Three Reconstruction	117,160		117,160			117,160
2,860,999	<i>Total Highway</i>	4,253,497	4,560,560	2,553,936	799,203	1,856,570	1,496,568
	Solid Waste Division						
2,168	Transfer Station Reserve	0	0	2,168	0	0	2,168
645	Recycling Facility Resv.	0	0	645	0	0	645
2,367	Storage Trailers	2,633	5,000	0	0	0	0
0	Bailers	0	0	0	0	0	0
3,584	Crusher, Glass	0	0	3,584	0	0	3,584
8,615	Forklifts	0	0	8,615	0	0	8,615
17,379	<i>Total Solid Waste</i>	2,633	5,000	15,012	0	0	15,012
	Town Debt Service (See Chart DD)						
0	K - Muni.Bldg.Renov.'04	32,552	32,552	0	32,542	32,542	0
0	O - Agamont Park & Seawall	60,255	60,255	0	58,680	58,680	0
58	P - Public Works: FY10	291,780	291,838	0	288,138	288,138	0
0	T - Public Works Garage	246,499	246,499	0	246,499	246,499	0
0	V- Road Improvements '15	0	0	0	35,804	0	35,804
0	W- Muni.Bldg.Renov.'15	0	0	0	0	0	0
58	<i>Total Town Debt</i>	631,086	631,143	0	661,662	625,858	35,804
3,853,919	Town Totals	5,243,082	5,729,522	3,367,479	1,789,192	2,675,787	2,480,884

Capital Improvement Program
Year By Year Overview

Year Three FY15			Year Four FY16			Year Five FY17		
Funding	Spending	Balance	Funding	Spending	Balance	Funding	Spending	Balance
41,590	0	239,657	42,920	0	282,577	44,293	0	326,870
10,535	0	93,212	6,349	0	99,561	11,348	0	110,909
10,535	0	93,212	6,349	0	99,561	11,348	0	110,909
0	0	0	0	0	0	0	0	0
799	0	6,523	824	0	7,347	851	0	8,198
36,759	0	64,942	38,610	0	103,552	32,548	136,100	1
1,438	0	24,836	1,484	0	26,319	1,531	0	27,850
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
6,283	0	122,306	6,484	0	128,791	6,755	0	135,546
1,065	0	4,192	1,099	0	5,291	1,134	0	6,425
9,869	0	142,582	10,184	152,765	1	10,510	0	10,511
1,489,153	922,383	1,236,632	323,756	1,025,083	535,305	401,652	936,956	0
12,354	0	24,325	12,749	0	37,073	13,156	0	50,230
176,476	176,475	1	182,119	133,503	48,616	187,942	236,558	0
140	0	10,886	144	0	11,030	148	0	11,178
10,809	0	80,860	11,155	0	92,015	11,440	0	103,455
16,803	0	33,085	17,340	0	50,425	17,895	0	68,320
0	0	0	0	0	0	0	0	0
1,065	0	13,496	1,099	0	14,595	1,134	0	15,729
1,065	0	3,097	1,099	0	4,196	1,134	0	5,330
43,333	63,898	63,013	44,719	34,070	73,662	46,149	85,063	34,748
67,271	157,969	37,656	69,422	0	107,078	71,642	149,710	29,009
1,597	0	30,676	1,649	0	32,325	1,701	34,025	1
2,875	0	35,906	2,967	0	38,873	3,147	0	42,020
1,413	0	4,238	1,414	5,650	1	1,458	0	1,459
		117,160			117,160			117,160
1,880,567	1,320,725	2,056,410	728,317	1,351,071	1,433,656	811,927	1,578,412	667,171
0	0	2,168	0	0	2,168	0	0	2,168
0	0	645	0	0	645	0	0	645
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	3,584	0	0	3,584	0	0	3,584
0	0	8,615	0	0	8,615	0	0	8,615
0	0	15,012	0	0	15,012	0	0	15,012
0	0	0	0	0	0	0	0	0
57,080	57,080	0	61,780	61,780	0	53,880	53,880	0
283,513	283,513	0	278,888	278,888	0	274,263	274,263	0
246,499	246,499	0	246,499	246,499	0	246,499	246,499	0
51,449	87,253	0	87,253	87,253	0	87,253	87,253	0
174,497	174,497	0	174,497	174,497	0	174,497	174,497	0
813,037	848,841	0	848,916	848,916	0	836,392	836,392	0
5,196,654	4,470,875	3,206,663	1,938,779	2,378,549	2,766,894	2,001,814	2,664,281	2,104,427

Capital Improvement Program
Year By Year Overview

	SCHOOL C.I.P						
22,727	ADA Act Renovations	0	20,000	2,727	0	0	2,727
5,843	Capital Outlay Reserve	302	0	6,145	2,561	0	8,706
7,310	Asbestos Removal	1,500	1,500	7,310	0	0	7,310
0	Furniture & Equipment	5,000	5,000	0	7,500	7,500	0
5,476	Computers & Technology	55,000	60,000	476	50,000	50,000	476
165	Copier Lease/Purchase	14,933	14,933	165	14,933	14,933	165
17,491	Floor Covering Replacement	2,500	2,500	17,491	5,000	5,000	17,491
15,000	Repaving	2,500	0	17,500	0	0	17,500
11,171	Pickup Truck	5,723	0	16,894	5,868	0	22,762
1,886	Playground	2,500	0	4,386	2,225	6,500	111
20,669	Roof Repair Reserve	5,000	3,000	22,669	7,500	3,000	27,169
0	Storage Units	3,000	3,000	0	1,500	1,500	0
12,065	Conners/Emerson Windows	0	0	12,065	0	0	12,065
0	Elevator Drainage Pit	0	0	0	n/a	n/a	n/a
0	Bleacher Buddy	0	0	0	n/a	n/a	n/a
6,858	Safety & Access Control	2,500	2,500	6,858	5,000	2,500	9,358
32,450	Indoor Pipes - Replace	3,000	3,000	32,450	10,000	3,000	39,450
0	Sewer Lines	0	0	0	n/a	n/a	n/a
0	Roof Fascia & Drainage	0	0	0	n/a	n/a	n/a
18,500	Boiler Replacement Reserve	2,500	2,000	19,000	10,000	2,500	26,500
2,500	Tractor/Plow Reserve	2,500	0	5,000	2,000	0	7,000
0	Entrance to Emerson	0	0	0	0	0	0
0	Kitchen Equipment	0	0	0	0	0	0
2,000	Gym Divider	2,000	0	4,000	23,500	27,500	0
0	Emerson Entrance Doors	0	0	0	0	0	0
0	Conners Hallway Floor	0	0	0	0	0	0
4,570	Kitchen Floor	0	0	4,570	0	0	4,570
0	Shed Roof	3,000	3,000	0	0	0	0
0	Emerson Bathroom Doors	7,500	7,500	0	0	0	0
0	Emerson Fire Doors	6,000	6,000	0	0	0	0
0	Upper Emerson Exit Doors	8,000	8,000	0	0	0	0
0	Bleacher Upgrade	7,500	7,500	0	0	0	0
186,681	<i>Total School Projects</i>	142,458	149,433	179,706	147,587	123,933	203,360
	School Debt Service	(See Chart DD)					
0	Bond Issue D: 1992 Addition	0	0	0	0	0	0
0	Bond Issue L: 2004 Heat	70,000	70,000	0	70,000	70,000	0
0	Bond Issue M: 2004 Heat	60,652	60,652	0	61,222	61,222	0
0	<i>Total School Debt</i>	130,652	130,652	0	131,222	131,222	0
186,681	School Totals	273,110	280,085	179,706	278,809	255,155	203,360
4,040,600	C.I.P. Fund Grand Totals	5,516,192	6,009,607	3,547,185	2,068,001	2,930,942	2,684,244
		225%					
	Funds Available	5,516,193			2,068,002		
	Surplus (Shortfall)	1			1		

Notes:

- A.** Amount shown in the "Year One Appropriation" column is established as a continuing appropriation.
Year Two through Year Five show amounts we expect to request in future fiscal years.
- B.** Amounts inside a box are contingent upon offsetting revenue such as a trade-in, grant or loan.

Capital Improvement Program
Year By Year Overview

0	0	2,727	0	0	2,727	5,000	0	7,727
12,346	0	21,052	2,527	0	23,579	128	0	23,707
0	0	7,310	0	0	7,310	5,000	0	12,310
0	0	0	5,000	5,000	0	10,000	10,000	0
50,000	50,000	476	50,000	50,000	476	60,000	60,000	476
14,933	14,933	165	14,933	14,933	165	14,933	14,933	165
5,000	7,500	14,991	0	7,500	7,491	10,000	15,000	2,491
25,000	0	42,500	15,000	0	57,500	10,000	65,000	2,500
5,986	0	28,748	5,986	34,734	0	6,000	0	6,000
0	0	111	0	0	111	2,500	0	2,611
0	3,000	24,169	0	3,000	21,169	10,000	3,000	28,169
0	0	0	0	0	0	2,500	2,500	0
0	0	12,065	0	0	12,065	0	0	12,065
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
0	2,500	6,858	0	2,500	4,358	0	2,500	1,858
10,000	3,000	46,450	10,000	4,000	52,450	13,000	5,000	60,450
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
2,365	2,500	26,365	7,688	3,000	31,053	10,000	3,000	38,053
2,270	0	9,270	2,270	11,540	0	0	0	0
0	0	0	0	0	0	5,046	0	5,046
25,000	25,000	0	15,000	0	15,000	0	0	15,000
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	30,000	30,000	0	0	0	0
0	0	4,570	0	0	4,570	0	0	4,570
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
152,900	108,433	247,827	158,404	166,207	240,024	164,107	180,933	223,198
0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
60,871	60,871	0	60,550	60,550	0	59,948	59,948	0
60,871	60,871	0	60,550	60,550	0	59,948	59,948	0
213,771	169,304	247,827	218,954	226,757	240,024	224,055	240,881	223,198
5,410,425	4,640,179	3,454,490	2,157,733	2,605,306	3,006,918	2,225,869	2,905,162	2,327,625
5,410,425			2,157,734			2,225,869		
0			1			0		

Warrant Committee Nomination for Fiscal Year 2014

The Nominating Committee for Warrant Committee members met March 22, 2012.

The slate of nominees is as follows:

Michael	Blythe
James	Mroch
Rebecca	Carroll
John	Dargis
Cas	Dowden
Michael	Gurtler
Ann	Halkett
Emily	Henry
Jake	Jagel
Donna	Karlson
John	Kelly
Amanda	Kendall
James	Kitler
Linda	Martin
Rachel	Moses
Daniel	Poteet
Lisa	MacQuinn-Tweedie
Heather	Staples
Clark	Stivers
Brent	Walton
Harold	Wheeler
John	Willett

THE WARRANT
ANNUAL TOWN MEETING – JUNE 5 & 12, 2012
TOWN OF BAR HARBOR

STATE OF MAINE

County of Hancock, ss

To: Nathan Young Constable of the Town of Bar Harbor

Greeting:

In the name of the State of Maine you are hereby required to notify and warn the voters of the Town of Bar Harbor, in said County, qualified by law to vote in Town affairs to meet in the **Emerson School Gymnasium** in said Town on Tuesday the fifth day of June, A. D., 2012 at seven o'clock in the afternoon, then and there to act on *Articles A through AA*;

And to notify and warn said voters to meet in the **Municipal Building, Third Floor Auditorium** in said Town on Tuesday, the twelfth day of June, A. D., 2012 at eight o'clock in the forenoon until eight o'clock in the afternoon, then and there to act on Article numbered *One* of said article being set out below to wit:

Reminder

~ Voter Check-in Required ~

“Open Town Meeting”, June 5th, all Voters must check-in at the table in the lobby outside the gym to obtain a voter card prior to entering the Town Meeting. Voters are encouraged to arrive at least 30 minutes before the start of the meeting.

LD#1, Property Tax Relief, requires voter hand count and written ballot on several Articles.

Open Town Meeting
Action on the following articles will be on the Town Meeting floor
Tuesday, June 5, 2012 starting at 7:00 p.m.
Emerson School Gymnasium

Article A ELECTION OF MODERATOR - To choose a Moderator to preside at said meeting.

Article B ELECTION OF WARRANT COMMITTEE MEMBERS - To elect Warrant Committee members as required by Section C-34 of the Town Charter.

Note: Articles C through M authorize expenditures in cost center categories.

Article C EDUCATION BUDGET EXPENDITURES: Regular Instruction - To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:	\$2,390,732	\$2,390,732	\$2,390,732

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 6 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Article D EDUCATION BUDGET EXPENDITURES: Special Education - To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:	\$ 927,108	\$ 927,108	\$ 927,108

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 6 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Article E EDUCATION BUDGET EXPENDITURES: Career and Technical Education –
To see what sum the School Committee is authorized to expend for **Career and Technical Education** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:	\$ 0	\$ 0	\$ 0

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 6 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Article F EDUCATION BUDGET EXPENDITURES: Other Instruction - To see what sum the School Committee is authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 83,252	\$ 83,252	\$ 83,252

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 6 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Article G EDUCATION BUDGET EXPENDITURES: Student & Staff Support - To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 435,447	\$ 435,447	\$ 435,447

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 6 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Article H EDUCATION BUDGET EXPENDITURES: System Administration - To see what sum the School Committee is authorized to expend for **System Administration** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 119,280	\$ 119,280	\$ 119,280

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 6 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Article I **EDUCATION BUDGET EXPENDITURES: School Administration** - To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 312,529	\$ 312,529	\$ 312,529

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 6 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Article J **EDUCATION BUDGET EXPENDITURES: Transportation & Buses** - To see what sum the School Committee is authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 237,090	\$ 237,090	\$ 237,090

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 6 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Article K **EDUCATION BUDGET EXPENDITURES: Facilities Maintenance** - To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 589,313	\$ 589,313	\$ 589,313

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 6 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Article L EDUCATION BUDGET EXPENDITURES: Debt Service and Other Commitments - To see what sum the School Committee is authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 0	\$ 0	\$ 0

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 6 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Article M EDUCATION BUDGET EXPENDITURES: All Other Expenditures - To see what sum the School Committee is authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

	<i>School</i>	<i>Town</i>	<i>Warrant</i>
Recommendations:	<i>Committee</i>	<i>Council</i>	<i>Committee</i>
	\$ 61,000	\$ 61,000	\$ 61,000

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 6 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Note: Articles C – M authorize a total budget of \$5,155,752.

Note: Articles N & O raise funds for the Proposed School Budget

Article N EDUCATION BUDGET: Essential Programs and Services – To see what sum the voters of the Town of Bar Harbor will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (State Recommends \$3,836,390) and to see what sum the voters of the Town of Bar Harbor will raise as the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2012 to June 30, 2013.

Explanation: *The Town of Bar Harbor’s contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Recommendations:</i>			
<i>Town’s Contribution</i>	\$3,609,574	\$3,609,574	\$3,609,574

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 6 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Note: Article O raises additional local funds recommended to support the proposed school budget

Article O EDUCATION BUDGET: Tax Cap Override - To see what sum the voters of the Town of Bar Harbor will raise and appropriate in additional local funds for school purposes (Recommend: \$1,104,500) for the period July 1, 2012 to June 30, 2013, which exceeds the State’s Essential Programs and Services allocation model by (Recommend: \$1,014,112) as required to fund the budget recommended by the school committee.

Written Ballot Vote Required

Explanation:

The additional local funds are those locally raised funds over and above the Town of Bar Harbor’s local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Bar Harbor’s budget for educational programs. The School Committee recommends the additional local funds shown below and gives the following reasons for exceeding the State’s Essential Programs and Services funding model. The State funding model underestimates the actual costs to fully fund the proposed budget.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Recommendations:</i>			
<i>Additional Local Funds</i>	\$1,104,500	\$1,104,500	\$1,104,500
<i>Exceeding EPS by</i>	\$1,014,112	\$1,014,112	\$1,014,112

The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 6 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Note: Articles N & O raise a total town appropriation of \$4,714,074

Note: Article P summarizes the proposed school budget and does not authorize any additional expenditures

Article P **EDUCATION BUDGET: Total Expenditures-** To see what sum the voters of the Town of Bar Harbor will authorize the School Committee to expend for the fiscal year beginning July 1, 2012 and ending June 30, 2013 from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

	<i>School Committee</i>	<i>Town Council</i>	<i>Warrant Committee</i>
Recommendations:	\$5,155,752	\$5,155,752	\$5,155,752

The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 6 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Article Q **EDUCATION BUDGET: State, Federal, and Other Funds -** In addition to the amount in Articles C – P, shall the School Committee be authorized to expend such other sums as may be received from state or federal grants or programs or other sources during the fiscal year 2012-2013 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

Current Year Totals: \$208,459

Recommendations:
The School Committee recommends adoption.
The seven member Town Council recommends adoption by a vote of 6 to 0.
The 22 member Warrant Committee recommends adoption by a vote of 16 to 0.

Article R SPECIAL EDUCATION RESERVE FUND CONSOLIDATION – Shall the voters of the Town of Bar Harbor ratify and approve that certain “Agreement to Establish and Operate a Special Education Reserve Fund” between the Bar Harbor School Department, the Mount Desert Regional School System and the other AOS members, and shall the use and expenditure of school funds and reserves in the amount of \$310,481 be subject to that agreement?

Explanation:

Out of district placements of special ed students can cost upwards of \$100,000 per year and create a huge hole in any town’s budget. The School Committee has proposed consolidation of a portion of the Special Education Reserve accounts of MDI High School and the eight MDI Regional School System towns. Approval of the proposed consolidation, would create a financial buffer, similar to an insurance policy. Once a town’s special ed expenses exhaust its own Special Ed Reserve, its special ed expenses for out of district high cost placements would be paid out of the consolidated RSS fund and then repaid over time by the affected town as detailed in the agreement. It should be noted that the total Special Ed. Reserve balance equals \$310,481, however, the formula in the Agreement limits our contribution to the consolidated AOS Special Ed. Reserve to \$125,885.

Recommendations:

The School Committee recommends adoption.

The seven member Town Council recommends adoption by a vote of 6 to 0.

The 22 member Warrant Committee recommends adoption by a vote of 17 to 1.

Article S PUBLIC WORKS COMPLEX – Shall the Town of Bar Harbor:

1. **Authorize** the Town Council to sell the Water Company Garage property on Edgewood Street and build a new Public Works complex in Hulls Cove to house the Water Division and Highway Division, as well as the Public Works office, said project to include the following components:

- Demolition of the existing Town Garage on Ledge lawn Avenue
- Construction of a leaf composting area
- Construction of a new Public Works Garage and Office complex.
- Relocation of existing equipment from Ledge lawn Avenue to the new facility (fuel tanks, exhaust system, lifts, waste oil furnace, etc.)
- Relocation of the Crooked Road driveway from private property to Town property
- Purchase and installation of a new control system for motor fuels
- Construction of a six inch watermain to Crooked Road to meet fire protection demand

- Installation of three phase electrical power
- Payment of the Town sewer connection fee
- Installation of a sewage pumping system to the Hulls Cove Wastewater Plant
- Installation of two larger doors in the former bus garage on Ledgeawn Avenue.
- Such other components as may be required to complete the project, including design work and transaction costs.

2. **Appropriate** the sum of Three Million Three Hundred Fifty Thousand dollars (\$3,350,000) to provide for the costs of said project;

3. **Authorize** the Treasurer and Chair of the Town Council, acting pursuant to the provisions of 30-A M.R.S.A. Section 5772, to issue general obligation securities of the Town of Bar Harbor (with or without call provisions and with or without premium, and including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed Three Million Three Hundred Fifty Thousand Dollars (\$3,350,000); and

4. **Delegate** the discretion to fix the date(s), maturity(ies), interest rate(s), denominations(s), place(s) of payment, form and other details of said securities, including execution and delivery of said securities on behalf of the Town of Bar Harbor, and to provide for the sale thereof, to the Treasurer and Chair of the Town Council.

FINANCIAL STATEMENT

As of June 5, 2012

1. Total Town Indebtedness- Principal

A. Bonds outstanding and unpaid	\$13,858,474
B. Bonds authorized and unissued (June 2012)	2,595,097
C. Bonds to be issued if this article is approved:	3,350,000

2. Costs

At an estimated interest rate of 4.0% for a twenty (20) year maturity, the estimated costs for this bond issue will be:

Principal:	\$3,350,000
Interest:	<u>1,579,977</u>
<u>Total Debt Service:</u>	<u>4,929,977</u>

3. Validity

The validity of the bond and of the voters' ratification of the bond may not be affected by any error in the above statements. If the actual amount of the total debt service for the bond issues varies from the estimate, the ratification by the voters is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/

Stanley W. Harmon
Treasurer
Town of Bar Harbor

Explanation:

We are plagued by a number of problems at our present Town Garage site on Lower Ledgelawn Avenue. We were required by State law to remove our underground fuel tanks in 1994. The new above ground tanks take up precious space on an already tight site. Federal handicapped accessibility standards (ADA) have made our office space impractical. It needs to be moved to a ground floor, but we do not have enough land to do so. Expansion of the wastewater treatment plant in the near future to meet federal stormwater cleanup standards will be far cheaper if built on the site of the Town Garage. The existing garage is in need of expensive maintenance and is grossly energy inefficient, with barely three inches of insulation on a leaky, old, tin building that has outlived its design life. We anticipate that one third of the bond payments will be paid by the water ratepayers through an operating lease, since we will be selling the Edgewood Street maintenance facility and moving the Water Division office out of our leased space on Park Street.

Recommendations:

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval, by a vote of 18 to 0.*

Article T MUNICIPAL BUDGET: Expenditures - To see what sum the Town will raise and appropriate for the Municipal Budget for FY13 (7/1/12 to 6/30/13).

Explanation:

This is the total amount that the Town Council is allowed to spend from all sources except grants, donations and reserve accounts as provided in Article W.

<i>Recommendations:</i>	<i>Town Council</i>	<i>Warrant Committee</i>
<i>Total Expenditures</i>	<i>\$13,545,776</i>	<i>\$13,545,776</i>

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval.*

Article U MUNICIPAL BUDGET: Other Revenues - To see what sum the Town will vote to reduce the amount to be raised by taxation by using estimated revenues and fund balance for the Municipal Budget for FY13 (7/1/12 to 6/30/13).

Explanation:

In addition to property taxes, the Town receives other revenues from fees, licenses,

excise taxes, etc., and we sometimes use monies left over from prior years (fund balance). The funds shown in this article reduce the amount of property taxes that have to be raised.

Recommendations:	Town Council	Warrant Committee
<i>Other Revenues</i>	\$7,219,525	\$7,219,525
<i>Fund Balance</i>	\$ 231,581	\$ 231,581

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval.*

Article V MUNICIPAL BUDGET: Tax Cap Override – To see if the Town will vote to increase the property tax levy limit of \$6,282,509 established for the Town of Bar Harbor by State law in the event that the Municipal Budget approved by the Town results in a tax commitment that is greater than the property tax levy limit.

Written Ballot Vote Required.

Explanation:

In 2005 the State Legislature passed a “tax reform” law known as LD#1. This bill created a maximum municipal tax levy based upon this year’s tax, plus an allowance for personal income growth and the town’s tax base growth due to new construction. However, LD#1 allows Bar Harbor voters to increase that tax cap with the approval of a simple majority of the voters at Town Meeting. The only requirement is that a secret vote must be taken by written ballot. Using the State’s formula, the maximum tax levy for Bar Harbor’s Municipal Budget is \$6,282,509. As detailed in your copy of the annual Town Report, it appears that the proposed budget is \$187,839 below the tax cap. However, due to the complexities of that law, a vote is still recommended to avoid any potential problems which may arise.

Recommendations:

*The seven member Town Council recommends approval, by a vote of 7 to 0.
The 22 member Warrant Committee recommends approval, by a vote of 18 to 0.*

Article W MUNICIPAL BUDGET: Grants and Donations – In addition to the amount in Article T, shall the voters appropriate and authorize the Town Council to expend additional state, federal and other funds received during FY13 (7/1/12 to 6/30/13) for municipal purposes, provided that such additional funds do not require the expenditure of local funds not previously appropriated?

Explanation:

From time to time, the Town Council receives funds from state and federal grants, and donations, as well as sources other than local tax dollars. This article gives the Town Council the authority to spend such funds, as long as no local property tax dollars are required to match them, other than those already in the budget.

Recommendations:

The seven member Town Council recommends approval, by a vote of 7 to 0.

The 22 member Warrant Committee recommends approval, by a vote of 18 to 0.

Article X EARLY TAX PAYMENT DISCOUNT - To see if the voters will authorize the Tax Collector to accept early payments on the second half installment by the due date of the first half installment and provide the taxpayer with a 1.0% discount on the second installment only.

Explanation:

If this article passes, voters paying their second half taxes early will get a discount for doing so, as they have since 1995.

Recommendations:

The seven member Town Council recommends approval, by a vote of 7 to 0.

The 22 member Warrant Committee recommends approval, by a vote of 18 to 0.

Article Y PREPAYMENT OF TAXES - To see if the Town will vote to accept tax payments prior to the commitment date and to pay interest on said tax payments in the amount of 0% per year figured on a monthly basis until the tax commitment date is reached.

Explanation:

On rare occasions, taxpayers need to pay their taxes before they have been billed. The Town Treasurer cannot accept such early payments unless an article is passed.

Recommendations:

The seven member Town Council recommends approval, by a vote of 7 to 0.

The 22 member Warrant Committee recommends approval, by a vote of 18 to 0.

Article Z TAX DUE DATE AND INTEREST RATE - To see if the Town will vote that the first half taxes shall be due and payable on or before September 28, 2012 and that

second half taxes shall be due and payable on or before March 29, 2013 and that interest shall be charged at the annual rate of 7.0% on any unpaid taxes due on September 28, 2012 beginning September 29, 2012 and on any unpaid taxes due March 29, 2013 beginning March 30, 2013.

Explanation:

The due dates proposed are essentially the same as last year. The proposed interest rate is the highest allowed by State Law to encourage taxes to be paid on time.

Recommendations:

The seven member Town Council recommends approval, by a vote of 7 to 0.

The 22 member Warrant Committee recommends approval, by a vote of 18 to 0.

Article AA OVERPAYMENT OF TAXES - To see if the Town will vote to establish the interest rate to be paid to a taxpayer who is determined to have paid an amount of real estate taxes in excess of the amount finally assessed for 2012 at 3.0% per year on the amount of overpayment.

Explanation:

If a taxpayer wins a tax appeal against the Town, we must pay them interest on the amount of the difference. We are required by law to set that amount each year. We are suggesting the lowest interest rate allowed by law, which is 4% less than what we charge for late payments.

Recommendations:

The seven member Town Council recommends approval, by a vote of 7 to 0.

The 22 member Warrant Committee recommends approval, by a vote of 18 to 0.

Election of Town Officers
Action on the following articles will be at the Town Election with
Polls Open Tuesday, June 12, 2012, from 8:00 a.m. to 8:00 p.m.
Municipal Building Auditorium

Article 1 – ELECTION OF OFFICERS - To elect all necessary Town Officers as are required to be elected by secret ballot.

The polls will be open from 8:00 a.m. until 8:00 p.m. on Tuesday, June 12, 2012 for election of Town officers. Absentee ballots will be processed the day before, Monday, June 11th from 10:00 a.m. until 4:00 p.m. or sooner, if completed; and on Election Day every hour on the hour starting at 9:00 a.m. until 8:00 p.m.

The Registrar of Voters of the Town of Bar Harbor hereby gives notice that she or her designee will be at the Municipal Offices on Monday through Friday from 8:30 a.m. to 5:00 p.m., except holidays, until Election Day for the registration of persons desiring to register for this election.

Given under our hands and seal at Bar Harbor this seventeenth day of April 2012.

Municipal Officers of the Town of Bar Harbor

Ruth A. Eveland, Chair

Robert E. Garland, Vice-Chair

Paul A. Paradis

Jane Disney, Phd.

Peter St. Germain

Christopher Walsh

Enoch H. Albert

Attest: A true copy _____
Patricia A. Gray, Town Clerk of Bar Harbor

CONSTABLE'S RETURN

By virtue of the within Warrant to me directed, I have warned and notified the inhabitants of the Town of Bar Harbor to assemble at the time and place and for the purposes therein named by posting an attested copy of the within Warrant on the Bulletin Board, Municipal Offices, being a conspicuous public place within said Town on the _____ day of _____ in the year of our Lord Two Thousand and Twelve.

Attest: _____ Time: _____
Constable of the Town of Bar Harbor

A true copy, Attest: _____
Patricia A. Gray Town Clerk of Bar Harbor

TRANSFER STATION HOURS

Transfer Station Phone #288-5201 Recycling Phone #288-4464

Winter Hours: Mid-October through Mid-May

Monday through Friday	8:00 AM to 4:00 PM
Saturday	8:00 AM to 12:00 PM (noon)
Sunday	CLOSED
Veterans Day and Patriots Day	8:00 AM to 12:00 PM (noon)
Other Holidays	CLOSED

Summer Hours: Mid-May through Mid-October

Monday through Friday	7:00 AM to 4:00 PM
Saturday and Sunday	8:00 AM to 12:00 PM (noon)
Memorial Day, and	
Labor Day	7:00 AM to 12:00 PM (noon)
July 4 th	7:00 AM to 10:00 AM

GLEN MARY HOURS

Winter Skating Hours:

Facility Open: 8:00 AM to 9:00 PM

(Pending weather conditions)

Summer Pool Hours:

Seven days a week	10:00 AM to 8:00 PM
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TELEPHONE DIRECTORY

TOWN OF BAR HARBOR

Website: www.barharbormaine.gov

Ambulance:

Emergency	911
Other Business	288-5554

Assessor	(assessor@barharbormaine.gov)	288-3320
Code Enforcement	(ceo@barharbormaine.gov)	288-3329
Finance Director	(treasurer@barharbormaine.gov)	288-5096

Fire Department:

Emergency	911
Other Business	288-5554

Harbormaster	(bhhmaster@barharbormaine.gov)	288-5571
Planning Department	(planningdirector@barharbormaine.gov)	288-3329

Police Department:

Emergency	911
Other Business	(bhpd@barharbormaine.gov) 288-3391

Public Works Department

Public Works Director	(pwdirector@barharbormaine.gov)	288-1026
Highway Division	(hwsupt@barharbormaine.gov)	288-4681
Solid Waste Division	(recycling@barharbormaine.gov)	288-4464
Transfer Station	(recycling@barharbormaine.gov)	288-5201
Wastewater Division	(wwsupt@barharbormaine.gov)	288-4028
Water Division	(water@barharbormaine.gov)	288-3555

Town Clerk	(clerk@barharbormaine.gov)	288-4098
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Town Manager	(manager@barharbormaine.gov)	288-4098
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Tax Collector	(collector@barharbormaine.gov)	288-5096
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Schools Website: *Elementary:* <http://ces.barhbr.com> - *District:* www.mdirss.org

Connors Emerson School	288-3631/5708
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MDI High School – Principal	288-5011
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TOWN BOARDS & COMMITTEES

Meeting Schedule

Town Council	7:00 p.m.	1 st & 3 rd Tuesday
Board of Appeals	7:00 p.m.	As needed 2 nd Tuesday
Conservation Commission	7:00 p.m.	2 nd Monday
Design Review Board	3:00 p.m.	2 nd & 4 th Thursday
Harbor Committee	4:00 p.m.	2 nd Monday
Marine Resources Committee	4:00 p.m.	3 rd Wednesday
Parks and Recreation Committee	4:30 p.m.	As needed 1 st & 3 rd Monday
Planning Board	6:00 p.m.	1 st & 3 rd Wednesday
School Board –		
Bar Harbor	4:00 p.m.	1 st Monday
High School	7:00 p.m.	2 nd Monday